

The background of the entire page is a vibrant, painterly illustration. It depicts a wooden truss bridge spanning a river. The trees on either bank are in full autumn foliage, with colors ranging from bright yellows and oranges to deep reds and blues. In the distance, snow-capped mountains rise against a blue sky with soft, white clouds. The overall style is reminiscent of a watercolor or oil painting, with visible brushstrokes and a rich, textured appearance.

# LEICESTER, VERMONT 2016 TOWN REPORT

January 2016 – December 2016

TOWN MEETING: MONDAY,  
MARCH 6, 2017 at 7:00PM

PLEASE REMEMBER TO BRING  
THIS REPORT WITH YOU

**Town of Leicester**  
44 Schoolhouse Road  
Leicester, VT 05733  
[WWW.LEICESTERV.T.ORG](http://WWW.LEICESTERV.T.ORG)

**TOWN INFORMATION**

**OFFICE HOURS**

**TOWN CLERK & TREASURER**

(802) 247-5961 x 3

[LEICESTERV.T@COMCAST.NET](mailto:LEICESTERV.T@COMCAST.NET)

Monday 9:00am - 2:00pm

Tuesday 9:00am - 2:00pm

Thursday 9:00am - 2:00pm

Other times by appointment

**AUDITORS**

[LEICESTERAUDITORS@COMCAST.NET](mailto:LEICESTERAUDITORS@COMCAST.NET)

**ASSESSOR'S OFFICE**

(802) 247-5961 x 2

[LEICESTERLISTERS@COMCAST.NET](mailto:LEICESTERLISTERS@COMCAST.NET)

Tuesday 9:00am - 12:00pm

**ZONING ADMINISTRATOR**

(802) 247-5961 x 1

[LEICESTERZONING@COMCAST.NET](mailto:LEICESTERZONING@COMCAST.NET)

Monday 9:00am - 12:00pm

**RECYCLING:** 1<sup>st</sup> & 3<sup>rd</sup> Saturday of month 09:00am - 12:00pm at Town Garage

**REGULAR MEETINGS**

Held at Town Office

**SELECTBOARD**

1<sup>st</sup> & 3<sup>rd</sup> Monday of month at 6:30pm

**PLANNING COMMISSION**

2<sup>nd</sup> & Last Tuesday of month at 6:00pm

**ZONING BOARD**

2<sup>nd</sup> & Last Tuesday of month at 6:00pm

**CEMETERY COMMITTEE** (Apr - Oct)

2<sup>nd</sup> Thursday of month at 6:30pm

**CONTACT INFORMATION**

(AS OF 1/1/2017)

Julie Delphia	Town Clerk/Treasurer	247-5961	Beth Ripley	Del. Tax Collector	247-0075
Diane Benware	Selectboard Chair	247-3786	Jeff McDonough	1 <sup>st</sup> Constable	247-5212
Tom Barker	Selectboard Member	247-3160	Mike Rakowitz	2 <sup>nd</sup> Constable	247-3281
Brad Lawes	Selectboard Member	465-8065	Ricky Nicklaw	Fire Warden	247-8357
John Rouse	Selectboard Member	247-3135	Diane Benware	Health Officer	247-3786
Ron Fiske	Selectboard Member	247-4856	Mary Anne Sullivan	Zoning Admin	247-5961
Arlan Pidgeon	Road Foreman	247-6361	John Chandler	Animal Control	345-8673
Brad Lawes	Road Commissioner	465-8065			
Dianne Harvey	Assessor Assistant	247-5961			

A **Drop Box** is located under the bulletin board on the front of the Town Office. Payments and correspondence may be placed in the **Drop Box** after office hours.

**FRONT COVER:** Train trestle from the bridge on Leicester-Whiting Road *Photo by Julie Delphia*

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## CHANGES TO THE TOWN REPORT

Due to changes in legislation and the consolidation of the RNEUS schools, the Leicester Town Report is separate from the School District Report. The Town Report is compiled and distributed by the Town, and the School District Report is compiled and distributed by the Otter Valley Unified Union School District (and RNEUS).

The OVUUSD report will be distributed by the OVUU Board. They have asked that we include a few reports in our Town Report this year. These reports can be found at the end of this Town Report.

If you have questions regarding this change, or with the Town Report, please contact Julie Delphia, Town Clerk, at (802) 247-5961 x 3.

