



# LEICESTER, VERMONT 2019 TOWN REPORT

January 2019 – December 2019

**TOWN MEETING: MONDAY,**  
**MARCH 2, 2020 at 7:00PM**

PLEASE REMEMBER TO BRING THIS REPORT WITH YOU

**Town of Leicester**  
44 Schoolhouse Road  
Leicester, VT 05733  
[WWW.LEICESTERV.T.ORG](http://WWW.LEICESTERV.T.ORG)

## **TOWN INFORMATION**

### **OFFICE HOURS**

#### **TOWN CLERK & TREASURER**

(802) 247-5961 x 3  
[LEICESTERV.T@COMCAST.NET](mailto:LEICESTERV.T@COMCAST.NET)

Monday 9:00am - 2:00pm  
Tuesday 9:00am - 2:00pm  
Thursday 9:00am - 2:00pm  
Other times by appointment

#### **AUDITORS**

[LEICESTERAUDITORS@COMCAST.NET](mailto:LEICESTERAUDITORS@COMCAST.NET)

#### **ASSESSOR'S OFFICE**

(802) 247-5961 x 2  
[LEICESTERLISTERS@COMCAST.NET](mailto:LEICESTERLISTERS@COMCAST.NET)

Tuesday 9:00am - 12:00pm

#### **ZONING ADMINISTRATOR**

(802) 247-5961 x 1  
[LEICESTERZONING@COMCAST.NET](mailto:LEICESTERZONING@COMCAST.NET)

By Appointment

**RECYCLING:** 1<sup>st</sup> & 3<sup>rd</sup> Saturday of month 9:00am - 12:00pm at Town Garage

### **REGULAR MEETINGS**

Held at Town Office

#### **SELECTBOARD**

1<sup>st</sup> & 3<sup>rd</sup> Monday of month at 6:30pm

#### **PLANNING COMMISSION**

2<sup>nd</sup> & Last Tuesday of month at 6:00pm

#### **ZONING BOARD**

2<sup>nd</sup> & Last Tuesday of month at 6:00pm

#### **CEMETERY COMMITTEE** (Apr - Oct)

2<sup>nd</sup> Thursday of month at 6:30pm

### **CONTACT INFORMATION**

(AS OF 1/1/2020)

Julie Delphia	Town Clerk/Treasurer	247-5961	Beth Ripley	Del. Tax Collector	247-0075
Diane Benware	Selectboard Chair	247-3786	Jeff McDonough	1 <sup>st</sup> Constable	247-5212
Tom Barker	Selectboard Member	247-3160	Mike Rakowitz	2 <sup>nd</sup> Constable	247-3281
Brad Lawes	Selectboard Member	465-8065	Ricky Nicklaw	Fire Warden	247-8357
John Rouse	Selectboard Member	247-3135	Chree Perkins	Health Officer	465-8335
Ron Fiske	Selectboard Member	247-4856	Kris Perlee	Zoning Admin	310-1928
Arlan Pidgeon	Road Foreman	247-6361	John Rouse	Animal Control	989-6086
Brad Lawes	Road Commissioner	465-8065			
Dianne Harvey	Assessor Assistant	247-5961			

A **Drop Box** is located under the bulletin board on the front of the Town Office. Payments and correspondence may be placed in the **Drop Box** after office hours.

**44 Schoolhouse Road, Leicester, VT 05733 Tel: (802) 247-5961 [WWW.LEICESTERV.T.ORG](http://WWW.LEICESTERV.T.ORG)**

**FRONT COVER:** Leicester, VT *Photo by Julie Delphia*

# TABLE OF CONTENTS

TOWN INFORMATION.....	INSIDE COVER
CHANGES TO THE TOWN REPORT .....	1
LEICESTER TOWN OFFICIALS.....	2
LEICESTER TOWN WARNING.....	3
NOTICE TO VOTERS.....	4
LEICESTER FINANCIAL SUMMARY .....	5
STATEMENT OF TAXES RAISED .....	6
BUDGET BUDGET .....	7
COMPARATIVE FINANCIAL STATEMENT .....	14
AUDITORS' REPORT .....	14
RESTRICTED FUNDS .....	15
HELP WANTED .....	15
COLLECTION OF DELINQUENT TAXES .....	16
DELINQUENT TAX COLLECTOR'S REPORT .....	16
DELINQUENT TAX COLLECTOR'S POLICY .....	16
DELINQUENT TAX LIST.....	17
GRANT SPENDING .....	17
SELECTBOARD REPORT .....	18
CLERK & TREASURER REPORT.....	19
ROADS MAINTENANCE POLICY.....	19
DATES TO REMEMBER.....	20
DOG SUMMARY .....	20
ANIMAL CONTROL OFFICER REPORT .....	20
NOTICE TO DOG OWNERS .....	20
FIRE WARDEN'S REPORT .....	20
FIRE CHIEF ENGINEER REPORT .....	21
ZONING ADMINISTRATOR'S REPORT .....	21
ASSESSOR'S REPORT.....	22
VITAL STATISTICS.....	22
CEMETERY REPORT.....	23
HEALTH OFFICER REPORT .....	23
LEICESTER HISTORICAL SOCIETY.....	23
2019 TOWN MEETING OVERVIEW.....	23
ADDISON COUNTY RESTORATIVE JUSTICE .....	25
ADDISON COUNTY HOME HEALTH .....	25
ADDISON COUNTY PARENT/CHILD CENTER.....	26
ADDISON COUNTY READERS.....	26
ACRPC.....	26
ACSWD .....	27
ACTR.....	28
AGE WELL FORMERLY CVAA .....	28
AMERICAN RED CROSS .....	29
BRANDON FREE PUBLIC LIBRARY.....	29
BLSG INSECT CONTROL DISTRICT .....	31
COUNSELING SERVICE OF ADDISON COUNTY .....	33
ELDERLY SERVICES .....	33
FRONT PORCH FORUM.....	34
GREEN UP VERMONT.....	34
HOPE (ACCAG) .....	34
END OF LIFE SERVICES .....	34
JOHN W. GRAHAM EMERGENCY SHELTER .....	35
LAKE DUNMORE FERN LAKE ASSOCIATION .....	35
OTTER CREEK NATURAL RESOURCES .....	36
OPEN DOOR CLINIC .....	36
RSVP.....	37
RUTLAND COUNTY PARENT-CHILD CENTER.....	38
US DEPT OF VETERANS AFFAIRS .....	38
VERMONT ADULT LEARNING .....	38
VERMONT CARES.....	39
VERMONT CENTER FOR INDEPENDENT LIVING .....	39
VERMONT DEPARTMENT OF HEALTH REPORT .....	40
VERMONT SECRETARY OF STATE .....	40
WOMENSAFE .....	40
NOTES .....	41
<b><u>OVUUSD SCHOOL REPORTS</u></b>	
RNESU SUPERINTENDENT'S REPORT .....	42
RUTLAND NORTHEAST SUPERVISORY UNION.....	43
OV UNIFIED UNION SCHOOL DISTRICT .....	44

## CHANGES TO THE TOWN REPORT

Due to changes in legislation and the consolidation of the RNESU schools, the Leicester Town Report is separate from the School District Report. The Town Report is compiled and distributed by the Town, and the School District Report is compiled and distributed by the Otter Valley Unified Union School District (and RNESU).

The OVUUSD report will be distributed by the OVUU Board. They have asked that we include a few reports in our Town Report this year. These reports can be found at the end of this Town Report.

If you have questions regarding this change, or with the Town Report, please contact Julie Delphia, Town Clerk, at (802) 247-5961 x 3.

## LEICESTER TOWN OFFICIALS

### ELECTED TOWN OFFICIALS

#### **Auditors**

Dot D'Avignon	March 2020
Deb Miner	March 2021
Donna Pidgeon	March 2022

#### **Delinquent Tax Collector**

Elizabeth Ripley	March 2020
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#### **Justices of the Peace**

Cheryl Morrison	February 2021
Diane Benware	February 2021
Hilary Hatch	February 2021
Thomas Barker	February 2021
Greg Bernhardt	February 2021

#### **Moderator**

Richard Reed	March 2020
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#### **Town Agent & Grand Juror**

Mike Rakowitz	March 2020
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#### **Town Clerk**

Julie Delphia	March 2020
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#### **Town Treasurer**

Julie Delphia	March 2020
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#### **Selectboard**

Diane Benware, Chair (3)	March 2022
Ron Fiske (2)	March 2020
Brad Lawes (3)	March 2021
John Rouse (3)	March 2020
Thomas Barker (2)	March 2021

### APPOINTED TOWN OFFICIALS Term Expires

#### **Administrative Assistant to the Assessor**

Dianne Harvey	Hired
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#### **Cemetery Sexton**

Donna Pidgeon	March 2020
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#### **Emergency Management Coordinator**

John Rouse	May 2020
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#### **Energy Coordinator**

Jeremy Gildrien	May 2020
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#### **First Constable**

Jeff McDonough	March 2020
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#### **Forest Fire Warden**

Richard C. Nicklaw	June 30, 2021
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#### **Regional Planning Representative**

Diane Benware	June 30, 2020
Vacant	June 30, 2020

#### **Road Commissioner**

Brad Lawes	March 2020
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#### **Road Foreman**

Arlan Pidgeon	Hired
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#### **Second Constable**

Mike Rakowitz	March 2020
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#### **Solid Waste Representative**

Richard Reed	March 2020
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#### **Tree Warden**

Arlan Pidgeon	March 2020
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#### **Health Officer**

Chree Perkins	August 2022
Kathy Eastwood - Deputy	April 2020

#### **Town Services Manager**

Kathy Eastwood	April 2020
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#### **Zoning Administrator**

Kris Perlee	Hired
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#### **Zoning Board of Adjustment**

Peter Fjeld – Chair (2)	November 2020
Donna Swingleton (3)	November 2022
Suki Fredricks (3)	November 2022
Jeff McDonough (3)	November 2020
Bill Shouldice (2)	November 2020

#### **Planning Commission**

Peter Fjeld (2)	November 2020
Donna Swingleton – Chair (3)	November 2022
Suki Fredricks (3)	November 2022
Jeff McDonough (3)	November 2020
Bill Shouldice (2)	November 2020

**LEICESTER TOWN WARNING**

The legal voters of the Town of Leicester, Vermont are hereby warned and notified to meet at the Leicester Meeting House in said Town on Monday, **March 2, 2020** at **7:00 pm** to transact the following business:

- 1. To hear the auditor’s report.
- 2. Shall the voters of the Town of Leicester vote to approve a sum of **\$695,235.16** to defray the necessary expenses and liabilities of the town for the ensuing year, divided as follows:

<b>General Town Expenses</b>	<b>\$ 305,695.16</b>	<b>Amount to be raised by taxes: \$ 244,841.91</b>
<b>Highway Expenses</b>	<b>\$ 389,540.00</b>	<b>Amount to be raised by taxes: \$ 319,540.29</b>

Note: The amount to be raised may increase based on the result of the vote on Article 3. The Selectboard will set the tax rate at a later date.

- 3. Shall the voters of the Town of Leicester approve an additional sum of \$50,000 for road paving?
- 4. Discussion of articles to be voted by Australian ballot.
- 5. To do any further business that is proper to be done when met.

**The Town Meeting shall adjourn until 10 AM Tuesday, March 3, 2020**

The legal voters of the Town of Leicester, Vermont are further warned and notified to meet at the **Leicester Town Office** in said Town on **March 3, 2020** between the hours of **10 AM and 7 PM** when the polls will be open to vote by Australian ballot on the following articles:

**Article 1:** To elect Town Officers for the ensuing year

- A Moderator for a one (1) year term
- A Selectboard Member for a three (3) year term
- A Selectboard Member for a two (2) year term
- An Auditor for a three (3) year term
- A Delinquent Tax Collector for a one (1) year term
- A Town Grand Juror for a one (1) year term
- A Town Agent for a one (1) year term
- A Town Clerk for a three (3) year term
- A Town Treasurer for a three (3) year term

Leicester Selectboard:

- Diane Benware – Chair (2022)
- Tom Barker (2021)
- Brad Lawes (2021)
- John Rouse (2020)
- Ron Fiske (2020)

## NOTICE TO VOTERS

### BEFORE ELECTION DAY:

CHECKLIST POSTED at Clerks Office by February 2, 2020. If your name is not on the checklist, then you must register to vote. SAMPLE BALLOTS will be posted by February 12, 2020.

HOW TO REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to [olvr.sec.state.vt.us](http://olvr.sec.state.vt.us).

REQUEST EARLY or ABSENTEE BALLOTS: You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at [mvp.sec.state.vt.us](http://mvp.sec.state.vt.us). The latest you can request ballots for the Town Meeting Election is the close of the Town Clerk's office on March 2, 2020. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you.)

### WAYS TO VOTE YOUR EARLY BALLOT:

You may vote in the town clerk's office before the deadline.

Voter may take his or her ballot(s) out of the clerk's office and return in same manner as if the ballots were received by mail.

Have ballot mailed to you, and mail or deliver it back to the clerk's office before Election Day or to the polling place before 7:00 p.m. on Election Day.

If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

### ON ELECTION DAY:

If your name was dropped from the checklist in error or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

If you are a first-time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

If you have any questions or need assistance while voting, ask your town clerk or any election official for help.

### NO PERSON SHALL:

Vote more than once per election, either in the same town or in different towns.

Mislead the board of civil authority about your own or another person's true residency or other eligibility to vote.

Hinder or impede a voter going into or from the polling place.

Socialize in a manner that could disturb other voters in the polling place.

Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-800-439-VOTE (439-8683). (Accessible by TDD)

If you believe that any of your voting rights have been violated, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

### INSTRUCTIONS FOR VOTERS using Paper Ballots

#### CHECK-IN AND RECEIVE BALLOTS:

Go to the entrance checklist table. Give name and, if asked, street address to the election official in a loud voice. Wait until your name is repeated and checked off by the official. An election official will give you a ballot. Enter within the guardrail and go to a vacant voting booth.

MARK YOUR BALLOT: For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc." To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for. WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

#### CHECK OUT:

Go to the exit checklist table and state your name in an audible voice. Wait until your name is repeated and checked off by the official.

CAST YOUR VOTE by depositing your voted ballot in "Voted Ballots" box.

LEAVE the voting area immediately by passing outside the guardrail.

## LEICESTER FINANCIAL SUMMARY

### TOWN RECEIPTS

Balance, Jan. 1, 2019		70,639.62
Selectboard Loans	160,000.00	
Transfers	<u>34,623.77</u>	
Total Loans & Transfers		194,623.77
Current Taxes for Town & School	2,327,980.07	
Delinquent Taxes, Interest & Penalty	99,228.44	
Zoning Fees	1,600.00	
Licenses & Fines	3,105.50	
Tax Allocation	315,000.00	
Grants	11,988.00	
Other	<u>13,683.85</u>	
Total Income		<u>2,772,585.86</u>
<b>TOTAL TOWN RECEIPTS</b>		<b>3,037,849.25</b>

### TOWN DISBURSEMENTS

Loan Repayment	160,000.00	
Transfers to Restricted Funds	34,222.50	
Schools	2,151,634.21	
Tax Allocation for State	335,000.00	
Payments covered by Restricted Funds	34,623.77	
Selectboard Orders & Appropriations	<u>271,530.52</u>	
<b>TOTAL DISBURSEMENTS</b>		<u>2,987,011.00</u>
<b>Ending Balance Dec 31, 2019</b>		<b>50,838.25</b>

## LEICESTER HIGHWAY SUMMARY

### HIGHWAY RECEIPTS

Balance Jan 1, 2019		32,885.87
Transfers to Highway Funds	60,107.09	
Current Taxes for Highway	334,564.13	
Weight Permits	790.00	
State Aid - Highway	66,594.91	
Reimbursement Income & FEMA	0.00	
Grants	<u>6,236.50</u>	
Total Income		<u>468,292.63</u>
<b>TOTAL HIGHWAY RECEIPTS</b>		<b>501,178.50</b>

### HIGHWAY DISBURSEMENTS

Transfer to Restricted Funds	60,000.00	
Allocation	0.00	
Selectboard Orders	<u>434,678.79</u>	
<b>TOTAL HIGHWAY DISBURSEMENTS</b>		<u>494,678.79</u>
<b>Ending Balance Dec 31, 2019</b>		<b>6,499.71</b>

## STATEMENT OF TAXES RAISED

<b>Tax Rate:</b>	<b>Homestead</b>	<b>Non-residential</b>	
Town	0.1196	0.1196	
Town Highway	0.1888	0.1888	
Veteran Exemption	0.0011	0.0011	
Education	1.2881	1.4980	
<b>Total Tax Rate</b>	<b>1.5976</b>	<b>1.8075</b>	
 <b>Grand List</b>	 1,772,295.00		
 <b>Taxes billed:</b>			
Town	1,772,295.00 x 0.1196	211,966.68	
Highway	1,772,295.00 x 0.1888	334,609.30	
			546,575.98
Education Taxes:			
Veteran's Exemp.	1,772,295.00 x 0.0011	1,949.50	
Homestead	769,950.00 x 1.2881	991,772.51	
Non-Residential	1,006,792.86 x 1.4980	1,508,175.64	
			2,501,897.65
Total Taxes Billed			3,048,473.63
Less State Rebates			315,786.18
<b>Balance to be collected</b>			<b>2,732,687.45</b>
 <b>Taxes Accounted for as Follows:</b>			
2019 Current Taxes		2,643,297.66	
2019 Payments from Previous Year		2,461.91	
2019 Delinquent Collected		35,046.54	
2019 Delinquents Outstanding		51,881.34	
 <b>Total</b>			<b>2,732,687.45</b>

NOTE: Tax amounts vary from 2018 budget requirements due to Grand List changes for late homestead declarations and tax credit submissions.