## LEICESTER TOWN OFFICIALS

<b>ELECTED TOWN OFFICIALS</b>	<b><u>Term Expires</u></b>	<b>APPOINTED TOWN OFFICIALS</b>	<b><u>Term Expires</u></b>
<b>Auditors</b>		<b>Administrative Assistant to the Assessor</b>	
Dot D'Avignon	March 2017	Dianne Harvey	Hired
Deb Miner	March 2018		
Donna Pidgeon	March 2019	<b>Cemetery Sexton</b>	
		Donna Pidgeon	March 2017
<b>Delinquent Tax Collector</b>		<b>Emergency Management Coordinator</b>	
Elizabeth Ripley	March 2017	Raymond Lalumiere	May 2017
<b>First Constable</b>		<b>Energy Coordinator</b>	
Jeff McDonough	March 2017	Raymond Lalumiere	May 2017
<b>Justices of the Peace</b>		<b>Forest Fire Warden</b>	
Cheryl Morrison	February 2017	Richard C. Nicklaw	June 30, 2017
Diane Benware	February 2017		
Peg Oliver	February 2017	<b>Regional Planning Representative</b>	
Thomas Barker	February 2017	Diane Benware	June 30, 2017
Greg Bernhardt	February 2017	Ron Fiske	June 30, 2017
<b>Moderator</b>		<b>Road Commissioner</b>	
Richard Reed	March 2017	Brad Lawes	March 2017
<b>Second Constable</b>		<b>Road Foreman</b>	
Mike Rakowitz	March 2017	Arlan Pidgeon	Hired
<b>Town Agent &amp; Grand Juror</b>		<b>Solid Waste Representative</b>	
Jeff McDonough	March 2017	Richard Reed	March 2017
<b>Town Clerk</b>		<b>Tree Warden</b>	
Julie Delphia	March 2017	Arlan Pidgeon	March 2017
<b>Town Treasurer</b>		<b>Health Officer</b>	
Julie Delphia	March 2017	Diane Benware	August 2017
<b>Selectboard</b>		Kathy Eastwood - Deputy	April 2017
Diane Benware, Chair	March 2019	<b>Town Services Manager</b>	
Ron Fiske	March 2017	Kathy Eastwood	April 2017
Brad Lawes	March 2018	<b>Zoning Administrator</b>	
John Rouse	March 2017	Mary Anne Sullivan	Hired
Thomas Barker	March 2017	<b>Zoning Board of Adjustment</b>	
		Peter Fjeld - Chair	November 2018
		Donna Swingleton	November 2019
		Tom Drew	November 2019
		Jeff McDonough	November 2017
		Bill Shouldice	November 2017
		<b>Planning Commission</b>	
		Peter Fjeld	November 2018
		Donna Swingleton - Chair	November 2019
		Tom Drew	November 2019
		Jeff McDonough	November 2017
		Bill Shouldice	November 2017

## LEICESTER TOWN WARNING

The legal voters of the Town of Leicester, Vermont are hereby warned and notified to meet at the Leicester Meeting House in said Town on Monday, **March 6, 2017 at 7:00 pm** to transact the following business:

1. To hear the auditor's report.
2. Shall the voters of the Town of Leicester vote to approve a sum of **\$629,915.73** to defray the necessary expenses and liabilities of the town for the ensuing year, divided as follows:

<b>General Town Expenses</b>	<b>\$ 283,580.73</b>	<b>Amount to be raised by taxes: \$ 236,779.07</b>
<b>Highway Expenses</b>	<b>\$ 346,335.00</b>	<b>Amount to be raised by taxes: \$ 234,487.43</b>

Note: The amount to be raised may increase based on the result of the vote on Article 3 and Australian ballot articles. The Selectboard will set the tax rate at a later date.

3. Shall the voters of the Town of Leicester approve an additional sum of \$20,000 for road paving?
4. Shall the voters of the Town change the date due for property taxes from October 15<sup>th</sup> to November 15<sup>th</sup> (in office, postmarks not accepted) to allow for State approved late homestead/tax credit filers changes?
5. Shall the voters of the Town authorize the Selectboard to appoint a first and second constable in accordance with 17 V.S.A. § 2651a?
6. Shall the voters prohibit the town constables from exercising any law enforcement authority, in accordance with 24 V.S.A. § 1936(a)(1), [*in which case the constable is only able to serve civil and criminal process, destroy animals when required by law, kill injured deer in accordance with law, assist the health officer in the exercise of his or her duties, serve as a district court officer, remove disorderly people from town meeting, and collect taxes if no tax collector is elected.* 24 V.S.A. § 1936a(b)]?
7. Discussion of articles to be voted by Australian ballot.
8. To do any further business that is proper to be done when met.

### **The Town Meeting shall adjourn until 10 AM Tuesday, March 7, 2017**

The legal voters of the Town of Leicester, Vermont are further warned and notified to meet at the **Leicester Town Office** in said Town on **March 7, 2017** between the hours of **10 AM and 7 PM** when the polls will be open to vote by Australian ballot on the following articles:

#### **Article 1:** To elect Town Officers for the ensuing year

- A Moderator for a one (1) year term
- A Selectboard Member for a three (3) year term
- A Selectboard Member for a two (2) year term
- A Selectboard Member for the remaining one (1) year of a two (2) year term
- An Auditor for a three (3) year term
- A Delinquent Tax Collector for a one (1) year term
- A First Constable for a one (1) year term
- A Second Constable for a one (1) year term
- A Town Grand Juror for a one (1) year term
- A Town Agent for a one (1) year term
- A Town Clerk for a three (3) year term
- A Town Treasurer for a three (3) year term

**Article 2:** Shall the voters of the Town of Leicester vote to appropriate \$500 for Hospice Volunteer Services to be taken from Town funds for the purpose of helping pay part of the cost of providing home Hospice care for terminally ill patients in this town?

Leicester Selectboard:  
Brad Lawes (2018)

Diane Benware – Chair (2019)  
John Rouse (2017)

Tom Barker (2017)  
Ron Fiske (2017)

## NOTICE TO VOTERS

### BEFORE ELECTION DAY:

CHECKLIST POSTED at Clerks Office by February 5, 2017. If your name is not on the checklist, then you must register to vote. SAMPLE BALLOTS will be posted by February 25, 2017.

HOW TO REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to [olvr.sec.state.vt.us](http://olvr.sec.state.vt.us).

REQUEST EARLY or ABSENTEE BALLOTS: You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at [mvp.sec.state.vt.us](http://mvp.sec.state.vt.us). The latest you can request ballots for the Town Meeting Election is the close of the Town Clerk's office on March 6, 2017. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you.)

### WAYS TO VOTE YOUR EARLY BALLOT:

You may vote in the town clerk's office before the deadline.

Voter may take his or her ballot(s) out of the clerk's office and return in same manner as if the ballots were received by mail. Have ballot mailed to you, and mail or deliver it back to the clerk's office before Election Day or to the polling place before 7:00 p.m. on Election Day.

If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days proceeding the day of the election or on the day of election.)

### ON ELECTION DAY:

If your name was dropped from the checklist in error, or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

If you are a first time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

If you have any questions or need assistance while voting, ask your town clerk or any election official for help.

### NO PERSON SHALL:

Vote more than once per election, either in the same town or in different towns.

Mislead the board of civil authority about your own or another person's true residency or other eligibility to vote.

Hinder or impede a voter going into or from the polling place.

Socialize in a manner that could disturb other voters in the polling place.

Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-800-439-VOTE (439-8683). (Accessible by TDD)

If you believe that any of your voting rights have been violated, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

### INSTRUCTIONS FOR VOTERS using Paper Ballots

#### CHECK-IN AND RECEIVE BALLOTS:

Go to the entrance checklist table. Give name and, if asked, street address to the election official in a loud voice.

Wait until your name is repeated and checked off by the official. An election official will give you a ballot.

Enter within the guardrail and go to a vacant voting booth.

MARK YOUR BALLOT: For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc."

To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for.

WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

CHECK OUT: Go to the exit checklist table and state your name in an audible voice. Wait until your name is repeated and checked off by the official.

CAST YOUR VOTE by depositing your voted ballot in "Voted Ballots" box.

LEAVE the voting area immediately by passing outside the guardrail.

**LEICESTER FINANCIAL SUMMARY**

**TOWN RECEIPTS**

Balance, Jan. 1, 2016		28,372.72
Selectboard Loans	20,000.00	
Transfers	<u>95,000.00</u>	
Total Loans & Transfers		115,000.00
Current Taxes for Town & School	2,054,803.10	
Delinquent Taxes, Interest & Fees	135,183.95	
Zoning Fees	2,525.00	
Licenses & Fines	3,714.00	
Reimbursements	1.88	
Grants	17,000.00	
Other	<u>8,637.78</u>	
Total Income		<u>2,221,865.71</u>
<b>TOTAL TOWN RECEIPTS</b>		<u>2,365,238.43</u>

**TOWN DISBURSEMENTS**

Loan Repayment	20,000.00	
Transfers to Restricted Funds	24,710.00	
Schools	1,928,636.84	
Tax Allocation for State	90,000.00	
Payments covered by Restricted Funds	0.00	
Selectboard Orders & Appropriations	<u>264,234.93</u>	
<b>TOTAL DISBURSEMENTS</b>		<u>2,327,581.77</u>
<b>Ending Balance Dec 31, 2016</b>		<u><b>37,656.66</b></u>

**LEICESTER HIGHWAY SUMMARY**

**HIGHWAY RECEIPTS**

Balance Jan 1, 2016		17,227.61
Transfers to Highway Funds		
Current Taxes for Highway	281,857.39	
State Aid - Highway	66,080.63	
Grant Income	146,796.00	
Other	<u>325.00</u>	
Total Income		<u>495,059.02</u>
<b>TOTAL HIGHWAY RECEIPTS</b>		<u>512,286.63</u>

**HIGHWAY DISBURSEMENTS**

Transfer to Restricted Funds	95,000.00	
Selectboard Orders	<u>368,689.06</u>	
<b>TOTAL HIGHWAY DISBURSEMENTS</b>		<u>463,689.06</u>
<b>Ending Balance Dec 31, 2016</b>		<u><b>48,597.57</b></u>

**STATEMENT OF TAXES RAISED**

<b>Tax Rate:</b>	<b>Homestead</b>	<b>Non-residential</b>
Town	0.1364	0.1364
Town Highway	0.1618	0.1618
Veteran Exemption	0.0014	0.0014
Education	1.2550	1.3246
<b>Total Tax Rate</b>	<b>1.5546</b>	<b>1.6242</b>

**Grand List** 1,742,831.43

**Taxes billed:**

Town	1,742,831.43	x	0.1364	237,721.97	
Highway	1,742,831.43	x	0.1618	281,990.25	
					519,712.22
Education Taxes:					
Veteran's Exemp.	1,742,831.43	x	0.0014	2,440.11	
Homestead	778,280.00	x	1.2550	976,742.26	
Non-Residential	968,450.13	x	1.3246	1,282,809.09	
					2,261,991.46
Total Taxes Billed					<u>2,781,703.68</u>
Less State Rebates					355,834.70
<b>Balance to be collected</b>					<b><u>2,425,868.98</u></b>

**Taxes Accounted for as Follows:**

2016 Current Taxes	2,312,998.23
2016 Payments from Previous Year	6.69
2016 Delinquent Collected	48,636.67
2016 Delinquents Outstanding	64,227.39

**Total** **2,425,868.98**

NOTE: Tax amounts vary from 2016 budget requirements due to Grand List changes for late homestead declarations and tax credit submissions.