### % of Property Tax Town vs. Education Homestead Property Tax Bill

	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Town & Highway	20.2%	19.1%	18.5%	19.2%
Education Homestead	80.7%	81.2%	81.5%	80.8%

### % of Property Tax Town vs. Education Non-Residential Property Tax Bill

	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Town & Highway	17.1%	16.8%	17.0%	18.4%
Education Non-Residential	82.9%	83.2%	83.0%	81.6%

**TOWN OF LEICESTER**

**SELECTBOARD ORDERS RECEIPTS**

<b>ACCOUNT</b>	<b>2018 BUDGET</b>	<b>2018 ACTUAL</b>	<b>2019 BUDGET</b>	<b>2019 ACTUAL</b>	<b>2020 BUDGET</b>	<b>COMMENTS</b>
Balance in General Fund	<b>76,547.34</b>	<b>77,741.42</b>	<b>70,639.62</b>	<b>70,639.62</b>	<b>50,838.25</b>	After receivables/payables
<b>Loans and Transfers:</b>						
Selectmen's Loans		80,000.00		160,000.00		Tax Anticipation Loan
Transfer from Restricted Funds				34,623.77		See Funds Page 15
Tax Account Allocation Refund		200,000.00		315,000.00		Allocated for State Ed pmt
<b>Grants &amp; State Direct Deposits</b>						
Milfoil Grant		70,954.00		11,988.00		Grant Spending - See Pg 17
State DD Reappraisal Fund		6,868.00		6,757.50		See Funds Page 15
<b>TOTAL LOANS AND TRANSFERS</b>	<b>0.00</b>	<b>357,822.00</b>	<b>0.00</b>	<b>528,369.27</b>	<b>0.00</b>	
<b>Fines, Fees &amp; Licenses:</b>						
Civil Fines from Sheriff Patrol		161.00		144.50		<b>Register your dog by April 1st See report page 20</b>
Dog Licenses / Fines	2,500.00	2,642.00	2,500.00	2,896.00	2,600.00	
License - Liquor / Junkyard	65.00	70.00	70.00	65.00	65.00	
<b>TOTAL FINES, FEES, &amp; LICENSES</b>	<b>2,565.00</b>	<b>2,873.00</b>	<b>2,570.00</b>	<b>3,105.50</b>	<b>2,665.00</b>	
<b>Taxes:</b>						
Current Taxes - Town		194,445.05		211,850.29		
Current Taxes - Education		2,054,459.86		2,092,928.16		
Tax prepayments		1,469.34		148.93		
Current Use		9,435.00		10,015.00		
Delinquent Taxes, Interest, Penalties		129,644.35		99,228.44		Penalty pays DTC
Education Tax True-Up/Municipal Adj		5,765.98		4,750.08		
Railroad Tax	23.00	380.85	23.00	381.61	350.00	
Fed Bureau Land Mgt - PILOT	6,500.00	7,632.93	6,500.00	7,906.00	7,000.00	
<b>TOTAL TAXES</b>	<b>6,523.00</b>	<b>2,403,233.36</b>	<b>6,523.00</b>	<b>2,427,208.51</b>	<b>7,350.00</b>	
<b>Zoning:</b>						
Zoning Permit Fees		1,550.00		1,600.00		Fees offset Zoning expense
<b>TOTAL ZONING</b>	<b>0.00</b>	<b>1,550.00</b>	<b>0.00</b>	<b>1,600.00</b>	<b>0.00</b>	
<b>Other Income:</b>						
Reimbursement: Insurance		516.00		628.00		
Interest on Checking		5,280.12		6,108.85		
Rental of Town Hall/Meeting House		175.00		140.00		
Other		0.49		49.50		
<b>TOTAL OTHER</b>	<b>0.00</b>	<b>5,971.61</b>	<b>0.00</b>	<b>6,926.35</b>	<b>0.00</b>	
<b>TOTAL INCOME</b>	<b>9,088.00</b>	<b>2,413,627.97</b>	<b>9,093.00</b>	<b>2,438,840.36</b>	<b>10,015.00</b>	
<b>TOTAL TOWN RECEIPTS</b>	<b>85,635.34</b>	<b>2,849,191.39</b>	<b>79,732.62</b>	<b>3,037,849.25</b>	<b>60,853.25</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 BUDGET	COMMENTS
<b>Loans:</b>						
Loan Payments		80,000.00		160,000.00		Tax Anticipation Loan
<b>Transfers:</b>						
Transfer to Records Restoration	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	See Funds Page 15
Transfer to Clerk Education/Software		930.00		965.00		See Funds Page 15
Transfer to Cemetery Fund	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	See Funds Page 15
Transfer to Building Repair Fund		10,000.00		9,500.00		See Funds Page 15
Transfer to Professional Audit Fund	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	See Funds Page 15
Transfer to Reappraisal Fund	5,000.00	11,868.00	5,000.00	11,757.50	5,000.00	See Funds Page 15
<b>Allocated Funds:</b>						
Transfer to Tax Account		315,000.00		335,000.00		State Education Tax Pmt
<b>Payments covered by Restricted Fund Transfers:</b>						
Reappraisal				19,800.00		See Funds Page 15
Clerk Software				4,841.27		See Funds Page 15
Records Restoration				9,982.50		See Funds Page 15
<b>LOANS AND TRANSFERS TOTAL</b>	<b>17,000.00</b>	<b>429,798.00</b>	<b>17,000.00</b>	<b>563,846.27</b>	<b>17,000.00</b>	
<b>Auditing:</b>						
Salaries	1,000.00	322.00	1,000.00	536.25	1,000.00	
<b>AUDITING TOTAL</b>	<b>1,000.00</b>	<b>322.00</b>	<b>1,000.00</b>	<b>536.25</b>	<b>1,000.00</b>	
<b>Selectboard:</b>						
	4,000.00		4,000.00		4,000.00	Rate set by Auditors
Diane Benware, Chair		1,000.00		1,000.00		
Brad Lawes		750.00		750.00		
Ron Fiske		750.00		750.00		
Ken Young/John Rouse		750.00		750.00		
Tom Barker		750.00		750.00		
Selectboard Secretary	2,100.00	1,955.00	2,100.00	2,160.00	2,200.00	
<b>SELECTBOARD TOTAL</b>	<b>6,100.00</b>	<b>5,955.00</b>	<b>6,100.00</b>	<b>6,160.00</b>	<b>6,200.00</b>	
<b>Listing:</b>						
	4,000.00		3,000.00		3,000.00	
Salaries		1,823.25		2,223.75		
Consulting	6,000.00	6,000.00	6,000.00	3,000.00	6,000.00	Contract with NEMRC
Tax Map Update	2,500.00	0.00	3,500.00	4,053.25	3,512.00	Update & Maintain Maps
<b>LISTING TOTAL</b>	<b>12,500.00</b>	<b>7,823.25</b>	<b>12,500.00</b>	<b>9,277.00</b>	<b>12,512.00</b>	
<b>Recycling:</b>						
Solid Waste	8,750.00	8,386.08	11,146.08	11,158.08	13,078.08	ACSWD Increase
<b>RECYCLING TOTAL</b>	<b>8,750.00</b>	<b>8,386.08</b>	<b>11,146.08</b>	<b>11,158.08</b>	<b>13,078.08</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 BUDGET	COMMENTS
<b>Buildings Expenses:</b>	10,500.00		10,500.00		10,500.00	See Funds Page 15
Meeting House		170.06				
Town Office		270.06		945.93		
Town Hall		532.12				
<b>Fuel:</b>						
Meeting House	2,500.00	3,191.89	3,000.00	2,955.98	3,000.00	
Town Hall	1,500.00	730.15	1,000.00	1,002.39	1,000.00	
<b>Grounds Care:</b>						
Cemetery	6,000.00	5,925.00	6,000.00	6,115.22	6,000.00	
Office ,Town Green, Fern Lake Access	6,500.00	5,780.00	6,500.00	5,680.00	6,500.00	
<b>TOTAL BLDGS &amp; GRNDS EXPENSES</b>	<b>27,000.00</b>	<b>16,599.28</b>	<b>27,000.00</b>	<b>16,699.52</b>	<b>27,000.00</b>	
<i>Note: Clerk fees for recording, vault usage, and licenses are set by State Statute. Depending upon the types of transactions, total fees collected can vary greatly year to year. These fees are paid by individuals or firms based on the statute fee schedule posted at the Town Office. Fees collected in 2019 not otherwise identified in this report, were \$16437.</i>						
<b>Town Clerk / Treasurer / Assistant:</b>						
Town Clerk, Julie Delphia	9,500.00	9,500.00	10,500.00	10,500.00	10,500.00	
Treasurer, Julie Delphia	10,000.00	10,000.00	11,500.00	11,500.00	11,500.00	
Clerk / Treasurer Training	1,000.00	70.00	1,000.00	35.00	1,000.00	See Funds Page 15
Assistant	4,250.00	3,810.38	4,250.00	4,166.25	4,250.00	
<b>CLERK / TREAS / ASSIST TOTAL</b>	<b>24,750.00</b>	<b>23,380.38</b>	<b>27,250.00</b>	<b>26,201.25</b>	<b>27,250.00</b>	
<b>Office Expenses:</b>						
Cleaning Services	600.00	599.00	600.00	599.00	600.00	
Cleaning Supplies	200.00	0.00	200.00	28.84	200.00	
Computer Tech Support / License	1,581.74	1,975.50	1,539.19	3,816.39	2,000.00	Includes Windows 10 Upgrade
Copier	1,500.00	1,209.23	1,500.00	1,366.45	1,500.00	
Office Supplies	3,000.00	3,368.31	3,000.00	2,520.91	3,000.00	
Postage	2,500.00	1,954.84	2,400.00	2,134.01	2,400.00	
Printing	2,500.00	2,516.50	2,500.00	2,490.00	2,500.00	
Town Web Page	400.00	475.00	500.00	475.00	500.00	
<b>Disaster Recovery / Maintenance:</b>						
NEMRC Annual Support	1,418.26	1,418.26	1,460.81	1,460.81	5,000.00	NEMRC Increase
NEMRC Disaster Recovery Contract	1,300.00	1,229.86	1,300.00	1,266.78	1,300.00	Annual Contract
Server Monthly Maintenance	1,800.00	1,650.00	1,800.00	1,863.73	2,200.00	Annual Maintenance Contract
<b>TOTAL OFFICE EXPENSES</b>	<b>16,800.00</b>	<b>16,396.50</b>	<b>16,800.00</b>	<b>18,021.92</b>	<b>21,200.00</b>	
<b>Insurance:</b>						
Property & Casualty	13,443.00	13,025.00	12,473.00	12,473.00	11,797.00	Figures are actuals for 2020
Workman's Comp	5,343.00	5,743.00	4,101.00	4,101.00	4,464.00	Figures are actuals for 2020
<b>INSURANCE TOTAL</b>	<b>18,786.00</b>	<b>18,768.00</b>	<b>16,574.00</b>	<b>16,574.00</b>	<b>16,261.00</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 BUDGET	COMMENTS
<b>Zoning:</b>	1,500.00		1,500.00		1,500.00	
Zoning Administrator		1,635.00		1,494.33		Partial Offset by zoning fees
Recording Fees		200.00		270.00		
Printing	1,000.00	258.67	1,000.00	382.68	1,000.00	
Secretary	1,500.00	120.00	1,500.00	236.25	1,500.00	
<b>ZONING TOTAL</b>	<b>4,000.00</b>	<b>2,213.67</b>	<b>4,000.00</b>	<b>2,383.26</b>	<b>4,000.00</b>	
<b>Utilities:</b>						
Electricity	5,600.00	5,426.49	5,600.00	5,131.58	5,600.00	
Telephone	1,600.00	1,640.61	1,600.00	1,937.13	2,000.00	
<b>UTILITIES TOTAL</b>	<b>7,200.00</b>	<b>7,067.10</b>	<b>7,200.00</b>	<b>7,068.71</b>	<b>7,600.00</b>	
<b>Public Safety:</b>						
Addison County Humane Society Contract	550.00	600.00	600.00	600.00	600.00	Annual Contract
Law Enforcement Expenses	1,000.00		1,000.00	627.00	1,000.00	
Animal Control	1,900.00		1,900.00	119.30	1,900.00	
Dog Census						
<i>Dog Licenses - Tags</i>		146.34		346.73		<i>Covered by Dog Income</i>
<i>Dog Licenses - State Fees</i>		1,095.00		1,210.00		<i>Covered by Dog Income</i>
<i>Dog Licenses - Clerk Fees</i>		440.00		484.00		<i>Covered by Dog Income</i>
Fire Protection Contract - BFD	44,000.00	44,000.00	44,000.00	44,000.00	44,000.00	See Fire Chief's Rpt Page 21
Fire Warden - Richard Nicklaw	200.00	200.00	200.00	200.00	200.00	
Health Officers	250.00	0.00	250.00	0.00	250.00	
<b>TOTAL PUBLIC SAFETY</b>	<b>47,900.00</b>	<b>46,481.34</b>	<b>47,950.00</b>	<b>47,587.03</b>	<b>47,950.00</b>	
<b>Other Expenses:</b>						
Trash Removal - Bullock Rd	150.00	0.00	150.00	0.00	150.00	
<i>Delinquent Tax Collector - Beth Ripley</i>		7,785.67		6,786.11		<i>Covered by DTC penalty</i>
Elections / Payroll & Supplies	1,500.00	2,046.02	1,500.00	876.00	2,100.00	
<b>Grants:</b>						
Milfoil Grant to LDFLA		70,454.00		11,988.00		See Grant Info Page 17
Writing & Research Grant	500.00	500.00	500.00	0.00	500.00	
Interest / Bank Fees	500.00	774.99	500.00	856.66	500.00	
Legal Fees	4,000.00	1,078.54	4,000.00	2,619.40	4,000.00	
Miscellaneous	200.00		200.00	300.00	200.00	
Town Moderator	150.00	150.00	150.00	150.00	150.00	
<b>Payroll Liability:</b>						
Payroll Tax Liability - FICA / Medicare	10,000.00	8,006.52	10,000.00	9,841.01	10,000.00	
Workshops / Training - Town Officers	500.00	60.00	500.00	30.00	500.00	
<b>TOTAL OTHER EXPENSES</b>	<b>17,500.00</b>	<b>90,855.74</b>	<b>17,500.00</b>	<b>33,447.18</b>	<b>18,100.00</b>	