**% of Property Tax Town vs. Education  
Homestead Property Tax Bill**

	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>
Town & Highway	19.2%	15.9%	15.7%	14.3%
Education Homestead	80.8%	84.1%	84.3%	85.7%

**% of Property Tax Town vs. Education  
Non-Residential Property Tax Bill**

	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>
Town & Highway	18.4%	15.8%	15.1%	14.2%
Education Non-Residential	81.6%	84.2%	84.9%	85.8%

**TOWN OF LEICESTER**

**SELECTBOARD ORDERS RECEIPTS**

<b>ACCOUNT</b>	<b>2015 BUDGET</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 ACTUAL</b>	<b>2017 BUDGET</b>	<b>COMMENTS</b>
Balance in General Fund	<b>61,720.70</b>	<b>61,720.70</b>	<b>28,922.72</b>	<b>28,922.72</b>	<b>38,206.66</b>	After receivables/payables
<b>Loans and Transfers:</b>						
Selectmen's Loans		60,000.00		20,000.00		Tax Anticipation Loan
Transfer from Cemetery Fund		2,050.00				See Funds Page 15
Tax Account Allocation Refund		100,000.00		95,000.00		Allocated for State Ed pmt
<b>Grants &amp; State Direct Deposits</b>						
Milfoil Grant		55,960.00		17,000.00		Grant Spending - See Pg 17
State DD Lister Fund		391.04		0.00		See Funds Page 15
State DD Reappraisal Fund		7,303.96		6,885.00		See Funds Page 15
<b>TOTAL LOANS AND TRANSFERS</b>	<b>0.00</b>	<b>225,705.00</b>	<b>0.00</b>	<b>138,885.00</b>	<b>0.00</b>	
<b>Fines, Fees &amp; Licenses:</b>						
Civil Fines from Sheriff Patrol		691.50		577.00		<b>Register your dog by April 1st See report page 21</b>
Dog Licenses/Fines	2,500.00	2,997.00	2,500.00	3,072.00	2,500.00	
License - Liquor/Junkyard	65.00	90.00	45.00	65.00	45.00	
<b>TOTAL FINES, FEES, &amp; LICENSES</b>	<b>2,565.00</b>	<b>3,778.50</b>	<b>2,545.00</b>	<b>3,714.00</b>	<b>2,545.00</b>	
<b>Taxes:</b>						
OV/LCS Reimbursements						
Current Taxes - Town		201,612.18		237,573.43		
Current Taxes - Education		1,989,699.32		1,793,567.41		
Tax prepayments		6.69		3.48		
Current Use		8,290.00		8,944.00		
Delinquent Taxes, Interest, Penalties		129,258.03		135,183.95		Penalty pays DTC
Education Tax True-Up/Municipal Adj		4,718.09		7,215.09		
Railroad Tax	100.00	106.43	100.00	23.91	100.00	
Fed Bureau Land Mgt - PILOT	6,500.00	7,424.70	6,500.00	7,475.78	6,500.00	
<b>TOTAL TAXES</b>	<b>6,600.00</b>	<b>2,341,115.44</b>	<b>6,600.00</b>	<b>2,189,987.05</b>	<b>6,600.00</b>	
<b>Zoning:</b>						
Zoning Permit Fees		2,250.00		2,525.00		Fees offset Zoning expense
<b>TOTAL ZONING</b>	<b>0.00</b>	<b>2,250.00</b>	<b>0.00</b>	<b>2,525.00</b>	<b>0.00</b>	
<b>Other Income:</b>						
Reimbursement : Printing		1,165.17				
Reimbursement: Insurance		1,211.00				
Reimbursement: Postage		0.98		1.88		
250th Celebration Donations		11.00				
Interest on Checking		1,463.08		1,466.75		
Rental of Town Hall/Meeting House		305.00		280.00		
Other		1.00		6.03		
<b>TOTAL OTHER</b>	<b>0.00</b>	<b>4,157.23</b>	<b>0.00</b>	<b>1,754.66</b>	<b>0.00</b>	
<b>TOTAL INCOME</b>	<b>9,165.00</b>	<b>2,351,301.17</b>	<b>9,145.00</b>	<b>2,197,980.71</b>	<b>9,145.00</b>	
<b>TOTAL TOWN RECEIPTS</b>	<b>70,885.70</b>	<b>2,638,726.87</b>	<b>38,067.72</b>	<b>2,365,788.43</b>	<b>47,351.66</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 BUDGET	COMMENTS
<b>Loans:</b>						
Loan Payments		60,000.00		20,000.00		Tax Anticipation Loan
<b>Transfers:</b>						
Transfer to Records Restoration	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	See Funds Page 15
Transfer to Clerk Education/Software		547.97		825.00		See Funds Page 15
Transfer to Cemetery Fund			5,000.00	5,000.00	5,000.00	See Funds Page 15
Transfer to Lister Education Fund		391.04				See Funds Page 15
Transfer to Professional Audit Fund	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	See Funds Page 15
Transfer to Reappraisal Fund	10,000.00	17,303.96	5,000.00	11,885.00	5,000.00	See Funds Page 15
<b>Allocated Funds:</b>						
Transfer to Tax Account		95,000.00		90,000.00		State Education Tax Pmt, pg 5
<b>Payments covered by Restricted Fund Transfers:</b>						
Cemetery - Cleaning		2,050.00				See Funds Page 15
<b>LOANS AND TRANSFERS TOTAL</b>	<b>17,000.00</b>	<b>182,292.97</b>	<b>17,000.00</b>	<b>134,710.00</b>	<b>17,000.00</b>	
<b>Auditing:</b>						
Salaries	2,000.00	489.00	1,000.00	354.00	1,000.00	
<b>AUDITING TOTAL</b>	<b>2,000.00</b>	<b>489.00</b>	<b>1,000.00</b>	<b>354.00</b>	<b>1,000.00</b>	
<b>Selectboard:</b>						
Diane Benware, Chair	4,000.00	1,000.00	4,000.00	1,000.00	4,000.00	Rate set by Auditors
Brad Lawes		750.00		750.00		
Ron Fiske		750.00		750.00		
Ken Young		750.00		750.00		
Tom Barker		750.00		750.00		
Selectboard Secretary	2,000.00	1,800.00	2,000.00	1,800.00	2,100.00	
<b>SELECTBOARD TOTAL</b>	<b>6,000.00</b>	<b>5,800.00</b>	<b>6,000.00</b>	<b>5,800.00</b>	<b>6,100.00</b>	
<b>Listing:</b>						
Salaries	6,000.00	4,727.00	6,000.00	2,397.50	4,000.00	
Consulting	4,500.00	4,500.00	4,500.00	5,250.00	6,000.00	Contract with NEMRC
Mileage		201.90				
Computer Purchase						
Tax Map Update	4,000.00	3,016.25	4,000.00	1,527.50	4,000.00	Update & Maintain Maps
<b>LISTING TOTAL</b>	<b>14,500.00</b>	<b>12,445.15</b>	<b>14,500.00</b>	<b>9,175.00</b>	<b>14,000.00</b>	
<b>Recycling:</b>						
Solid Waste	7,500.00	7,501.80	8,400.00	8,384.08	8,400.00	Solid Waste Fee Increase
<b>RECYCLING TOTAL</b>	<b>7,500.00</b>	<b>7,501.80</b>	<b>8,400.00</b>	<b>8,384.08</b>	<b>8,400.00</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 BUDGET	COMMENTS
<b>Buildings Expenses:</b>	10,500.00		10,500.00		10,500.00	
Meeting House		414.06		3,289.96		
Town Office		872.35		95.00		
Town Hall		74.57		6,643.44		
<b>Fuel:</b>						
Meeting House	3,350.00	2,610.85	3,000.00	1,340.29	3,000.00	
Town Hall	2,650.00	1,211.89	2,000.00	1,340.43	2,000.00	
<b>Grounds Care:</b>						
Cemetery	5,500.00	5,225.00	5,500.00	7,321.99	5,500.00	
Office, Town Green, Fern Lake Access	3,600.00	4,875.00	5,000.00	4,860.00	5,000.00	
<b>TOTAL BLDGS &amp; GRNDS EXPENSES</b>	<b>25,600.00</b>	<b>15,283.72</b>	<b>26,000.00</b>	<b>24,891.11</b>	<b>26,000.00</b>	

Note: Clerk fees for recording, vault usage, and licenses are set by State Statute. Depending upon the types of transactions, total fees collected can vary greatly year to year. These fees are paid by individuals or firms based on the statute fee schedule posted at the Town Office. Fees collected in 2016, not otherwise identified in this report, were \$14,856.

<b>Town Clerk/Treasurer/Assistant:</b>						
Town Clerk, Julie Delphia	8,500.00	8,500.00	9,000.00	9,000.00	9,500.00	
Treasurer, Julie Delphia	9,000.00	9,000.00	9,500.00	9,500.00	10,000.00	
Clerk/Treasurer Training	1,000.00	252.03	1,000.00	175.00	1,000.00	See Funds Page 15
Assistant	3,500.00	3,669.25	4,000.00	3,779.75	4,000.00	
<b>CLERK/TREAS/ASSIST TOTAL</b>	<b>22,000.00</b>	<b>21,421.28</b>	<b>23,500.00</b>	<b>22,454.75</b>	<b>24,500.00</b>	