**TOWN OF LEICESTER**

**SELECTBOARD ORDERS DISBURSEMENTS**

<b>ACCOUNT</b>	<b>2018 BUDGET</b>	<b>2018 ACTUAL</b>	<b>2019 BUDGET</b>	<b>2019 ACTUAL</b>	<b>2020 BUDGET</b>	<b>COMMENTS</b>
<b>Assessments:</b>						
Addison County Humane Society	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	Animal Holding Facility
Addison County Regional Planning	1,403.64	1,403.64	1,419.00	1,419.00	1,425.60	On per capita basis
Addison County Tax	10,000.00	6,560.19	10,000.00	6,853.49	10,000.00	County tax
American Red Cross	500.00	500.00	500.00	500.00	500.00	See report on page 29
Brandon Area Rescue Squad	5,125.00	5,125.00	5,125.00	5,125.00	5,125.00	Emergency Services
Brandon Library	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	See report on page 29
Green - Up Vermont	100.00	100.00	100.00	100.00	100.00	See report on page 34
BLSG Insect Control District	17,121.75	16,865.18	24,622.75	24,622.75	25,502.40	See report on page 31
Lake Dunmore / Fern Lake Assoc	19,000.00	19,000.00	19,000.00	19,000.00	25,000.00	See report on page 35
Vermont League of Cities & Towns	2,282.00	2,282.00	2,340.00	2,340.00	2,435.00	Municipal Assistance Center
<b>TOTAL ASSESSMENTS</b>	<b>59,032.39</b>	<b>55,336.01</b>	<b>66,606.75</b>	<b>63,460.24</b>	<b>73,588.00</b>	
<b>TOTAL GENERAL EXPENSES</b>	<b>251,318.39</b>	<b>299,584.35</b>	<b>261,626.83</b>	<b>258,574.44</b>	<b>275,739.08</b>	
<b>ACCOUNT</b>	<b>2018 BUDGET</b>	<b>2018 ACTUAL</b>	<b>2019 BUDGET</b>	<b>2019 ACTUAL</b>	<b>2020 BUDGET</b>	<b>COMMENTS</b>
<b>Appropriations</b>						
Addison Country Restorative Justice	300.00	300.00	300.00	300.00	300.00	Requests on file at TC  Reports for all requestors can be found on pages 25-40 of this report.
Addison Country Readers	250.00	250.00	250.00	250.00	250.00	
Addison County Home Health Care	1,138.00	1,138.00	1,138.00	1,138.00	1,138.00	
Addison County Parent/Child Center	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	
Addison County RSVP	350.00	350.00	350.00	350.00	350.00	
Addison County Transit Resources	1,885.00	1,885.00	1,885.00	1,885.00	1,885.00	
Agewell formerly CVAA	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	
Counseling Service of Addison County	1,050.00	1,050.00	1,050.00	1,050.00	1,050.00	
Elderly Services Inc.	500.00	500.00	500.00	500.00	500.00	
HOPE formerly ACCAG	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	
Hospice Volunteer Services	500.00	500.00	500.00	500.00	500.00	
John W. Graham Emergency Shelter	725.00	725.00	725.00	725.00	725.00	
Open Door Clinic	300.00	300.00	300.00	300.00	300.00	
Otter Creek Natural Resources	113.08	113.08	113.08	113.08	113.08	
Rutland County Parent/Child Center	300.00	300.00	300.00	300.00	300.00	
Vermont Adult Learning	450.00	450.00	450.00	450.00	450.00	
Vermont CARES - Aids Research	350.00	350.00	350.00	350.00	350.00	
VT Center for Independent Living	145.00	145.00	145.00	145.00	145.00	
Women in Crisis - Women Safe	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
<b>TOTAL APPROPRIATIONS</b>	<b>12,956.08</b>	<b>12,956.08</b>	<b>12,956.08</b>	<b>12,956.08</b>	<b>12,956.08</b>	
<b>TOTAL GENERAL EXPENSES</b>	<b>264,274.47</b>	<b>312,540.43</b>	<b>274,582.91</b>	<b>271,530.52</b>	<b>288,695.16</b>	
<b>OTTER VALLEY UNION HIGH SCHOOL</b>		<b>1,489,671.00</b>		<b>1,475,992.00</b>		
<b>STATE EDUCATION TAX</b>		<b>546,542.34</b>		<b>675,642.21</b>		
<b>TOTAL TOWN DISBURSEMENTS</b>	<b>281,274.47</b>	<b>2,778,551.77</b>	<b>291,582.91</b>	<b>2,987,011.00</b>	<b>305,695.16</b>	

**TOWN OF LEICESTER**

**SELECTBOARD HIGHWAY RECEIPTS**

ACCOUNT	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 BUDGET	COMMENTS
Balance in Highway Fund	15,527.64	15,527.64	32,885.87	32,885.87	6,499.71	
<b>Transfers and Loans</b>						
Transfer from Bridge/Culvert Fund				10,107.09		See Funds Page 15
From Allocation		20,000.00				
Transfer from Highway Fund		50,000.00		50,000.00		See Funds Page 15
<b>TOTAL TRANSFERS AND LOANS</b>	<b>0.00</b>	<b>70,000.00</b>	<b>0.00</b>	<b>60,107.09</b>	<b>0.00</b>	
Agency of Transportation Highway Aid	63,000.00	66,003.75	63,000.00	66,594.91	63,000.00	
State Highway Grant		7,201.19		6,236.50		FEMA & Hydro
Current Taxes to Highway Fund		318,172.36		334,564.13		
Reimbursement - Highway		1,253.00				
Road Permits	250.00	425.00	250.00	790.00	500.00	
<b>TOTAL INCOME</b>	<b>63,250.00</b>	<b>393,055.30</b>	<b>63,250.00</b>	<b>408,185.54</b>	<b>63,500.00</b>	
<b>TOTAL AVAILABLE FUNDS</b>	<b>78,777.64</b>	<b>478,582.94</b>	<b>96,135.87</b>	<b>501,178.50</b>	<b>69,999.71</b>	

**TOWN OF LEICESTER**

**SELECTBOARD HIGHWAY DISBURSEMENTS**

ACCOUNT	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 BUDGET	COMMENTS
<b>Loans and Transfers:</b>						
Transfer to Highway Fund		50,000.00				See Funds Page 15
Transfer to Culvert/bridge	20,000.00	20,000.00	40,000.00	40,000.00	20,000.00	See Funds Page 15
Transfer to Equipment Fund	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	See Funds Page 15
Allocate for Shed Roof & Furnace						
<b>TOTAL TRANSFERS</b>	<b>40,000.00</b>	<b>90,000.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>40,000.00</b>	
<b>Equipment Repairs:</b>						
Loader	10,000.00	359.45	10,000.00	374.42	10,000.00	
Plow & Wing - Shoes/Blades/Parts		10,761.80		6,812.86		
Sander		476.29		103.96		
Truck		864.22		717.32		
Other Parts & Labor		0.00		69.22		
<b>TOTAL EQUIPMENT REPAIRS</b>	<b>10,000.00</b>	<b>12,461.76</b>	<b>10,000.00</b>	<b>8,077.78</b>	<b>10,000.00</b>	
<b>Highway Grants:</b>						
OJR Bridge/Culvert				10,107.09		
<b>TOTAL HIGHWAY PURCHASES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,107.09</b>	<b>0.00</b>	
<b>Equipment Rental:</b>						
Other	90,000.00		90,000.00	1,712.67	105,000.00	
Arlan Pidgeon		86,635.00		108,115.00		
<b>TOTAL EQUIPMENT RENTAL</b>	<b>90,000.00</b>	<b>86,635.00</b>	<b>90,000.00</b>	<b>109,827.67</b>	<b>105,000.00</b>	

**TOWN OF LEICESTER**

**SELECTBOARD HIGHWAY DISBURSEMENTS**

<b>ACCOUNT</b>	<b>2018 BUDGET</b>	<b>2018 ACTUAL</b>	<b>2019 BUDGET</b>	<b>2019 ACTUAL</b>	<b>2020 BUDGET</b>	<b>COMMENTS</b>
<b>Materials:</b>			92,000.00		95,000.00	
Chloride	5,000.00	5,073.00		6,230.00		
Salt	40,000.00	38,767.34		47,696.27		
Sand, Stone & Gravel	20,000.00	14,638.52		24,750.71		
Winter Sand	25,000.00	20,160.00		18,195.30		
<b>TOTAL MATERIALS</b>	<b>90,000.00</b>	<b>78,638.86</b>	<b>92,000.00</b>	<b>96,872.28</b>	<b>95,000.00</b>	
<b>General Highway Expenses:</b>						
MRPG Annual Fee			1,750.00	1,750.00	1,590.00	New State Fee
Bridge Drain Cleaning	250.00	0.00	250.00		250.00	
Culverts	1,500.00	0.00	1,500.00	2,510.36	1,500.00	
Fuels, Oil, Antifreeze - Loader	2,500.00	587.75	2,500.00	1,608.08	2,500.00	
Green-up Removal	550.00	575.00	550.00	585.00	550.00	
Miscellaneous	1,000.00	528.70	1,000.00	659.50	1,000.00	
Resurfacing	90,000.00	90,326.94	100,000.00	123,333.10	50,000.00	2019 \$50K voted at Town Mtg
Roadside Mowing	8,400.00	8,370.00	8,400.00	8,305.00	8,400.00	
Roadside Mowing - Brush removal	2,500.00	0.00	2,500.00	0.00	2,500.00	
Signs	1,000.00	0.00	1,000.00	584.60	1,000.00	
Town Shed Furnace Fuel	3,500.00	3,460.83	3,500.00	2,304.41	3,500.00	
Town Shed Furnace Repair	250.00	21,709.48	250.00	0.00	250.00	
Town Shed Repair / Electricity	1,500.00	656.75	1,500.00	1,070.42	1,500.00	
<b>TOTAL GENERAL EXPENSES</b>	<b>112,950.00</b>	<b>126,215.45</b>	<b>124,700.00</b>	<b>142,710.47</b>	<b>74,540.00</b>	
<b>Payroll:</b>	54,000.00		54,000.00		65,000.00	
Arlan Pidgeon		26,320.00		32,262.50		
Scott Pidgeon		19,237.50		25,704.00		
Steven Morrison		4,217.50		8,802.00		
Richard LaPorte				315.00		
Trevor Bergevin		1,479.00		0.00		
Diane Benware		492.00		0.00		Highway Grant Work
<b>TOTAL PAYROLL</b>	<b>54,000.00</b>	<b>51,746.00</b>	<b>54,000.00</b>	<b>67,083.50</b>	<b>65,000.00</b>	
<b>TOTAL HIGHWAY EXPENSE</b>	<b>356,950.00</b>	<b>355,697.07</b>	<b>370,700.00</b>	<b>434,678.79</b>	<b>349,540.00</b>	
<b>TOTAL HIGHWAY DISBURSEMENTS</b>	<b>396,950.00</b>	<b>445,697.07</b>	<b>430,700.00</b>	<b>494,678.79</b>	<b>389,540.00</b>	

**BUDGET COMPARISON**

	<b>2019</b>	<b>2020</b>	<b>Difference</b>	
Budget Town	291,582.91	305,695.16	14,112.25	LDFLA, NEMRC
Budget Highway	380,700.00	389,540.00	8,840.00	Highway
Paving Article	50,000.00	50,000.00	0.00	See Warning Page 3
<b>Total</b>	<b>722,282.91</b>	<b>745,235.16</b>	<b>22,952.25</b> <b>3.18%</b>	<b>Difference</b> <b>% Difference</b>

**COMPARATIVE FINANCIAL STATEMENT**

	<b>TOWN</b>		<b>HIGHWAY</b>	
	<b>1/1/2019</b>	<b>12/31/2019</b>	<b>1/1/2019</b>	<b>12/31/2019</b>
<b>ASSETS:</b>				
Checking	74,251.54	56,788.75	32,885.87	6,499.71
Total Delinquent Taxes	136,499.41	139,723.65		
Accounts Receivable				
Restricted Funds	246,520.97	250,843.25	439,139.50	446,447.91
Allocated Funds	315,000.00	335,000.00	0.00	0.00
Equipment			62,405.00	62,405.00
Buildings & Improvements	57,577.00	57,577.00	51,975.00	51,975.00
Land & Improvements	605.00	605.00		
Highway/Culverts/Bridges			4,200,233.00	4,323,045.00
<b>TOTAL ASSETS</b>	<b>830,453.92</b>	<b>840,537.65</b>	<b>4,786,638.37</b>	<b>4,890,372.62</b>
<b>ACCUMULATED DEPRECIATIONS</b>				
Equipment			46,937.00	50,698.00
Buildings	25,602.00	27,002.00	30,439.00	30,995.00
Highways/Culverts/Bridges			2,395,330.00	2,625,505.00
	25,602.00	27,002.00	2,472,706.00	2,707,198.00
Assets less Depreciation	804,851.92	813,535.65	2,313,932.37	2,183,174.62
<b>LIABILITIES:</b>				
Loans, short term	0.00	0.00	0.00	0.00
Loans, long term	0.00	0.00	0.00	0.00
Payroll Liabilities	3,611.92	5,950.50	0.00	0.00
Accounts Payable	0.00	0.00	0.00	0.00
<b>TOTAL LIABILITIES</b>	<b>3,611.92</b>	<b>5,950.50</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTALS</b>	<b>801,240.00</b>	<b>807,585.15</b>	<b>2,313,932.37</b>	<b>2,183,174.62</b>

**AUDITORS' REPORT**

We, the elected Auditors for the Town of Leicester, in accordance with VSA 24 § 1681, have examined the accounts and records of the Town for the period of January 1, 2019 through December 31, 2019. To the best of our knowledge and belief, these records present a fair and accurate accounting of Leicester's financial activities.

As in previous years, the Auditors wish to express our appreciation to Julie Delphia for her assistance in making this examination possible and for the energy she puts into compiling nearly all the information that you see in this Town Report. The detailed and accurate manner in which the Town's financial records are kept makes our job much easier.

Dot D'Avignon  
 Deb Miner, Chair  
 Donna Pidgeon

## RESTRICTED FUNDS

	Balance 01/01/19	Deposits 2019	Interest 2019	Withdrawn 2019	Balance 12/31/19
<b>TOWN</b>					
<b>Savings:</b>					
Building Repair Fund (1)	14,180.99	9,500.00	275.67		<b>23,956.66</b>
Cemetery Fund (1)(2)	28,437.78	5,100.00	544.93		<b>34,082.71</b>
Clerk Training & Software (1)(3)	16,897.41	965.00	319.65	4,841.27	<b>13,340.79</b>
Glebe Land Fund	6,227.03		124.76		<b>6,351.79</b>
Honor Roll Fund	112.16		2.13		<b>114.29</b>
Lister Education Fund	2,853.20		57.17		<b>2,910.37</b>
Professional Audit Fund (1)	5,516.28	2,000.00	106.25		<b>7,622.53</b>
Reappraisal Account (1)(4)(5)	132,568.38	11,757.50	2,497.78	19,800.00	<b>127,023.66</b>
Record Rest/Maint Fund (1)(6)	39,180.79	5,000.00	684.79	9,982.50	<b>34,883.08</b>
Solid Waste Fund	546.95		10.42		<b>557.37</b>
<b>Town Total</b>	<b>246,520.97</b>	<b>34,322.50</b>	<b>4,623.55</b>	<b>34,623.77</b>	<b>250,843.25</b>
<b>HIGHWAY</b>					
<b>Savings:</b>					
Culverts	2,620.46		49.92		<b>2,670.38</b>
Ditching Fund	13,924.96		278.99		<b>14,203.95</b>
Equipment Fund (1)	178,536.99	20,000.00	3,412.82		<b>201,949.81</b>
Land/building Acquisition - Garage	57,325.78		575.89		<b>57,901.67</b>
Road/Highway Fund (7)	124,719.42		3,097.88	50,000.00	<b>77,817.30</b>
- Bridge/Culvert Reserve (1)(8)	60,000.00	40,000.00		10,107.09	<b>89,892.91</b>
- Paving Reserve	2,011.89				<b>2,011.89</b>
<b>Highway Total</b>	<b>439,139.50</b>	<b>60,000.00</b>	<b>7,415.50</b>	<b>60,107.09</b>	<b>446,447.91</b>

### Explanation of changes to Restricted Funds:

- 1 Transfer budget/budget balance from GF
- 2 \$100 donation
- 3 \$4841.27 Server upgrade
- 4 \$6757.50 State funds
- 5 Payment for reappraisal
- 6 Payment for records preservation
- 7 Transfer to GF to cover highway expense
- 8 Payment for OJR Grant (Town portion 5%)

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### HELP WANTED



We need individuals to fill various positions in town government:

- Alternates for the Planning Commission
- Alternates for the DRB

Please consider how you might help make Leicester an even better place to live! For more information please contact the Town Clerk, at (802) 247-5961 x 3.

## COLLECTION OF DELINQUENT TAXES

<u>Year</u>	<u>Interest</u>	<u>Collected</u>	<u>Fee</u>	<u>Total</u>
2009	504.44	777.79	66.41	1,348.64
2010	1,004.88	947.67	75.81	2,028.36
2011	309.80	34.91	16.00	360.71
2012	588.35	103.94	20.00	712.29
2013	47.77	73.25	5.86	126.88
2014	43.42	24.99	6.17	74.58
2015	1,668.23	2,524.80	198.70	4,391.73
2016	42.07	904.47	87.23	1,033.77
2017	1,322.42	6,308.13	501.21	8,131.76
2018	2,875.26	36,906.93	2,971.03	42,753.22
2019	382.27	35,046.54	2,837.69	38,266.50
<b>TOTAL</b>	<b>8,788.91</b>	<b>83,653.42</b>	<b>6,786.11</b>	<b>99,228.44</b>

## DELINQUENT TAX COLLECTOR'S REPORT

It is important to remember that the Town needs to collect all of the tax dollars owed to run smoothly. When tax dollars are not collected, the Town must borrow money to cover the shortfall. To avoid this, I am planning to hold a tax sale. If you are currently delinquent, please take this into consideration and contact me to make acceptable payment arrangements at (802) 247-0075.

Respectfully submitted,

*Beth Swington Ripley*, Delinquent Tax Collector

## DELINQUENT TAX COLLECTOR'S POLICY

Town of Leicester

1. All payments made on or before November 15 will be timely. After November 15, they will be considered delinquent and subject to interest and fees.
2. It is requested that all back taxes be paid before current taxes are paid.
3. **Partial payments will be taken at the tax collector's discretion, and the payment must be large enough to pay off the delinquent tax before the next current tax is due. Payments will be applied to interest and fee first and the remainder on the tax.**
4. Bills will be sent out on a monthly basis.
5. No post-dated checks will be accepted.
6. All bad checks will be prosecuted, if not made good in ten (10) days.
7. **Accounts 6 months delinquent can be sold at a tax sale at the discretion of the delinquent tax collector.**
8. All payments must be paid to the delinquent tax collector or the treasurer.
9. All taxpayers must notify the town of a change of address, in state or out of state, in a timely manner.
10. No mobile home can be sold or moved unless all taxes are paid and a transfer filed at the town office. The owner and mover can be fined.

## DELINQUENT TAX LIST

Atwood, Duane	Mussaw, Oscar & Cynthia Estate
Black, Beatrice & Hart, Joseph	Newton, Nora
Carroll, Richard & Veronica	O'Neil-Gittens, Joan
Carroll, Veronica	Omya Inc - Tax Dept
Clark, Timothy & Shelly	Orum, Samantha
Collier, Joshua R & Hillary S	Patterson, Susan D
Corbett, Helen	Quelch, John & Deborah
Counter, Deborah A	Severy, Robert
Cram, Leonard & Sandra	Sherwood, Geanine
Cram, Walter	Skidmore, William M
Currier, Scott	Smith, Richard & Donna
Daniels, Jordon	Statewide Corporation
Foley, Donald (Estate)	Strickholm, RG Revocable Trust
Foley, Jacqueline	Stone, David W & Christine J
Forrest, Joseph (Estate)	Taylor, Jess & Tina
Forrest, Robert (Estate)	Telephone Operating Company of Vermont
Forest, Leon	Thompson, Melissa T
French, Ralph, Jr.	US Bank National Assoc.
Fyles, Michelle	
Gearwar, David & Melissa	
Hill, Elizabeth (Estate)	
Isabelle, Barbara Estate	
Jackson, William & Kevin	
Johnson, Tammy	
Lafave, Scott	
Lanpher, Jonathon	
Lanpher, Larry	
Lanpher, Larry Jr	
LaPorte, Donald	
Leffler, Stephen M	
Lounsbury, Daniel	
Malinowski, Richard	
Maloy, Peter & Tammy	
Maranville, James	
Marcille, Roger	
Martin, Carol	
Martin Elwood Jr & Pamela	

*Per Vermont Statute 32 V.S.A. § 3102.  
Confidentiality of tax records, we are no  
longer able to publish individual tax  
amounts owed in the Town Report.*

**Total Delinquent Taxes:  
\$139,723.65**

**Total Delinquent Interest:  
\$28,692.69**

**Total Delinquent Penalty:  
\$11,000.74**

**Total Delinquent Due:  
\$179,417.08**

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## GRANT SPENDING

The Vermont Department of Environmental Conservation issued \$11,988 of an awarded \$ 29,970 Milfoil grant. The money was directed to the Lake Dunmore Fern Lake Association.

The Municipal Roads Grant in Aid issued \$6,100 of a \$6,100 award for work on hydrologically connected road segments.

The Vermont Tax Department issued the following grants funds to the Town during 2018: Equalization - \$795; Hold Harmless - \$10,015; Reappraisal - \$6,757.50.

The Town spent \$10,107.09 as a 5% match for work done on the VT Agency of Transportation culvert/bridge replacement project on Old Jerusalem Road. BO 1445(37) Bridge 4

## SELECTBOARD REPORT

The Selectboard continues to be faced with the challenge of meeting resident needs while also fulfilling the financial obligations of the municipality. We have worked hard to present a budget that will allow us to meet our obligations while keeping costs down, when possible. Many decisions made in Montpelier have a direct influence on our local budget. An example of one such decision is the road work the town is required to complete as part of the Municipal Roads General Permit, an effort to improve water quality throughout the state. In 2019 considerable work has been done on Hooker Road and Ferson Road to bring road segments up to the state standard. Grant funds, funneled through ACRPC, helped to defray some of the costs associated with this road improvement. Another reality that is out of our hands is the increase for the Addison County Solid Waste District that handles our trash and recycling. The cost has increased by about another \$2,000 because ACSWD is forced to find other ways to dispose of our recycling. The other item driving a budget increase is the rise in the assessment for the Lake Dunmore Fern Lake Association. Due to the decrease in state grant funding, our assessment has increased by \$6,000. For more information, see their report on page 35.

When one considers the tax burdens of the town, it is important to understand that education costs comprise over 80% of one's property tax bill. The Selectboard is charged, by state statute, to make sure the roads are maintained for safety and reliability of transport of goods. We apply for state grants whenever possible. We have been approved for grant funds to assist with further road improvement work on Hooker Road. We are also applying for paving funds to help pay for paving from the Whiting Town line along the Leicester Whiting Road.

As we move forward in 2020 the Selectboard is also working with the Agency of Transportation to prepare for the replacement of the large culvert on Old Jerusalem Road with a bridge; again to meet state standards. We will be seeking grant funds to cover the town's 5% portion of the cost of the bridge to be placed where the Leicester River intersects with Otter Creek.

After considering rising, recurring maintenance costs, the Selectboard is also planning to place siding on the exterior of the old school, the white building at the Four Corners. We are striving for a look that will replicate the narrow boards while creating a more permanent finish. We will also be replacing exterior windows with storm windows. We will be using funds from this year's budget as well as funds from the Building Repair Reserve Fund to minimize the impact on taxes.

In 2019 the Leicester Town Plan, with an Enhanced Energy Plan, was approved by Addison County Regional Planning Commission. In the event of action prompting an Act 250 hearing, having such an enhanced plan gives the town what is termed "substantial deference", a greater voice in what the town would like to see happen.

Thanks to the foresight of the Selectboard in putting money aside annually in a restricted fund, the town owns a new John Deere loader, with no tax implication for residents. We have also put aside small amounts in anticipation of other highway needs, such as culverts or our local portion for larger projects.

The Selectboard wishes to thank all the folks involved in town management and the road crew for their hard work and commitment to the well-being of residents and visitors. We are very fortunate to have such involved and caring individuals working for us and with us. In particular, we wish to thank our secretary, Sandy Trombley, for her patience and cheerful attitude.

The Selectboard meets the first and third Monday of each month at 6:30 p.m. Feel free to join us; we look forward to your questions and comments.

Diane Benware, Chair

Tom Barker  
John Rouse

Ron Fiske  
Brad Lawes

## CLERK & TREASURER REPORT

The goal for 2019 was to protect our records and data. We spent a good deal of time this year preserving records, updating the server, and updating our computers so we are not running soon to be unsupported operating systems. Technology has become a huge part of our jobs now. All voter records, vital births & deaths, current use, and property transfers (and other things I know I'm forgetting) are all handled through State software. Like most towns, our grand list, tax administration, and dog licensing software is handled through NEMRC. As technology changes and cyber threats increase, NEMRC has had to make sweeping changes. In the budget, you will see a sharp increase in their annual fee. This increase covers the mounting costs they are facing to ensure the safety and stability of these softwares and our data.

This past year was one of great loss for our Town as several of our longtime residents passed. It is always sobering to enter the vital statistics for the Town Report, but this time was especially so. It gave me pause to think of how fortunate this Town is to have lifelong residents who have had such an impact on this Town. I consider myself very fortunate to have known so many of these amazing folks.

The thing that I love the most about Leicester is the people. I get the opportunity to see or speak to so many of you throughout the year. I love that it's not uncommon for someone to just stop by and say hi. I love what I do, but it's the people who make this job special.

**I WISH YOU ALL A HAPPY AND HEALTHY 2020.**

### **Julie Delphia**

Town Clerk & Treasurer  
(802) 247-5961 x 3  
[leicestervt@comcast.net](mailto:leicestervt@comcast.net)

### **Office Hours**

Monday, Tuesday, & Thursday  
9:00 am – 2:00 pm  
Check us out at [www.leicestervt.org](http://www.leicestervt.org)

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## ROADS MAINTENANCE POLICY

The Town of Leicester attempts to keep town roads safe and clear for traffic all year. Winter road maintenance can be a challenge. The practice is to keep roads passable and clear if at all possible. One challenge involves the placement of objects within the Town's Right of Way. In most cases, the road in front of a property is a public highway in which the town owns an easement, a right to use the land for highway purposes. This easement is a public Right of Way (ROW) that is typically 3 rods wide (49.5 feet). The town has a Right of Way that extends 24 feet 9 inches on either side of the center line of the highway. In the Town of Leicester, road Right of Ways can vary in width from 2 to 5 rods, (33 to 82.5 feet). The Selectboard ultimately controls this ROW.

Within this Right of Way the Town may do work without having to ask landowner permission. Work may include, but not be limited to, trimming or removing trees or brush, repairing and expanding road shoulders, grading lawn edges to maintain road width, work on the shoulder of the road.

Legally, a resident must receive permission from the Town if one plans to build or place something in the ROW. Title 19, chapter 11, section 1111 of the Vermont Statutes "prohibits the encroachment of the Town ROW without prior approval from the Selectboard."

The Leicester Selectboard warns that objects in the ROW are placed there at the owner's risk and the Town assumes no responsibility for damage to objects placed in the Town's Right of Way. This may include, but is not limited to trees, fences, flower boxes/pots/beds, mailboxes, etc. Further, the Town will pursue recovery of damage to Town equipment that may occur during road maintenance practices due to the placement of objects in the ROW.

Warned Dec. 3, 2012 Initial Adoption Dec. 17, 2012 Formally Adopted with Revisions Jan. 7, 2013

**DATES TO REMEMBER**

FEBRUARY 26, 2020	OVUUSD Annual Meeting, OV Auditorium 6:30pm
MARCH 2, 2020	Town Meeting, Meeting House, 7pm
MARCH 3, 2020	VOTE – Town Office 10am - 7pm Town Meeting & Presidential Primary
MARCH 17, 2020	Rabies Clinic, Town Office, 5 - 6pm, \$15
APRIL 1, 2020	Dog Licenses Due (see page 21)
MAY 2, 2020	Green Up Day
AUGUST 11, 2020	VOTE – Town Office 10am - 7pm Statewide Primary
NOVEMBER 3, 2020	VOTE – Town Office 10am - 7pm General Election
NOVEMBER 15, 2020	TAXES DUE

**DOG SUMMARY**

Female Spayed	\$1,163.00
Male Neutered	\$1,152.00
Female	\$150.00
Male	\$315.00
Fines	\$25.00
Farm Dog Fees	\$5.00
Late Fees	\$86.00
<b>Total Income</b>	<b><u>\$2,896.00</u></b>



ALL dogs must be registered by <b>April 1, 2020</b> Spayed/Neutered \$11 Unspayed/Unneutered \$15	
Clerk Fees	\$484.00
State Fees	\$1,210.00
ACHS Contract	\$600.00
Dog tags/Paper/Badge	\$466.03
<b>Total Expense</b>	<b><u>\$2,760.03</u></b>

**ANIMAL CONTROL OFFICER REPORT**

If you have questions or concerns regarding animal control, please contact John Rouse by phone at (802) 989-6086.

**NOTICE TO DOG OWNERS**

**Please be a responsible dog owner.** Fines and consequences for non-compliant dogs can be severe. Failing to comply with State registration requirements can hold fines of up to \$500.00 per violation or result in the unregistered dogs being destroyed. Failure to comply with the Dog Ordinance can incur significant fines and/or result in the dogs being removed and/or destroyed.

To avoid the potential of fines or consequences, please register your dog(s) by April 1<sup>st</sup> and comply with the dog ordinance. For a copy of the dog ordinance, please contact the Town Office. Dog licenses may be obtained at the Town Office during office hours or by placing an envelope containing a copy of the rabies certificate and a check for the appropriate fee (see previous page) in the Town Office Drop Box or mailing the information to: Leicester Town Office, 44 Schoolhouse Road, Leicester, VT 05733

**FIRE WARDEN'S REPORT**

If anyone wishes to burn in the winter – if there's snow on the ground, you don't need a permit. In the summertime, you do. I can be reached at my home at 247-8357 or my cell at 558-9031.

Richard C. Nicklaw – Fire Warden

## **FIRE CHIEF ENGINEER REPORT**

I am proud to report to the Brandon community that the men and women of the Brandon Fire Department continue to be prepared and ready to serve the emergency needs of the areas that we cover. The members of the Brandon Fire Department are members of the community, maybe some are your friends, and maybe some are your neighbors. They have dedicated themselves to answering the call for help regardless of time of day, regardless of weather. The Brandon Fire Department responded to 137 calls this past year. The members logged over 3,200 hours of time at drills and calls.

Firefighting is an inherently dangerous job. In the United States each year we lose almost 100 firefighters to line of duty deaths. Studies show that many of these deaths are the result of health related issues. Also many firefighters are losing their lives to an insidious silent killer, cancer. The environment that our members work in has been found to be the leading cause of these issues. The Brandon Fire Department cannot ignore this fact. This past year we began a program of firefighter physicals. This year we will be adding an EKG to the physical. It is our hope that these physicals will enable us to spot issues before they become serious medical problems. We have already purchased and will continue to purchase the gear and equipment needed to protect our firefighters. Through the budget process we have adopted programs that have enabled us to be proactive with the care of our apparatus. We also need to be proactive with the health and safety of our members.

This year's budget will reflect the fact that we will be retiring the fire station bond. The station continues to be a source of pride for the department and its members. This facility would not be possible without the support of the residents of Brandon. But with the passage of time there has become a need to tackle some major repairs. The most significant repair that is currently needed is a repair to the roof area. Due to a significant water leak with possible structural damage we will have to commit over \$11,000 to make these repairs. We had hoped to address this issue this fall but now have had to defer this work until spring. For the time being a temporary repair has controlled the leak. To be prepared for future we will roll the budget monies from the station bond line to a new line earmarked for major station repairs.

To be able to do the job as chief engineer I rely heavily on the assistance of not only the officers and members of the Brandon Fire Department but of others as well. I would like to acknowledge our working partnership with the Brandon Area Rescue Squad and the Brandon Police Department. Also the help and support that is received from the officers and members of the Pittsford Fire Department and our other mutual aid companies. Lastly the help and support of the Prudential Board and Ray Counter make all of this possible. They are the people behind the scene that make it all happen.

The Fire Department is always looking for new members. Please stop by the fire station to discuss becoming a member. We are here on the second and third Wednesdays of each month from 7:00 p.m. to 9:00 p.m. and we welcome visitors. Don't forget you can follow us on our Facebook page to see what your Fire Department is doing.

Respectfully submitted, Roman Wdowiak, Chief Engineer

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## **ZONING ADMINISTRATOR'S REPORT**

The Leicester Unified Zoning Regulations were updated and approved in February 2017 and are posted on the town website: [leicestervt.org](http://leicestervt.org). You will also find a downloadable application form there.

Please remember that if you plan any kind of development in the 250' from shoreline, you will need to consult with the Shoreland Protection Division of the Vermont Environmental Commission. (See full definition of "development" in the Regulations on line).

The administrator for Lake Dunmore and Fern Lake is Laura Dlugolecki. Her email address is: [laura.dlugolecki@vermont.gov](mailto:laura.dlugolecki@vermont.gov). She can answer any questions you have about shoreland development.