<b>Office Expenses:</b>						
Cleaning Services	600.00	599.00	600.00	599.00	600.00	
Cleaning Supplies	200.00	104.44	200.00	50.22	200.00	
Computer Tech Support/License	3,000.00	2,943.12	3,000.00	2,255.00	3,000.00	
Copier	1,500.00	1,439.00	1,500.00	1,477.42	1,500.00	
Office Supplies	3,000.00	2,859.69	3,000.00	2,951.83	3,000.00	
Postage	2,500.00	2,413.69	2,500.00	2,388.11	2,500.00	
Printing	3,000.00	2,088.11	2,500.00	2,949.75	2,500.00	
Town Web Page	400.00	375.00	400.00	375.00	400.00	
<b>Disaster Recovery/Maintenance:</b>						
NEMRC Disaster Recovery Contract	1,200.00	1,125.50	1,300.00	1,159.26	1,300.00	Annual Contract
Server Monthly Maintenance	1,700.00	1,650.00	1,800.00	1,650.00	1,800.00	Annual Maintenance Contract
<b>TOTAL OFFICE EXPENSES</b>	<b>17,100.00</b>	<b>15,597.55</b>	<b>16,800.00</b>	<b>15,855.59</b>	<b>16,800.00</b>	

<b>Insurance:</b>						
Property & Casualty	12,946.00	12,945.50	14,901.00	14,893.00	14,592.00	Figures are actuals for 2017
Workman's Comp	4,953.00	4,953.50	5,346.00	5,346.00	5,997.00	Figures are actuals for 2017
<b>INSURANCE TOTAL</b>	<b>17,899.00</b>	<b>17,899.00</b>	<b>20,247.00</b>	<b>20,239.00</b>	<b>20,589.00</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 BUDGET	COMMENTS
<b>Zoning:</b>	1,500.00		1,500.00		1,500.00	
Zoning Administrator		2,586.49		2,549.17		Partially Offset by Zoning Fees
Recording Fees		280.00		240.00		
Printing	1,000.00	341.83	1,000.00	163.31	1,000.00	Updating Zoning Regulations
Secretary	1,500.00	1,228.50	1,500.00	801.50	1,500.00	
<b>ZONING TOTAL</b>	<b>4,000.00</b>	<b>4,436.82</b>	<b>4,000.00</b>	<b>3,753.98</b>	<b>4,000.00</b>	
<b>Utilities:</b>						
Electricity	5,600.00	5,382.58	5,600.00	5,326.20	5,600.00	
Telephone	1,600.00	1,574.03	1,600.00	1,604.44	1,600.00	
Water - Rent	5.00	5.00	5.00	0.00	0.00	No longer required
<b>UTILITIES TOTAL</b>	<b>7,205.00</b>	<b>6,961.61</b>	<b>7,205.00</b>	<b>6,930.64</b>	<b>7,200.00</b>	
<b>Public Safety:</b>						
Addison County Humane Society Contract	550.00	550.00	550.00	550.00	550.00	Annual Contract
Law Enforcement Expenses	2,000.00		1,000.00		1,000.00	No Contract 2016/17
Animal Control	600.00	1,997.50	2,000.00	720.00	1,900.00	
Dog Census	300.00					
<i>Dog Licenses - Tags</i>		118.12				<i>Covered by Dog Income</i>
<i>Dog Licenses - State Fees</i>		1,085.00		1,285.00		<i>Covered by Dog Income</i>
<i>Dog Licenses - Clerk Fees</i>		540.00		514.00		<i>Covered by Dog Income</i>
Fire Protection Contract - BFD	32,000.00	33,700.00	32,000.00	32,000.00	44,000.00	See Fire Chief's Rpt Page 22
Fire Warden - Richard Nicklaw	100.00	100.00	100.00	200.00	200.00	
Health Officers	350.00		250.00		250.00	
<b>TOTAL PUBLIC SAFETY</b>	<b>35,900.00</b>	<b>38,090.62</b>	<b>35,900.00</b>	<b>35,269.00</b>	<b>47,900.00</b>	
<b>Other Expenses:</b>						
Trash Removal - Bullock Rd	150.00		150.00	104.32	150.00	
<i>Delinquent Tax Collector - Beth Ripley</i>		8,917.28		9,169.79		<i>Covered by DTC penalty</i>
Elections/Payroll & Supplies	500.00	440.00	1,500.00	1,949.30	1,500.00	
<b>Grants:</b>						
Milfoil Grant to LDFLA		55,960.00		17,000.00		See Grant Info Page 17
Writing & Research Grant	500.00		500.00	500.00	500.00	
Interest/Bank Fees	500.00	297.76	500.00	182.21	500.00	
Legal Fees	5,000.00	2,683.24	4,000.00	1,089.62	4,000.00	
Miscellaneous	200.00	510.58	200.00		200.00	
Town Moderator	150.00	150.00	150.00	150.00	150.00	
<b>Payroll Liability:</b>						
Payroll Tax Liability - FICA/Medicare	10,000.00	8,448.68	10,000.00	7,748.91	10,000.00	
Workshops/Training - Town Officers	1,000.00	530.00	1,000.00	120.00	1,000.00	
<b>TOTAL OTHER EXPENSES</b>	<b>18,000.00</b>	<b>77,937.54</b>	<b>18,000.00</b>	<b>38,014.15</b>	<b>18,000.00</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 BUDGET	COMMENTS
<b>Assessments:</b>						
Addison County Humane Society	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	Animal Holding Facility
Addison County Regional Planning	1,330.80	1,330.80	1,364.07	1,364.07	1,376.37	On per capita basis, pg 30
Addison County Tax	13,000.00	6,937.40	10,000.00	6,574.48	10,000.00	County tax
American Red Cross	500.00	500.00	500.00	500.00	500.00	See report on page 33
Brandon Area Rescue Squad	5,125.00	5,125.00	5,125.00	5,125.00	5,125.00	Emergency Services
Brandon Library	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	See report on page 34
Green - Up Vermont	100.00	100.00	100.00	100.00	100.00	See report on page 37
BLSG Insect Control District	15,073.00	15,073.00	17,017.00	17,017.00	17,702.28	See report on page 35
Lake Dunmore/Fern Lake Assoc	19,000.00	19,000.00	19,000.00	19,000.00	19,000.00	See report on page 40
Vermont League of Cities & Towns	2,002.00	2,002.00	2,102.00	2,102.00	2,207.00	Municipal Assistance Center
<b>TOTAL ASSESSMENTS</b>	<b>59,130.80</b>	<b>53,068.20</b>	<b>58,208.07</b>	<b>54,782.55</b>	<b>59,010.65</b>	