Applications which require action by the Development Review Board (DRB) may take several months before final approval is given and the time for appeals has passed. A completed application must be submitted three weeks before a hearing in order to allow for warning periods.

As another reminder, almost all land development in Vermont requires town and/or state permits. It is the responsibility of the landowner, **not the contractor**, to apply for them. Please contact the Zoning Administrator before beginning any project.

The Zoning Administrator is Kris Perlee. He can be reached at 802-310-1928 or at [leicesterzoning@comcast.net](mailto:leicesterzoning@comcast.net). Zoning hours are by appointment.

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### ASSESSOR'S REPORT

This past year there were 60 changes of appraisal in the town with only two people coming in to be heard for grievance hearings in May 2019.

We had 33 property transfers from April 1, 2018 to March 31, 2019.

The results of the Property Valuation and Review's Equalization Study determined that the CLA or Common Level of Appraisal for the town was 99.68% down from 106.41% in 2018. The COD or Coefficient of Dispersion is currently 13.44% which is also down from last year's 17.87%.

One new activity that will be coming in 2020 will be changing the company that will be handling our town wide mapping. We have decided to go with Russell Graphics. We are very excited as these maps will be much more detailed than previous and will also be accessible through our website in the coming months.

Respectfully submitted,  
Dianne Harvey, Administrative Assistant to the Assessor

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### VITAL STATISTICS

#### Births

Kalvyn Rose Bergeron  
Richard Robert Dayton  
Jakob Michael Dutton  
Shelby Raelynn Lonergan  
Janeiro Avery McLendon

#### Deaths

Jordan Daniels  
James D Friend  
William K Habekost Sr  
Joyce Lorraine Jackson  
Randall Ellsworth Johnson  
William J Larocque  
Jessica Jane Mallory  
Judson Neil Mumford Jr  
Harold Robert Nicklaw  
Richard Russell Nicklaw  
Margaret Ann Oliver  
Albert Elmore Pratt  
Agnes Mary Snow  
Spencer Victor Wright

#### Marriages

Kelsey Leah Scarborough  
& Evan Robert Bathalon  
  
Jenna Katherine Dragon  
& Michael Lee Bergeron  
  
Ashley Anne Harrington  
& Nicholas Tito Giblin  
  
Maeghan Irene Hutchins  
& Pierce Provin Thurston  
  
Samantha Marie Carroll  
& Travis Cassidy Walsh

## CEMETERY REPORT

The Cemetery Committee works to maintain and improve Leicester's Brookside Cemetery. This year we had several more stones cleaned. We meet the 2<sup>nd</sup> Thursday of the month at 6:30pm from April to October. We are always looking for members. Please contact a committee member if you would like to help.

Respectfully submitted:

Thomas Barker, Donna Pidgeon, Donna Swington, Ron Fiske, Pam Gates, Laura Driscoll

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## HEALTH OFFICER REPORT

The Town Health Officer is responsible for investigating and addressing public health concerns in town. In consultation with the Vermont Department of Health, the officer is to take steps necessary to enforce orders issued pursuant to 18 VSA ch. 3. For water testing kits and info, call 1-800-660-9997. For Rental Housing concerns, issues call 1-802- 864-0099.

The Town Health Officer is Chree Perkins. She can be reached at 802-465-8335 or 802-377-1991.

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## LEICESTER HISTORICAL SOCIETY

The Leicester Historical Society is looking for photos or other memorabilia to be added to our collection. Contact Diane Benware at 247-3786 if you have items you would allow to be scanned or donated.

Members of the Leicester Historical Society sponsor Prize Bingo at the Senior Center at 1:00 p.m. on the second Saturday of each month, September to December, and April through June. All are welcome and we appreciate the support.

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## 2019 TOWN MEETING OVERVIEW

The legal voters of the Town of Leicester, Vermont are hereby warned and notified to meet at the Leicester Meeting House in said Town on Monday, **March 4, 2019** at **7:00 pm** to transact the following business:

Richard Reed, the Moderator called the Town of Leicester Meeting to order at 7:01 PM. The Moderator welcomed the 50 voters in attendance to the 258<sup>TH</sup> Annual Town Meeting.

The Moderator explained that Non-residents cannot vote. Town meetings will be run according to VT State Law and Roberts Rules of Order, all motions, remarks and questions should be directed to the Moderator. Articles must be moved, seconded and restated by the Moderator before debate can begin.

1. To hear the auditor's report. No discussion.
2. Shall the voters of the Town of Leicester vote to approve a sum of **\$672,282.91** to defray the necessary expenses and liabilities of the town for the ensuing year, divided as follows:

<b>General Town Expenses</b>	<b>\$ 291,582.91</b>	<b>Amount to be raised by taxes: \$ 211,850.29</b>
<b>Highway Expenses</b>	<b>\$ 380,700.00</b>	<b>Amount to be raised by taxes: \$ 284,564.13</b>

Note: The amount to be raised may increase based on the result of the vote on Article 3. The Selectboard will set the tax rate at a later date.

A motion was made (D. Snyder) and seconded (J. Michael) to accept Article 2.

A motion was made by (L. Haydon) and seconded by (L. Brooks-Miner) to reduce the assessment for BLSG by \$7,501. Discussion.

T. Barker moved for and A. Quenneville seconded for a paper ballot.

**While setting up for a paper vote, with no objection, the warning was set aside to hear from Representative Peter Conlin. P. Conlin discussed ongoing legislation and answered questions from the floor.**

Results of paper ballot: 43 NO, 6 YES Motion failed.

No further discussion.

**Article 2 was passed by voice vote.**

3. Shall the voters of the Town of Leicester approve an additional sum of \$50,000 for road paving?

A motion was made (T. Barker) and seconded (C. Reed) to accept Article 3. Discussion

**Article 3 was passed by unanimous voice vote.**

4. Discussion of articles to be voted by Australian ballot.
5. To do any further business that is proper to be done when met.

G. Bernhardt discussed the OVUUSD bond vote and answered questions about the unified district and the small schools. K. Williams has a group that is sewing reusable bags to replace single use plastic bags. She displayed some of their work and welcomed folks to join them. D. Benware thanked everyone for coming out and invited them to attend Selectboard meetings. D. Benware thanked Town Clerk, J. Delphia, for her work and thanked A. Pidgeon, S. Pidgeon, and the road crew for their great work on the roads. D. Benware indicated that the Town is looking for alternates for the DRB and Planning Commission. A. Lynn asked the board to consider having an opportunity for more person to person interaction. He suggested workshops, potluck, topic discussions, etc.

A motion was made (D. Snyder) and seconded (C. Reed) to adjourn Town Meeting.

Leicester Town Meeting adjourned at 8:35 PM.

**Results of those elected by Australian Ballot Voting: (Ballots and results attached)  
Tuesday, March 5, 2019**

Of the 709 registered voters – 130 cast votes

The legal voters of the Town of Leicester, Vermont are further warned and notified to meet at the **Leicester Town Office** in said Town on **March 5, 2019** between the hours of **10 AM and 7 PM** when the polls will be open to vote by Australian ballot on the following articles:

**Article 1:** To elect Town Officers for the ensuing year

<u>OFFICE</u>	<u>CANDIDATES</u>	<u>TERM</u>
MODERATOR	RICHARD REED	1 YEAR
SELECTBOARD	DIANE BENWARE	3 YEAR
SELECTBOARD	TOM BARKER	2 YEAR
AUDITOR	DONNA PIDGEON	3 YEAR
DELINQUENT TAX COLLECTOR	BETH RIPLEY	1 YEAR
GRAND JUROR	MIKE RAKOWITZ	1 YEAR
TOWN AGENT	MIKE RAKOWITZ	1 YEAR

## **ADDISON COUNTY RESTORATIVE JUSTICE**

ACRJP provides a community restorative justice response focusing on the “balanced approach” in meeting the needs of the victim, the community and the offender. The goal is to help the offender develop empathy and accept responsibility while providing compensation of loss for the victims, and compensation of resources for the community. Anyone given the opportunity to participate in our programs is supported to take responsibility for their actions, connect with the community in a positive way, and learn from their experience so as not to reoffend and cause harm to another person.

We have expanded our programs beyond Court Diversion and the Youth Substance Abuse Safety Program to include the Driving With License Suspended Program, Safe Driving Program, Reparative Restorative Panels, Reentry Navigation and Circles of Support and Accountability for those reentering the community from incarceration, and Pretrial monitoring and Tamarack for those community members who have committed a crime and have a mental illness or substance abuse problem. All programs have the goal for the participant of instilling a sense of belonging and commitment to contribute to the Addison County Community as positive, proactive member and to not create any more victims, essentially decrease crime in the county.

The following is a breakdown of the number of individuals from the Town of Leicester who were provided services through our agency in FY 2019.

Court Diversion Adult:	1
Youth Substance Abuse Safety Program:	1
Reparative Restorative Panels:	0
COSA:	0
Reentry Navigation:	1
Driving With License Suspended:	2
Pretrial Services:	0
Tamarack:	0
Safe Driving	1

Thank you for your continued support.  
Our website: [www.courtdiversion.com](http://www.courtdiversion.com)

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## **ADDISON COUNTY HOME HEALTH**

Addison County Home Health & Hospice (ACHHH) is a community-focused non-profit home healthcare agency. We provide an array of services that enable our neighbors to receive care in their own home where they are most comfortable and often experience the best quality of life. Our services are offered to all individuals in need of home care, including those who do not have the financial means to pay for their care. To ensure the future of these vital programs, we turn to our community for support.

Now with drastic changes in healthcare, our services are even more important in keeping the residents of Addison County safe and at home. Patients are experiencing shorter hospital stays and going home with more complex health issues than ever before. These people may require extensive care in their home such as intravenous therapy for infection or cancer treatment, or physical, occupational and speech therapy for joint replacement, injury or stroke. Many are coping with chronic illnesses such as congestive heart failure, COPD or diabetes. And some are embracing life-limiting illnesses, striving to focus on the greatest quality of life until the end. In many cases, these people cannot afford the additional care needed at this critical time in their lives. To be there, ACHHH depends on and greatly appreciates funds received from the town of Leicester.

Your support of ACHHH will help provide critical funding for charitable home health and hospice care services in Addison County. It makes it possible for our expert team of nurses, clinical specialists, therapists, social workers, home health aides and personal care attendants to provide quality compassionate care to ALL of our patients and their families.

Thank you for your continued support.

Sincerely,

Maureen Conrad, Director of Development

Number of Vermont towns served: 22  
Total number of people served: 1478  
Total number of Leicester residents served: 31 individuals/855 visits

Route 7 North. PO Box 754. Middlebury, VT 05753. (802) 388-7259. [www.achhh.org](http://www.achhh.org)

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## **ADDISON COUNTY PARENT/CHILD CENTER**

The mission of the Parent/Child Center is to provide support and education to families and assure that our community is one in which all young children get off to the right start, with the opportunity to grow up healthy, happy, and productive. The Center provides parenting education classes and workshops (on site and in neighboring communities), community playgroups, home visits, pregnancy prevention programs, job training, academic classes, transportation, and childcare. NUMBER OF TOWN OF LEICESTER RESIDENTS THAT REC'D YOUR SERVICE 32

Our website: [www.addisoncountypcc.org](http://www.addisoncountypcc.org)

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## **ADDISON COUNTY READERS**

Free Books For Young Children. A local organization, Addison County Readers, Inc., through the Dolly Parton Imagination Library program, is helping families have more books at home that their children love to look at and have their parents read. Preschoolers who are registered for the program have a free book mailed to their homes each month. There is no cost to the family and the books are the children's to keep. Any child (birth to five years of age) living in Addison County can participate.

Pick up a registration brochure at the school or Town Office or you can enroll online at: [www.addisoncountyreaders.org](http://www.addisoncountyreaders.org).

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## **ADDISON COUNTY REGIONAL PLANNING COMMISSION Annual Report –Year End June 30, 2019**

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2019 fiscal year:

### **Regional and Municipal Planning and Mapping**

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation.

### **Educational Meetings and Grants**

- Hosted educational workshops, Zoning Administrators Roundtables and monthly public meetings on a wide variety of planning topics, including water quality, housing and planning essentials.
- Wrote or provided information and support to communities and organizations to secure grant funding.

### **Emergency Planning**

- Worked with Addison County's Emergency Planning Committee and Vermont Emergency Management staff to assist with municipal emergency planning efforts.
- Hosted Local Emergency Management Plan training for town Emergency Managers and hosted a Tier II workshop for municipalities and businesses required to report hazardous chemicals.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of hazard mitigation plans for the towns of Goshen, Lincoln, New Haven, Orwell, Ripton, Salisbury, Starksboro.
- Assisted communities in completing Local Emergency Management Plans to maintain ERAF status.

### **Energy Planning:**

- Assisted a third round of five towns, Bristol, Whiting, Vergennes, New Haven and Shoreham in strengthening their energy plans by adding goals and policies supporting renewable energy.
- Began working with Efficiency Vermont and municipalities to implement enhanced energy plans.

### **Transportation Planning**

- Supported the Addison County Transportation Advisory Committee's regional priorities and studies.
- Supported Tri-Valley Transit/ACTR by providing leadership and technical support.
- Worked with municipalities to produce road erosion inventories for local roads.
- Assisted Towns with bike and pedestrian, structures, and stormwater grants.
- Served as a Municipal Project Manager for sidewalk construction projects in Middlebury and Weybridge.

- Sponsored town transportation planning studies, and supported municipal capital budget development.
- Hosted regional Walk/bike council and began planning for the May 2020 Bike/Ped Summit in Middlebury.

### Natural Resources Planning

- Actively support the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support conservation commissions.
- Participated on the Lake Champlain Basin Program technical advisory committee.
- Provided educational outreach supporting the Otter Creek Tactical Basin Plan update.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

## ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3<sup>rd</sup> Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT.

### District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

### District Office and Transfer Station

**Telephone:** (802) 388-2333

**Fax:** (802) 388-0271

**Website:** [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)

**E-mail:** [acswmd@acswmd.org](mailto:acswmd@acswmd.org)

**Transfer Station Hours:** M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

**Office Hours:** M-F, 8 AM–4 PM

**HazWaste Center Hours:** M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The **Reuse It or Lose It!** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

### 2019 Highlights

**Waste Diversion.** In 2019, the Universal Recycling Law was amended to require haulers to offer curbside food scrap collection only to nonresidential customers and apartment buildings with 4 or more residential units. By 7/1/2020, **all** generators must divert food scraps (except for bones and meat scraps), and a VT landfill ban on food scraps takes effect. The District is committed to working with each of its member towns, haulers and businesses to plan for the new mandate. The VT Materials Management Plan required all solid waste planning entities to measure the diversion rate of Municipal Solid Waste (MSW) that was recycled, reused, reduced and composted in 2018. The District's 2019 Solid Waste Implementation Report showed that the District reached a MSW Diversion Rate of 55.82% in 2018, a record for the District. The District has exceeded the State goal of 50% diversion since 2006, due to the amazing efforts of our residents and businesses to source separate their items, thereby reducing the waste sent to the landfill for disposal.

**Recycling.** The decline in market prices for most recyclables continued in 2019. Fortunately, the District has been able to weather the recycling losses, which are estimated to reach \$35,000+ by the end of the year. In spite of this, the District's commitment to recycling remains steadfast. Act No. 69 (S.113), adopted this last Legislative session, will take effect on 7/1/2020. It will enact multiple requirements for single-use products provided by a store or food establishment, which will also be prohibited from providing single-use plastic carryout bags. Expanded polystyrene food service products will not be allowed to be sold in VT. Plastic straws will be available upon request only, and plastic stirrers will be banned. A study committee has emerged from Act 69 to further examine ways to manage packaging and printed materials.

**Product Stewardship.** As a method of controlling costs and keeping unwanted and banned items out of the landfill, the District has continued to be a strong advocate for Extended Producer Responsibility (EPR) laws. EPR laws help distribute the cost of recycling and safe management of these products among industry, government and consumers. EPR can alleviate the financial burden on municipalities and residents, while mitigating environmental impacts by increasing collection and recycling rates of covered products. VT now has the second highest number of EPR laws in the U.S. The success of these laws and their economic benefits to the 21 District towns has prompted efforts by the VT Product Stewardship Council, of which the District is a member, to investigate the feasibility of similar laws for household hazardous waste, as well as packaging and printed materials.

**Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department in 2019 to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, assisting the many area volunteers who organized collection of roadside litter. The District provided free disposable gloves, prizes for kids, and free disposal of all roadside waste. The District subsidized the disposal of 17.80 tons of roadside trash, 7.49 tons of tires, 3 auto batteries, 11 E-Waste items, 9 appliances, and various other hazardous items, for a total economic benefit to its member towns of \$3,622.

### **2020 Annual Budget**

The District adopted a 2020 Annual Budget of \$3,523,752, a 9.3% increase. The Transfer Station tip fees will increase to \$128/ton for MSW and C&D. The rate for Single Stream Recyclables will increase to \$120/ton. Rates on some other items will have nominal increases. New fees: The District Fee will increase to \$34/ton on all waste destined for disposal. A fee of \$110/ton will take effect for the new Asphalt Shingle and Drywall C&D Recycling program. **There will be no assessments to member municipalities in 2020.**

For a copy of the full 2019 Annual Report and Adopted 2020 Rate Sheet, please give us a call, or visit the District website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

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## **ACTR**

Thank you for the Town of Leicester's generous support last year. **During the past four years, your support helped us provide an annual average of 2,558 free trips for Leicester residents** either by volunteer drivers or on wheelchair accessible vehicles, including ACTR owned vehicles operated by Elderly Services, Inc. ACTR's Dial-a-Ride and Shuttle Bus systems provided a total of 173,847 rides for the year. All ACTR's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of-life services.

**Dial-A-Ride System** – Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Leicester, Dial-A-Ride offers direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis and substance abuse treatment.**

**Bus System** – Promotes economic development, energy conservation, mobility independence and quality of life. **Leicester residents can also use the park-and-ride lot at the Town Offices on Leicester-Whiting Road to access bus services south to Brandon and Rutland; north to Salisbury, Middlebury, New Haven, Bristol, Vergennes, Hinesburg and Burlington; or east to East Middlebury, Ripton and the Snow Bowl.**

The state and local grants through which we provide these services require us to raise up to 20% "local match" dollars. ACTR's requests from towns account for approximately 5% of the 20% requirement.

Our website: [www.actr-vt.org](http://www.actr-vt.org)

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## **AGE WELL Formerly CVAA**

For more than 40 years, Age Well (formerly CVAA) has provided services and support that allow seniors to stay independent, and remain healthy at home, where they want to be. We excel at integrating community resources, health services and wellness programs to enhance and improve quality of life for all seniors in the Northwestern Vermont.

Thanks to past support from the Town of Leicester, we have been able to offer care & service coordination, Meals on Wheels; community meals; wellness programs; social activities; transportation services; expertise on Medicare, insurance, and long and short- term care options; and a Helpline to Leicester residents.

Vermont is ranked as the second "oldest" state in the country and the population of seniors is only expected to grow. The state's senior population is expected to nearly double in the next fifteen years. Older adults living in rural areas have less access to healthcare, including specialized healthcare, and the services tend to be more costly than those provided in metropolitan areas. Overwhelmingly, Vermonters want to grow old in their own homes, Age Well provides the services and support to ensure that is a possibility.

We are writing to request support in the amount of \$1,100.00 from the Town of Leicester. As a non-profit, most our services are provided at no charge and we rely on donations and town funding to continue to help our aging population access services and receive the support they deserve. We thank you for your past support for our programs and services.

If there are any questions regarding our programs or services, please do not hesitate to contact me. Thank you for your time and consideration.

Sincerely,  
Madeline Graham, Associate Director of Development & Communications

**P** 802-865-0360 **F** 802-865-0363 Helpline: 800-642-5119  
76 Pearl Street, Ste. 201 Essex Junction, VT 05452

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### **AMERICAN RED CROSS**

Our mission at the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and generosity of donors.

Last year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- We assisted a local family in the face of disaster, on average, once every 17 hours, helping nearly 1,000 individuals.
- We installed more than 4,000 smoke and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained 24,000 people in first aid, CPR, and water safety skills.
- We collected 76,150 units of blood at over 2,500 blood drives. All 40 hospitals in NH and VT depend on Red Cross collections.
- In our region, 250 service members were connected with their families through the Emergency Communications efforts of our Service to the Armed Forces department.

In order to provide these essential services, the American Red Cross of New Hampshire and Vermont is grateful to receive municipal support from our friends in the Town of Leicester. This year, we respectfully request an appropriation of 500.00. These funds will stay right here in our region, so that we can continue to serve your friends and neighbors during their hours of greatest need.

On behalf of the 1,300 volunteers and staff throughout New Hampshire and Vermont, I thank you for your consideration of this request and your generous history of supporting this essential work.

Sincerely,

Rachel Zelle, Regional Development Specialist

New Hampshire Headquarters-2 Maitland Street, Concord. NH 03301 • 1-800-464-6692  
Vermont Headquarters-32 N Prospect Street, Burlington, VT 05401 • 802-497-5995 [www.redcross.org/nhvt](http://www.redcross.org/nhvt)

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### **BRANDON FREE PUBLIC LIBRARY**

The mission of the Brandon Free Public Library is to provide a friendly and safe atmosphere in which patrons of all ages may enrich their lives through the benefit and pleasure of learning and discovery. The BFPL pledges quality service demonstrating respect for the individual and our community.

Approximately half of the Library's income is derived via the appropriation from the Town of Brandon. The Library's other sources of income include several annual fundraisers, financial donations from the non-profit Friends of the Library, direct donations, grants, apartment rents, line items from the towns of Leicester, Goshen, and Sudbury, and distribution from endowment (which is invested wisely and provides needed income for the operating budget).

The Library employs two full-time and one part-time librarian, one support staff and cleaning personnel. The doors are open over 42 hours/week with every service (except printing/fax) provided free. The Brandon Library welcomes everyone to access our myriad services and resources.

#### **General Services**

- Books, DVDs, programming (including our new 'Library After Hours'), magazines, newspapers, audioCDs, interlibrary loan, Friday films (Fridays, 1:30pm}, Meditation Circle (Wednesdays, 12:30pm}, Pins & Needles handiwork club (Tuesdays, 6pm}, Junior Librarian Program, friendly and helpful Librarians.

**Children's Services**

- Books, Teen area, DVDs, audioCDs, magazines, summer program every July/August, story hours Wednesdays and Fridays, Crazy8s Afterschool Club, Game Night (4<sup>th</sup> Friday, January- May}, Teen Advisory Group.

**Outreach Services**

- Monthly delivery of books to 4 residential/senior buildings
- Biweekly delivery books (with a story time!) to daycares.
- Personalized visits to homebound patrons.
- Everybody Wins! participation at local elementary school

**Building as a Resource**

- The Library building is used by a wide variety of community groups; Brandon Planning Commission, DBA, AI-Anon, school tutors, Farmer's Market, Republican/Democratic caucuses, Estabrook Award, Child Care Providers, writer's group, Italian Club, PTO, homeschoolers, and more.
- Local artists – "pop-up gallery" monthly

**Computer/Digital Services**

- Six public computers. Librarians assist patrons and offer tech help/solutions and assistance with job applications, unemployment, insurance applications, etc.
- The Brandon Library pays membership fees for patrons to access Vermont Online Library, Listen- Up Vermont e-lending, and Universal Class free to our patrons.
- Print, air-print, Copy, Scan, Fax for public use.
- Personalized computer help: free sessions by appointment.
- Free Wi-Fi.

**Non-traditional Services**

- The BFPL Seed Library offers free seeds and sustainability education.
- The Library is an outlet for community service and volunteer opportunities.
- Free/reduced-price passes available for over 8 area museums and parks.
- Weekly bread distribution site for Brandon Food Shelf.
- Mitten tree provides free mittens and hats.
- Snowshoes for loan

**Elderly Services**

- Extensive Large Print selection.
- Home delivery for housebound patrons. The Library is often one of the few links someone might have to our community.
- Various programming for older populations.
- Free rides to the polls.

**Community Partnerships**

- Recreation Department- Quiz night, Trivia League, Spooksville, Harvest Fest, Spring Swing
- Neshobe PTO – Crazy 8s
- Neshobe School – Resource sharing, 2nd grade visit
- Brandon Town Hall – Masquerade Ball, Summer Reading Finale,
- Brandon Police Dept. – Local Heroes Story Time
- Brandon Area Toy Project- Pete the Cat Story Time
- Neshobe SOAR program – site visits

Funds from Brandon, Sudbury, Leicester, and Goshen keep the Library open. The Library is a busy place with an average door count of 200 people/day.

Check us out at the corner of Franklin and Park Streets. 802-247-8230 [brandonpubliclibrary.org](http://brandonpubliclibrary.org)

Board of Trustees: Phoebe Chestna, President; June Bohler, Treasurer; Carol Fjeld, Recording Secretary; Sue Gage, Sharron Kenney, Janet Smith, Charles (Trip) Willis III, Stacey Doucette, & Stephanie Choma

**BLSG INSECT CONTROL DISTRICT**  
P.O. Box 188, Brandon, VT 05733

The BLSG Insect Control District is a Municipal District established in 1978 with the mission of controlling nuisance mosquitoes and biting flies' that were affecting outdoor recreation, especially in the Lake Dunmore area. The member towns lie along the Otter Creek watershed in an area where the river meanders and creates marshes and wetlands covering some 7,000 acres. Since the District was established, the issue of mosquito-transmitted diseases has arisen. West Nile Virus and Eastern Equine Encephalitis have affected wildlife, livestock and humans in Vermont for years. EEE has even taken the lives of several Vermonters. In 2018, the town of Pittsford voted to join the District. The town of Proctor has engaged the services of the BLSG for mosquito control in the past year, and it seems possible that Proctor will join the District.

The BLSG engages in two forms of mosquito-control. It receives a grant from the state of Vermont for larvicidal action; this involves spreading a bacterial agent in the water to kill the mosquito larvae before they mature. This agent is best spread by air, from a plane or helicopter; the cost of delivery is substantial, and usually exceeds the amount of state funding. (We acknowledge that in past years the State has proved willing to cover the excess, but this seems unlikely in the future). The State has imposed increased sampling and reporting requirements on the BLSG over the past few years which has increased labor costs for both Larviciding and Adulticiding substantially without a corresponding increase in State funding, these services were previously performed by the state. At the same time the cost of the aircraft used has also increased sharply. The grant to the BLSG is in the amount of \$70,000, with a possible increase of \$25,000 in the year to come. The BLSG is also funded by the member-towns for treatment of adult mosquitoes. This treatment (the trucks spraying insecticide) typically comes later in the year. The BLSG applies the pesticides in full conformity with State and Federal regulations, under its Pesticide General Permit (the current permit was granted in 2017).

As you all know, in the past year the BLSG was required to increase its assessment on the towns to cover the legal expenses a lawsuit initiated by the Toxic Action Committee, on behalf of a few residents of the District who expressed numerous concerns to the TAC; the lawsuit was settled with prejudice in the spring of 2019. As such, that particular lawsuit cannot be filed again. However, the District will need to renew its PGP in 2022 and may encounter further legal challenges and is looking into the future to help remedy any further lawsuits.

For the coming year, the BLSG is requesting a 3.5725% increase on the previous year's assessment. This increase reflects the fact that the past year has seen higher-than-usual adulticide costs, as continued rains led to increasing adult mosquito populations through multiple generations (see the District Coordinators report for details). It is also due to the Boards desire to make the position of District Coordinator a full-time position, with an increase in salary to cover the additional hours. This change was recommended by Ben Lawton, the out-going Chair of the BLSG. The change becomes necessary because the Districts activities are no longer confined to the active mosquito season. State reporting is a year-round activity. Maintenance is better done over the winter. Staff preparation/training should take place before the season opens. It also includes the transfer of additional duties from the Board to the full-time coordinator.

The District is taking steps to answer some of the underlying issues arising from the lawsuit. The District has increased its outreach activities, explaining its actions and methods. It plans to continue, and expand, those efforts. The BLSG was represented at Pittsford Day, by the Argo and an exhibit, and also at the Lake Dunmore Association gathering by a similar exposition. Jay Michael has been writing a column every two weeks for Brandon and Addison County news outlets. Along with an increase in outreach, the District is creating multiple committees comprised of its volunteer town representatives and enthusiastic residents. These committees are meant to not only help increase input, but we hope it will also encourage the involvement of the district residents to increase the district's efficiency, financial obligation and environmental awareness.

The District is also exploring the possible use of drones for mosquito surveillance, and, hopefully, for the application of larvicide. The exploration so far has turned up more regulatory obstacles (at the state level) than encouragement, but the situation is fluid. Should the District acquire the capacity for aerial distribution of larvicide, the expenses involved would be reduced allowing us to better target mosquitos in the larval stage and reducing the need for adulticiding.

The Board is also considering an alteration to our past policy of providing individual treatment upon request without charge. To date, the position has been that residents in the member towns could request the special service, as part of an umbrella coverage from the town membership. A special visit to an individual location, outside the regularly established coverage of the routes, might merit a fee to cover at least the labor and material costs. The Board has not yet reached a decision on the matter, but the question also clearly involves the Select Boards of the member towns and their understanding of the level of treatment expected in their membership.

The BLSG Board looks forward to the opportunity to meet with the various town Select Boards to discuss its needs and plans. The Board appreciates the support of the member towns in past years and hopes to continue to satisfy their expectation in the future.

Respectively submitted on December 4, 2019 by: Dr. Ben Lawton,  
Outgoing BLSG Chairman  
Mike Blaisdell Sr, Incoming BLSG Chairman

**BSLG Insect Control District 2020-2021 Town Assessments**

	01/01/18-12/31/2018 Budget	2019-2020 Budget	2019-2020 Actual	Budget 2020-2021
<b>INCOME</b>				
Brandon	\$30,766.02	\$40,571.58	\$23,971.26	\$42,021.00
Leicester	\$16,865.18	\$24,622.75	\$24,622.75	\$25,502.40
Salisbury	\$17,434.11	\$25,462.16		\$26,371.80
Goshen	\$9,892.07	\$14,409.90	\$14,409.90	\$14,924.70
Pittsford	\$24,638.55	\$34,835.60	\$34,835.50	\$36,080.10
Pittsford Buy-In	\$17,750.00	\$17,750.00	\$17,750.00	\$17,750.00
Proctor			\$15,000.00	\$15,450.00
Donations & Misc. Income	\$3,977.51		\$2,000.00	
Interest	\$76.66		\$47.21	
Miscellaneous		\$0.01	\$0.01	
<b>TOTAL INCOME</b>	<b>\$121,400.10</b>	<b>\$157,652.00</b>	<b>\$132,636.63</b>	<b>\$178,100.00</b>
<b>EXPENSES</b>				
<b>PRODUCTION</b>				
Co-ordinator				\$20,000.00
Adulticide Chemicals	\$20,520.00	\$20,000.00	\$20,193.41	\$20,000.00
Labor-Adulticide	\$16,875.00	\$15,000.00	\$8,362.00	\$20,000.00
Labor Applicators	\$8,983.50	\$9,000.00	\$11,659.22	\$15,000.00
Payroll Taxes	\$10,913.90	\$8,500.00	\$6,081.72	\$10,000.00
Gas-Trucks & Sprayers	\$3,053.90	\$3,000.00	\$3,988.24	\$4,000.00
Maintenance-Trucks & Sprayers	\$4,775.57	\$5,000.00	\$4,693.33	\$5,000.00
Maintenance- ATV & Argo	\$825.02	\$900.00	\$932.36	\$900.00
Safety Equipment	\$722.46	\$800.00	\$273.50	\$600.00
Legal	\$20,344.20	\$25,000.00	\$35,771.31	\$5,000.00
<b>Total Production/Spray Related Costs</b>	<b>\$87,013.55</b>	<b>\$87,200.00</b>	<b>\$91,955.12</b>	<b>\$100,500.00</b>
<b>OVERHEAD</b>				
Board of Directors Stipends	\$4,000.00	\$5,700.00	\$400.00	\$6,000.00
Continuing Education	\$1,495.00	\$2,500.00	\$845.00	\$4,000.00
Announcements	\$684.02	\$800.00	\$358.75	\$750.00
Office Expenses	\$621.01	\$650.00	\$802.66	\$650.00
Bookkeeping	\$3,241.00	\$2,200.00	\$1,723.00	\$2,200.00
Public Relations		\$2,500.00	\$2,317.57	\$4,000.00
Building & Grounds - Pound & Remove St	\$5,898.06	\$3,500.00	\$7,794.08	\$5,000.00
Communications (Verizon, Pager, Call Center, Equipment)	\$1,684.55	\$1,625.00	\$1,269.04	\$1,625.00
Electric	\$826.52	\$975.00	\$677.67	\$975.00
Insurance-Worker's Comp	\$8,596.00	\$8,000.00	\$6,359.07	\$8,000.00
Insurance-Building & Equipment	\$3,156.00	\$3,480.00	\$3,156.00	\$3,425.00
Insurance-Trucks	\$2,634.00	\$3,300.00	\$2,859.00	\$3,500.00
Insurance - Liability	\$20,622.99	\$15,272.00	\$13,262.38	\$14,325.00
Data Collection & Field Equipment	\$1,135.32	\$900.00	\$1,625.00	\$900.00
Mileage Reimbursement	\$80.66	\$200.00		\$200.00
Equip.Replacement & Capital Expenditures Fund		\$17,750.00	\$17,750.00	\$17,750.00
Credit Line Interest	\$490.66	\$500.00	\$392.86	\$500.00
Dues	\$555.00	\$600.00	\$525.00	\$600.00
Credit Line Loan				
Dump Fees				\$200.00
Drone Licenses				\$3,000.00
<b>Total Overhead Related Costs</b>	<b>\$55,720.79</b>	<b>\$70,452.00</b>	<b>\$62,117.08</b>	<b>\$77,600.00</b>
<b>TOTAL EXPENSES</b>	<b>\$142,734.34</b>	<b>\$157,652.00</b>	<b>\$154,072.20</b>	<b>\$178,100.00</b>

**NOTES: Grant \$70,000 7/1/19-11/7/19**

**Grant Related Expenses**

**7/1/19 - 11/7/19**

Labor	\$45,264.64
Airgas	\$1,415.77
Mileage	\$3,909.78
<b>TOTAL</b>	<b>\$50,590.19</b>

## COUNSELING SERVICE OF ADDISON COUNTY

89 Main Street, Middlebury, VT 05753

I am writing to request town funds for the Counseling Service of Addison County (CSAC). The amount requested for the year 2020 is **\$1,050**. CSAC's request has not increased since 2007. A copy of CSAC's FY2018 financial information (unaudited, two pages) is attached to this request.