<b>TOTAL GENERAL EXPENSES</b>	<b>236,834.80</b>	<b>276,932.29</b>	<b>239,760.07</b>	<b>245,903.85</b>	<b>253,499.65</b>	
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Appropriations						Requests on file at TC
Addison Country Court Diversion	300.00	300.00	300.00	300.00	300.00	See report on page 29
Addison Country Readers	250.00	250.00	250.00	250.00	250.00	See report on page 30
Addison County Home Health Care	1,138.00	1,138.00	1,138.00	1,138.00	1,138.00	See report on page 29
Addison County Parent/Child Center	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	See report on page 29
Addison County RSVP	285.00	285.00	0.00	350.00	350.00	See report on page 43
Addison County Transit Resources	1,532.00	1,532.00	0.00	1,885.00	1,885.00	See report on page 33
Champlain Valley Agency on Aging	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	See report on page 35
Counseling Service of Addison County	1,050.00	1,050.00	1,050.00	1,050.00	1,050.00	See report on page 36
Elderly Services Inc.	500.00	500.00	500.00	500.00	500.00	See report on page 36
Foxcroft Harvest Program	5,000.00	5,000.00	5,000.00	5,000.00	0.00	No request for 2017, pg 38
HOPE formerly ACCAG	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	See report on page 39
Hospice Volunteer Services	250.00	250.00	250.00	250.00	0.00	Vote 3/1/16, see pg 39
John W. Graham Emergency Shelter	725.00	725.00	725.00	725.00	725.00	See report on page 39
Maple Leaf Farm	625.00	625.00	625.00	625.00	625.00	See report on page 40
Neighbor Works of Western VT	200.00	200.00	0.00	0.00	0.00	No request for 2017, pg 41
Open Door Clinic	300.00	300.00	300.00	300.00	300.00	See report on page 42
Otter Creek Natural Resources	113.08	113.08	113.08	113.08	113.08	See report on page 42
Rutland County Parent/Child Center	300.00	300.00	300.00	300.00	300.00	See report on page 44
Vermont Adult Learning	450.00	450.00	450.00	450.00	450.00	See report on page 44
Vermont CARES - Aids Research	350.00	350.00	350.00	350.00	350.00	See report on page 44
VT Center for Independent Living	145.00	145.00	145.00	145.00	145.00	See report on page 44
Women in Crisis - Women Safe	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	See report on page 46
<b>TOTAL APPROPRIATIONS</b>	<b>18,113.08</b>	<b>18,113.08</b>	<b>16,096.08</b>	<b>18,331.08</b>	<b>13,081.08</b>	

<b>TOTAL GENERAL EXPENSES</b>	<b>254,947.88</b>	<b>295,045.37</b>	<b>255,856.15</b>	<b>264,234.93</b>	<b>266,580.73</b>	
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<b>LEICESTER TOWN SCHOOL DISTRICT</b>		<b>1,024,314.00</b>				
<b>OTTER VALLEY UNION HIGH SCHOOL</b>		<b>918,941.00</b>		<b>1,771,013.00</b>		
<b>STATE EDUCATION TAX</b>		<b>189,210.81</b>		<b>157,623.84</b>		

<b>TOTAL TOWN DISBURSEMENTS</b>	<b>271,947.88</b>	<b>2,609,804.15</b>	<b>272,856.15</b>	<b>2,327,581.77</b>	<b>283,580.73</b>	
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TOWN OF LEICESTER