CSAC is unable to provide hours of service information to your municipality at this time. These numbers will be sent to you as soon as they become available.

CSAC provides a broad array of services to

- children, adolescents, adults, and families facing challenges and crises in their lives;
- individuals living with developmental disabilities and their families;
- people with severe and persistent mental illness;
- people dealing with substance abuse problems;
- elderly people suffering from depression, anxiety and other mental health issues; and
- the entire community, through educational programs and special events.

Additionally, CSAC's Emergency Service is available 24 hours a day, seven days a week.

Although we receive support from the state and third-party payors, almost all of our funding is designated and doesn't allow us to fully meet the many needs of the people we serve. CSAC is committed to making services available to the people of Addison County regardless of their ability to pay.

With appreciation,

Rachel L. Cummings, Executive Director

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### ELDERLY SERVICES

*The Harry & Jeanette Weinberg Center for Elderly Services  
112 Exchange Street, PO Box 581  
Middlebury, Vermont 05753*

#### **Addison County's Daytime Home Away From Home**

*Drivers and welcoming staff make the trip to Project Independence a fun part of the day.  
Getting out is good for you!*

**Project Independence** is an adult day program for elders providing safe, medically oriented daytime care that includes:

- Fun social activities,
- Specialized van transportation to and from home,
- Hot, delicious meals tailored to the dietary needs of our participants,
- Individualized nursing care,
- Personal care including toileting assistance and hygiene,
- Educational programs and entertainment,
- Coordination with other health care providers and social service agencies, and
- Daytime respite for family caregivers.

In addition to daytime care services, our staff also provides caregiving education and emotional support to family members whose elderly relative attends our center. Our monthly *Caregiver Support Group* is open to all caregivers and takes place on the third Friday of each month.

### **Serving Leicester and Addison County**

This year 216 participants attended Project Independence for a total of 20,066 individual days of care. The number of individual hours of care provided was 117,138, setting a record for the most hours of care we have ever provided. Approximately 42% of all participants received Medicaid funding (Medicaid Waiver, Medicaid Day Health, and Mental Health funding), 18% were private pay or scholarship, 8% received Veterans Administration funding and 14% received Moderate Needs funding. On any given weekday Project Independence served over 80 participants, with approximately 150 participants served each week. The 20,066 days of care provided included 39,889 individual meals (breakfast, lunch, snack and dinner) and approximately 40,172 van rides.

Of the 216 elders served at Project Independence Adult Day Center, 3 were residents of Leicester. Leicester residents received a total of 1,147 hours of care, 436 hot meals, and approximately 490 van rides. These hours of care cost the agency \$22,328 for direct services to Leicester residents. In addition, Leicester seniors were students at ES College Lifelong Learning Center, residents volunteered for us, 6 family caregivers received respite and peace of mind, and residents of Leicester are on our staff. Many thanks to the Town of Leicester for supporting our work!

**FRONT PORCH FORUM**  
**Neighbors are talking on Front Porch Forum**

Have you joined our local Front Porch Forum? FPF helps neighbors connect and build community by hosting a statewide network of online local forums. One-third of Vermont households participate with thousands more joining every month. People use their FPF to find lost animals, offer assistance to neighbors in need, organize local projects, draw crowds to events, highlight small businesses, share crime reports, seek contractor recommendations, and much more. Started 10 years ago, FPF is a free service and it's based in Vermont.

Learn more at <http://frontporchforum.com>

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**GREEN UP VERMONT**

P.O. Box 1191 Montpelier, Vermont 05601-1191  
(802)229-4586, or 1-800-974-3259

[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org), [www.greenupvermont.org](http://www.greenupvermont.org)

**Green Up Day marked its 49th Anniversary on May 4, 2019 with 22,000+ volunteers participating and over 43 tons of litter collected statewide.** Always the first Saturday in May, Green Up Vermont is a nonprofit private organization that relies on your town's support to execute the tradition of cleaning up our roadways and waterways, while promoting civic pride. The tradition of Green Up Day began in 1970 by Governor Deane C. Davis and will celebrate its 50th Anniversary in May 2020.

Green Up Vermont offers a statewide educational component for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. Please visit [www.greenupvermont.org](http://www.greenupvermont.org) for full details.

Support from cities and town's is essential to our budget, enabling us to cover fourteen percent of our annual operating costs. Funds help pay for administrative and program support, which includes over 65,000 Green Up trash bags, education, and promotional outreach.

Seventy-five percent of Green Up Vermont's budget comes from corporate sponsors and individual donors. Individuals can donate to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at [www.greenupvermont.org](http://www.greenupvermont.org). Keep up-to-date with Green Up Vermont by joining our newsletter, liking us on Facebook (@GreenUpVermont), following us on Instagram (greenupvermont), and by visiting our website.

**Join us: Green Up Day, May 2, 2020 and help Celebrate our 50th Anniversary.**

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**HOPE (ACCAG)**

John V. Craven Community Services Center  
P.O. Box 165 282 Boardman Street Middlebury, Vermont 05753  
Phone: (802) 388-3608 Fax: (802) 388-0756  
HOPE is a United Way Member Agency

HOPE seeks to assist individuals and families in identifying and obtaining the resources that will help them meet their own basic needs. HOPE provides significant goods and services to people in need, including food, clothing, housing and heating fuel, medical items, job-related needs and more. We work to assist people in accessing information and developing new skills in order to become more empowered and have healthier and more stable lives.

HOPE operates one of the largest food shelves in the state, serving an average of 700 people each month. Last year, we assisted 115 people with medical needs, helped 163 households end or avoid homelessness, helped 114 people with job related needs, provided 401 vouchers for essential clothing and household goods from our resale store, and much more.

During the year ended December 31, 2018 HOPE provided assistance to 148 Leicester residents. During the first three quarters of 2019, 69 new Leicester residents came to us for assistance.

HOPE respectfully requests that the voters of the Town of Leicester allocate the sum of \$1,300 to help defray the costs of providing assistance to town residents in the coming year. Thank you for your consideration.

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**END OF LIFE SERVICES F/K/A HOSPICE VOLUNTEER SERVICES**

**End of Life Services (EOLS), home of Hospice Volunteers, ARCH, Wellspring Singers and Bereavement is a non-profit agency providing free hospice programs and bereavement support to Addison County residents.**

EOLS provides volunteers to support the dying and their loved ones, gives bereavement support to those in need, creates spaces where the dying and their family can be together when home is not an option, and offers community education that recognizes death and dying as a part of life.

The profound impact of Addison Town Funding is seen in dying individuals and their families who, through the programs of End of Life Services, continue to fully live until they die. It can be seen in the volunteer who takes her dying friend to share black-raspberry creemees under a lakeside tree. It can be seen in the widower who learns to express his grief, first to other men experiencing a similar loss, but then, empowered, reaches out as a companion to others just beginning to grieve the loss of a loved one. It can be seen in the gift of a child, \$6.19 in a Ziploc baggie, collected from school friends in memory of his aunt, delivered in silence to help the dying be comfortable.

EOLS provides services at no cost to those we serve. EOLS thanks the residents of Addison for their generous support of our services to the dying and their loved ones. Our services and support are truly gifts from neighbor to neighbor, when compassion and caring go far.

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### **JOHN W. GRAHAM EMERGENCY SHELTER**

This year the John Graham Shelter located on Main Street in Vergennes, marks 39 years of service to Addison County's homeless families and individuals. We are writing to ask for your continued support at Town Meeting 2020 in the form of a \$725 allocation.

In 2019, with generous help from Addison County municipalities the John Graham Shelter:

- Provided more food, shelter, services and hope to more than 300 people, many of whom were children;
- Provided rapid rehousing to families at our own buildings in Vergennes, Middlebury and Bristol and at many scattered sites;
- Helped dozens of households find permanent housing and employment;
- Provided counseling, case management and support services that help people take the next step in their lives.

Who are Vermont's homeless? It used to be a single man, out of work and down on his luck, struggling to overcome alcohol or drug addictions.

**But today the face of homelessness is a beautiful young woman, striving to balance a job while caring for her young children. Nearly everyone we work with at John Graham is working!**

In Vermont, the number of homeless school-aged children increased making families with children one of the fastest growing segment of the homeless population. We see each day at the John Graham Shelter how homeless children are more likely to be sick, hungry, exposed to violence and at risk of school failure. The John Graham Shelter provided housing to more than 100 families with children this year. Now, in these difficult financial times, your ongoing support is needed more than ever!

Elizabeth Ready For the Residents, Board and Staff of the John Graham Shelter

PS: Please visit our website at [www.johngrahamshelter.org](http://www.johngrahamshelter.org) for more information.

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### **LAKE DUNMORE FERN LAKE ASSOCIATION P.O. Box 14, Salisbury, Vermont 05769**

The Association's mission is "to protect and enhance the natural vitality of Lake Dunmore and Fern Lake while preserving the recreational and lifestyle interest of the Lake's community. In so doing, the Association protects the Lake's value as a public recreational facility and respects the interests of property owners and the public." Membership in the Association is open to anyone who supports the mission and goals of the Association.

Invasive species control is by far the largest program operated by the Association. The uncontrolled spread of milfoil can limit or make impossible boating, fishing and swimming. The shallow areas of Lake Dunmore (the shore line and approximately half the surface area) and all of Fern Lake are particularly at risk. In 2016 we made an initial application of herbicide targeting only Eurasian milfoil which was quite successful, but our fleet of suction harvesters (4 of them) still needed to be manned for the summer of 2019 to continue managing the areas of the lakes where milfoil continued to grow. Without the boats continuing the hand-pulling and suction harvesting, the milfoil would quickly get out of control again.

LDFLA is also considering, through close coordination with the State of Vermont Agency of Natural Resources, another limited application of herbicide intended to treat only Eurasian milfoil in the far north end of Dunmore where hand-pulling and suction harvesting proved less effective during the 2018 season.

The benefits to the Town of Leicester are twofold: First, the preservation of a wonderful, natural recreation area available to the public. Second, the preservation of property values around the lakes is an important and substantial portion of the Town's Grand List.

Milfoil control program costs and funding for 2018 were \$224,496. These costs were met as follows:

LDFLA In-Kind Personnel & Services	\$65,996
State Grant	\$44,600
Town Support - Leicester	\$19,000
Town Support - Salisbury	\$19,000
LDFLA Dues	\$32,575
LDFLA Endowment Contribution	<u>\$43,325</u>
	<b>\$224,496</b>

In the face of volatile and unpredictable State Grant support, the Association successfully reached the Capital Campaign goal to generate an endowment to pay a portion of the budget for the 2019 season. The contributions by the towns still represents approximately 17% of the revenues used to support operations. Without this we would certainly rapidly lose control and see degradation in water quality, recreational value, and finally property value without such support.

Respectfully submitted: James Foley, Jr., President

### OTTER CREEK NATURAL RESOURCES

The **Otter Creek Natural Resources Conservation District** contracts the Conservation Reserve Enhancement Program, holds public and sector meetings for the Lake Champlain Direct watershed Plan, and the Otter Creek Tactical Plan, holds Natural Resource Workshops for horse owners and sponsors a Tree Seedling Sale and maintains a listing of local contractors. The District supports scholarships for up to 6 area students to attend Green Mountain Conservation Camp, supports Envirothon and continues that outreach at Addison County Fair and Field Days and the Addison County Tour and Annual District Meeting. Otter Creek NRCD has collected soil and manure samples for 25 farms over four years and supported farmers who write their own Nutrient Management Plan in classes conducted by UVM Extension. Otter Creek NRCD is testing 5 tile drains in the Champlain Basin in a variety of soils and management scenarios. Otter Creek NRCD also supports the Otter Creek Tactical Basin Plan with agricultural progress reports. Our ever-popular contractors list was updated this year and is available at our office in Middlebury. The Long-Range Plan addresses continuing to support all existing programs, expanding them where feasible and supporting the capacity needed to do that.

In 2020 the District will be looking to continue to support outreach and education around ways to get to water quality, tactical basin planning as pertains to agriculture and more tree planting. Green Stormwater Infrastructure remains important. Rain gardens and other practices will recharge groundwater and reduce stormwater surges in streams and rivers following storm events. They are planted with a variety of flowering shrubs, bulbs, and perennials. It is construction that has measurable water quality benefits. See the Rain Garden at Marbleworks and at St. Stephen's Church on the Green in Middlebury installed in 2006 with renovations begun in 2013; the Robbins' residence installed in 2008, and 8 installed in 2009 in Middlebury, Bristol, Ripton and Starksboro. Cornwall and Bridport School have installed rain gardens with the support of OCNRCD and United Ways Days of Caring.

The OCNRCD Annual Meeting was held as a tour highlighting cover crops, grazing and manure management implementation in the Lake Champlain Direct watershed. Wynsum Holsteins Dairy farm was awarded the OCNRCD Conservation Farmer of the Year.

The Otter Creek District created a scholarship to remember Middlebury resident and District Pond Consultant, Robert C. Collins. This scholarship is awarded to high school students continuing their education in agriculture or conservation of the working landscape.

Envirothon is an opportunity for high school students to test their knowledge of conservation issues and compete in Vermont and nationally. This year a team from Addison County participated in this event.

Meetings are the second Tuesday at the Farm Service Center meeting room on Exchange Street in Middlebury.

### OPEN DOOR CLINIC

The Open Door Clinic (ODC) is requesting an allocation of \$300.00 from the Town of Leicester for the fiscal year 2020-2021 to be included in the Town Warning for the 2020 Annual Town Meeting. The allocation will be used to provide free health care to the uninsured and under-insured residents of Leicester and Addison County in general.

**Our Mission:** The Open Door Clinic provides access to quality health care services, free of charge, to those who are uninsured or under-insured and who meet financial eligibility guidelines; services are provided in a compassionate, respectful and culturally sensitive manner until a permanent healthcare provider can be established.

**YTD Report:** The need for our services is growing! Between 1/1/2019-11/30/2019, the clinic has provided 1,387 medical and dental visits to 915 distinct patients, including 378 new patients. As compared to the same timeframe last year, this represents

a 11% increase in distinct patients served, and a 5% increase in medical and dental visits provided. **This year we have served two Leicester residents through one medical visit and four interactions.**

**Volunteer Based:** As a free clinic, we cannot charge for any of our services and rely solely on the expertise and efforts of 150 volunteers to care for our patients. Our volunteers include our medical director, dental director, nurse practitioners and physicians, nurses, EMTs, PTs, nutritionists, pharmacists, medical interpreters and general volunteers. We provide chronic and acute care and refer our patients to a variety of specialists when needed.

**Help with Health Insurance:** So far this year, our highly knowledgeable insurance navigator has helped more than 350 individuals (through 705 interactions) learn about health insurance plans and enroll in Vermont Health Connect. She is the only navigator remaining in Addison County and is available to meet with any member of our community – not only our patients. Her services are also free of charge.

**Outreach and Services:** Our outreach program has grown very significantly over the past nine years, and we have established relationships with over 40 local farms and 8 orchards where we provide health information and free flu clinics on an annual basis. We are always looking at ways to fill unmet need in the community and in the past year have piloted some innovative mental health initiatives. We hold 7-10 health and dental clinics per month in Middlebury and Vergennes. We are proud of the strides we've made within our dental program: since January 1<sup>st</sup>, we have held 19 dental hygiene clinics, whereby our hygienist has seen 69 patients over 317 procedures and our dental externs (from the University of New England) have seen 41 patients for 183 acute and restorative procedures.

We are grateful for your past support of the Open Door Clinic and hope that you will renew your commitment once again this year.

Heidi R. Sulis, MPH, Executive Director

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## RSVP

RSVP is a volunteer management program which offers individuals the opportunity to share their experience, skills, and time by volunteering for local non-profit organizations. RSVP considers volunteering to be a key solution in responding to Addison County's most pressing challenges. Needs are met in critical areas such as human services, elder care, health and education.

RSVP also oversees several free community outreach programs that benefit local residents. These include free Bone Builders health and osteoporosis prevention classes offered twice per week at many locations in Addison County; the Green Mountain Foster Grandparent Program which places volunteers in our schools; the Warm Hearts Warm Hands initiative which distributes clothing items to local schools, hospitals, nursing homes, social service agencies; the RSVP/AARP Tax Program which provides income tax return services to low income residents; the Help Fight Hunger Program which distributes needed staples to area food shelves. These programs strengthen communities through service and volunteering, and allow Addison County residents to stay healthy, engaged, and financially stable.

### Services Provided to Leicester Residents:

In FY'19, Leicester residents took advantage of RSVP programs such as our free income tax return preparation services, and our free osteoporosis prevention classes. Overall, 355 Addison County residents benefited from attending the free Bone Builders strength training and osteoporosis prevention classes and 516 community members received income tax services. During the winter months, RSVP provided food staples to 440 families through local food shelves and hundreds of blankets and warm clothing items were distributed to community members. In Leicester, items were distributed via Leicester Central School.

In addition, any Leicester resident who received assistance from a local service organization benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals at meal sites where our members volunteer, or residents who received free transportation services from volunteers who drive for Meals on Wheels and ACTR. Addison County residents also donated thousands of hours to support the community. Through RSVP, Leicester residents volunteered 514 hours to support the community. In total, RSVP members volunteered 60,000 hours to local social service agencies, libraries, schools, town offices and other non-profits. These volunteer contributions equaled \$1,525,000 million dollars in donated labor to our community.

The monies we are requesting this year will be used to help defray the increased costs of providing volunteer placements, support, insurance, transportation, and recognition. As financial constraints affect non-profit organizations, the need for volunteers increases. With your help, RSVP will continue to respond to this need.

On behalf of our volunteers and non-profit partners, we would like to thank the residents of Leicester for their continued support of RSVP. If you have any questions or would like to learn more about our programs, please feel free to call us at 388-7044.

Sincerely, Lynn Bosworth, RSVP Program Coordinator, Addison County

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## **RUTLAND COUNTY PARENT-CHILD CENTER**

The Rutland County Parent Child Center (RCPCC) is a private, community based, nonprofit organization dedicated to supporting and meeting the needs of children and families throughout Rutland County. RCPCC's mission is to "nurture strengths, and independence of all children and families."

RCPCC provides parenting education classes and workshops (on site and in neighboring communities community playgroups, home visits, pregnancy prevention programs, job training, academic classes, transportation, and childcare. All our services are free of charge, with the exception of childcare for families above certain income thresholds.

The Rutland County Parent Child Center is kindly requesting funds in the amount of \$300 from the Town of Leicester in order to continue the RCPCC's efforts to support families and young children in your community. Please contact me if you have any questions or need further information.

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## **US DEPT OF VETERANS AFFAIRS**

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ- and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely, Laura Miraldi, Acting Medical Center Director

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## **VERMONT ADULT LEARNING**

Vermont Adult Learning (VAL) offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing a high school diploma, basic skills instruction in reading, writing, and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

VAL also offers WorkKeys® certification, a nationally recognized career readiness certificate based on "real world" skills that employers look for in employees. In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential.

*We are grateful to the townspeople of Leicester for supporting the services we provide.*

282 Boardman Street, Middlebury, Vermont 05753  
(802) 388-4392 Fax: (802) 388-4396  
[www.vtadultlearning.org](http://www.vtadultlearning.org)

## VERMONT CARES

Vermont CARES has been providing support services to Vermonters living with HIV/AIDS and their family members for more than 30 years thanks to support from the Town of Leicester. Vermont CARES also works to prevent new HIV infections by educating and training Vermonters on how to stay safe and reduce their risks. In fact, we aim, through our campaign called "On the Road to Zero," to lead Vermont to zero new infections by 2020, which would be a first in the nation if achieved. A generous appropriation from Leicester could help us continue focused excellent service for people living with HIV/AIDS, expand HIV-prevention education presentations at area schools, and increase access to free rapid-result HIV tests. Those we work with are often the most needy, those most ill, and those most in poverty.

Vermont CARES' Programming for People Living with HIV/AIDS:

- Emotional support for HIV care ranging from diagnosis to persistent medical and related issues
- Advocacy with doctors, landlords and other social service organizations
- Residential facility in Colchester, plus additional scattered-site subsidized apartments across Vermont
- Referral to mental health services and substance use treatment
- Transportation to and from medical appointments, the pharmacy & grocery store
- Emergency financial assistance for food and nutrition, access to local food shelves
- Support groups and social events

Vermont CARES Programming for People at Risk of HIV/AIDS:

- Rapid HIV tests, including risk reduction planning and counseling around HIV prevention medication (called "PrEP")
- Community education events for high schools, colleges, community groups, and employers
- One on one education and support to reduce future HIV risks
- Syringe exchange services based out of our Rutland, Addison, Franklin, Grand Isle, Washington, Caledonia, and Orleans Counties, now including a mobile van which provides all these services in smaller communities as requested.

Thank you for your ongoing support. Municipal funding from towns such as the town of Leicester is crucial to continuing these broad services. If you need or have any questions, please call (802)863-2437, ext. 1.

With sincere appreciation, Peter Jacobsen, Executive Director

Our website: [www.vtcare.org](http://www.vtcare.org)

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## VERMONT CENTER FOR INDEPENDENT LIVING

For 40 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'19 (10/2018-9/2019) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **250** individuals to help increase their independent living skills and **6** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **163** households with information on technical assistance and/or alternative funding for modifications; **122** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **86** individuals with information on assistive technology; **46** of these individuals received funding to obtain adaptive equipment. **499** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **40** people and provided **31** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '19, **2** residents of **Leicester** received services from the following programs:

- Meals on Wheels (MOW)
  - Information Referral and Assistance (I,R&A)
- (over **\$440.00** spent on meals for residents)

To learn more about VCIL, please call VCIL's toll-free I-Line at: **1-800-639-1522**, or, visit our web site at [www.vcil.org](http://www.vcil.org).

## VERMONT DEPARTMENT OF HEALTH REPORT

Middlebury District Office  
156 So Village Green, Set 102  
Middlebury, VT 05753

[phone] 802-388-4644  
[fax] 802-388-4610  
[toll free] 1-888-253-8804

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is in Middlebury at the address and phone number above. We provide a wide range of resources and services to the community and local partners with the goal of promoting health and wellness for all Vermonters. For example, in 2019 we:

**Supported health in the community:** United Way of Addison County received funding from the Health Department to coordinate evidence-based prevention strategies to address youth alcohol use, marijuana use, and prescription drug misuse. New Haven improved bike-ability by widening shoulders when repaving local roads in response to a request from the Addison Walk Bike Council.

**Provided WIC food and nutrition education to families:** In Addison County, we served 785 Vermont families and children with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program, which provides individual nutrition education and breastfeeding support, healthy foods, and a debit card to buy fruit and vegetables.

**Ensured emergency preparedness:** Worked with local partners, including schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.

**Worked to prevent and control the spread of disease:** Responded to 110 infectious disease cases in our region. We participated in the statewide effort to prevent the spread of Hepatitis A disease by conducting vaccine clinics in several locations in Addison County. We conducted community education to raise awareness about the increase in diseases spread by ticks. We also helped statewide and national health partners understand the risk of vaping and e-cigarette use.

**Student health and youth empowerment:** According to the 2017 Vermont Youth Risk Behavior Survey, 30 % of students in Addison County feel they do not matter to people in their community. In 2018, we collaborated with community organizations to improve youth resiliency by launching the OK. You've Got This campaign. [www.okyouvegotthis.org](http://www.okyouvegotthis.org)

**Substance misuse and abuse:** Our new Substance Abuse Prevention Consultant is making local connections in the field of substance use, with partners and projects ranging from prevention to treatment and recovery.

Learn more at <https://healthvermont.gov/local>  
Join us on <https://www.facebook.com/vdhmiddlebury>

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## VERMONT SECRETARY OF STATE

By using the My Voter Page, a registered voter can:

- ✓ Check registration status;
- ✓ View information on upcoming elections;
- ✓ Access voter specific elections information, including directions to a polling place and polling hours;
- ✓ View a sample ballot;
- ✓ Request and track an absentee ballot;
- ✓ and much more.

We encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>

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## WOMENSAFE

Last year WomenSafe staff and volunteers provided the following total services:

- 4,800 in-person meetings/phone calls to 515 people.
- Worked with caregivers of a total of 325 children exposed to violence.
- 213 supervised visits and monitored exchange for 23 children.
- Prevention Programming reached:  
2,572 adults and youth through 355 workshops.

- 948 adults and youth through 32 outreach events.
- 75 volunteers donated 8,691 hours of services.

**In Leicester, WomenSafe provided:**

- WomenSafe provided direct services to at least 9\* people including the parents of at least 7 children exposed to violence.
- ACT 1 presentation to 25 staff at Leicester Elementary School.

\* For their safety some people accessing services do not share their town of residence.

Contact Information:

Advocacy services are Free and Confidential. 24-hour Hotline: 802-388-4205 or 800-388-4205 The Supervised Visitation Program @ WomenSafe: 802-388-6783 Business: 802-388-9180 Fax: 802-388-3438 E-mail: [info@womensafe.net](mailto:info@womensafe.net) Web: [www.womensafe.net](http://www.womensafe.net)

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**NOTES**

## RNESU SUPERINTENDENT'S REPORT

Dear Residents of Brandon, Chittenden, Goshen, Leicester, Mendon, Pittsford, Sudbury, & Whiting:

I am pleased to write this report to capture RNESU, OVUU and BUU activities for 2019. As we are in the 4th year of our Act 46 merger, it is great to see the efficiencies we have been able to create as we work to achieve the vision and mission of educating every child in our eight towns. I will highlight a few of these activities in this report.

- **Safety:** RNESU districts received a total grant of \$176,575 to upgrade our entrance access systems across all schools in the SU. As of the fall of 2019, we now have a key card access system, which will allow tighter control of who accesses the buildings while still allowing for recreational and town partnerships. In addition, Otter Valley UHS has improved its lobby bathrooms for ADA access, Neshobe has repaired the front steps of the Forest Dale building, and Lothrop has reconfigured its entrance to the front office to limit access to the full building.
- **Climate Survey:** the RNESU 2019 Climate Survey is the second one completed by students, staff and families, updating information received in 2017. The survey data showed all three groups are satisfied with the school system, with 69% of parents reporting that they are either very satisfied or satisfied with the schools, 87% of staff strongly agreeing or agreeing that the District is a good place to work and 73% of students always or usually believe that what they are learning in school will help them to be successful in life. The areas of growth identified for continued focus include: bullying and discipline, academic rigor and perceptions, parent engagement, adult/student relationships, and school pride.
- **After School** programs in OVUU were reviewed with an eye on equity. As of fall 2019, the programs at Lothrop, Otter Creek Academy and Neshobe had common days, hours and licenses and we are working towards common fees.
- We hired a new **Transportation Coordinator**, Richard Vigue, this year to replace Becky Congdon, who had served RNESU for many years. Richard comes with experience in a school system in Maine and is quickly fitting in to the community needs.
- The **PreKindergarten / Private Child Care Partnership** at Whiting Elementary School has been successful and has a wait list, causing the Boards to wish to emulate the partnership in the south end of the SU. We are still seeking private childcare partners to make this happen.



- Otter Valley UU and RNESU boards joined the Barstow UU board in the use of **policy governance**, with a primary focus on connecting with the community and engaging residents on a deeper level.
- OVUU Board received recommendations from an 18-month community/ board Task Force and is working through those recommendations on the sustainability and future of the district this school year.
- The **Vision and Mission** of the SU was revisited by all three boards in the fall of 2019, resulting in an updated vision for each district, to be rolled out in early 2020.
- OVUHS hosted one student from China for 2018-19 and one in 2019-2020 under a partnership with Vermont International Academy, with the goal of increasing students hosted in the future.



Read the school reports to hear what our students are doing and how the schools are celebrating their learning.

I am honored to continue to serve as the RNESU superintendent in my 5th year in the district and look forward to more connections with our schools and communities.

Respectfully,  
**Jeanne Collins, Superintendent**  
 RNESU

**WE ARE RNESU!**

**RUTLAND NORTHEAST SUPERVISORY UNION  
 BOARD ANNUAL REPORT**

Greetings and Happy New Year! The Rutland Northeast Supervisory Union (RNESU) Board has been hard at work with several items during the year. The biggest change for us this year was moving to Policy Governance. The Barstow Unified Union and the Otter Valley Unified Union Boards already use this form of governance so it makes sense that Rutland Northeast Supervisory Union would as well. It will allow us to be future focused and proactive on the future of our Districts instead of being reactive to legislative or economic pressures. The other important work of our board was creating the budget for Special Education, Technology, Central Office, and Transportation. This year due to forces outside of our control, we have prepared a budget that reflects a 7.8% increase in spending. This is largely due to the 12.9% increase in the cost of health insurance coverage. We have made no significant changes in staffing or programming. I would like to take this time to thank you for your continued support of our Supervisory Union and most of all our kids. If you should have any questions, please don't hesitate to contact a board member or use the Let's Talk button on any school website.

Respectfully Submitted,

**Laurie Bertrand**  
 RNESU Board Chair

**OV UNIFIED UNION SCHOOL DISTRICT  
BOARD ANNUAL REPORT**

It is my pleasure to tell you what the Otter Valley Unified Union Board has been doing for the past twelve months. First, we moved to Policy Governance. This provides better information regarding the running of the schools and will allow us to focus on the future of those same schools instead of being reactive to situations that we might find ourselves in.

Second, we have spent countless hours with the recommendations of the Task Force that looked at the future of our schools. A primary recommendation of the Task Force focuses on the possibility of an Enhanced Middle School that would educate our fifth through eighth graders at an Otter Valley Middle School. We envision this Middle School to be separate from the High School so there will be little to no student interaction with the High School. The consideration of this recommendation will be a multiyear process. We have approved monies for architectural plans to be drawn up regarding our options at Otter Valley for this endeavor. We want community, parent and student input as we go through the process of determining whether this possibility makes sense for our district. Please be on the lookout for forums and surveys regarding this matter. In fact, feel free to come to our meetings on the third Wednesday of each month and work with us as we focus on our Task Force Initiatives. We are looking for Community Ambassadors who can come to our meetings, interact with us, and take that information back to the communities.

During the summer, we retrofitted the Otter Valley lobby bathrooms so that they are now handicap accessible, check them out! We were also able to secure all our school facilities entrances with the Safety Grant monies that we obtained from the State of Vermont.

Please review our OVUU Merger Report (the timeline) that shows decisions we have made and where we are now since our merger back in 2016. I want to take this opportunity to thank Matt Philo, Emily Nelson, and Jon Rasmussen for their tireless service to the Board, as they are not seeking re-election. As always, feel free to contact a Board Member with any questions you might have, or use the Let's Talk App on any school website. We look forward to hearing from you!

Respectfully Submitted,

**Laurie Bertrand**  
OVUU Board Chair