SELECTBOARD HIGHWAY RECEIPTS

ACCOUNT	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 BUDGET	COMMENTS
Balance in Highway Fund	4,228.91	4,228.91	17,227.61	17,227.61	48,597.57	
<b>Transfers and Loans</b>						
Transfer From Culvert Fund						See Funds Page 15
Transfer From Equipment Fund		0.00				See Funds Page 15
Transfer from Highway Fund		50,000.00				See Funds Page 15
<b>TOTAL TRANSFERS AND LOANS</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Agency of Transportation Highway Aid	60,000.00	66,121.52	63,000.00	66,080.63	63,000.00	
State Highway Grant				146,796.00		
Current Taxes to Highway Fund		257,876.09		281,857.39		
Road Permits	230.00	310.00	250.00	325.00	250.00	
<b>TOTAL INCOME</b>	<b>60,230.00</b>	<b>324,307.61</b>	<b>63,250.00</b>	<b>495,059.02</b>	<b>63,250.00</b>	
<b>TOTAL AVAILABLE FUNDS</b>	<b>64,458.91</b>	<b>378,536.52</b>	<b>80,477.61</b>	<b>512,286.63</b>	<b>111,847.57</b>	

TOWN OF LEICESTER

SELECTBOARD HIGHWAY DISBURSEMENTS

ACCOUNT	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 BUDGET	COMMENTS
<b>Loans and Transfers:</b>						
Transfer to Highway Fund		50,000.00		30,000.00		See Funds Page 15
Transfer to Culvert/Bridge			20,000.00	20,000.00	20,000.00	See Funds Page 15
Transfer to Equipment Fund	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	See Funds Page 15
Allocate for Shed Roof & Furnace				25,000.00		
<b>TOTAL TRANSFERS</b>	<b>20,000.00</b>	<b>70,000.00</b>	<b>40,000.00</b>	<b>95,000.00</b>	<b>40,000.00</b>	
<b>Equipment Repairs:</b>						
Loader	10,000.00	843.37	10,000.00	1,031.50	10,000.00	
Plow & Wing - Shoes/Blades/Parts		3,645.47		3,376.01		
Sander		137.90		321.30		
Truck		119.88		1,056.64		
Other Parts & Labor		84.20		51.90		
<b>TOTAL EQUIPMENT REPAIRS</b>	<b>10,000.00</b>	<b>4,830.82</b>	<b>10,000.00</b>	<b>5,837.35</b>	<b>10,000.00</b>	
<b>Highway Purchases:</b>						
Sander		11,818.65				
<b>TOTAL HIGHWAY PURCHASES</b>	<b>0.00</b>	<b>11,818.65</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Equipment Rental:</b>						
Other	80,000.00		80,000.00		80,000.00	
Arlan Pidgeon		75,418.00		62,158.00		
<b>TOTAL EQUIPMENT RENTAL</b>	<b>80,000.00</b>	<b>75,418.00</b>	<b>80,000.00</b>	<b>62,158.00</b>	<b>80,000.00</b>	

TOWN OF LEICESTER

SELECTBOARD HIGHWAY DISBURSEMENTS

ACCOUNT	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 BUDGET	COMMENTS
<b>Materials:</b>						
Chloride	5,000.00	6,897.50	5,000.00	7,120.00	5,000.00	
Salt	40,000.00	32,959.20	40,000.00	27,931.10	40,000.00	
Sand, Stone, Gravel	20,000.00	12,069.71	20,000.00	14,964.46	20,000.00	
Winter Sand	25,000.00	25,102.00	25,000.00	4,886.00	25,000.00	
<b>TOTAL MATERIALS</b>	<b>90,000.00</b>	<b>77,028.41</b>	<b>90,000.00</b>	<b>54,901.56</b>	<b>90,000.00</b>	

<b>General Highway Expenses:</b>						
Bridge Drain Cleaning	250.00	0.00	250.00	0.00	250.00	
Culverts	1,500.00	1,355.93	1,500.00	2,042.64	1,500.00	
Fuels, Oil, Antifreeze - Loader	2,500.00	1,477.44	2,500.00	471.78	2,500.00	
Green-up Removal	525.00	300.00	525.00	550.00	525.00	
Miscellaneous	1,000.00	758.27	1,000.00	211.21	1,000.00	
Resurfacing	50,000.00	51,472.55	70,000.00	183,714.30	50,000.00	2015/6 \$20K voted at Town Mtg
Roadside Mowing	7,810.00	7,150.00	7,810.00	4,950.00	7,810.00	
Roadside Mowing - Brush removal	2,500.00	2,510.00	2,500.00	0.00	2,500.00	
Signs	1,000.00	999.68	1,000.00	1,999.25	1,000.00	
Town Shed Furnace Oil	3,500.00	2,781.39	3,500.00	1,772.85	3,500.00	
Town Shed Furnace Repair	250.00	0.00	250.00	198.67	250.00	
Town Shed Repair/Electricity	1,500.00	3,042.27	1,500.00	10,828.45	1,500.00	
<b>TOTAL GENERAL EXPENSES</b>	<b>72,335.00</b>	<b>71,847.53</b>	<b>92,335.00</b>	<b>206,739.15</b>	<b>72,335.00</b>	

<b>Payroll:</b>						
Arlan Pidgeon	50,000.00		50,000.00		54,000.00	
Gregory Bianchi		21,919.00		18,161.00		
Steven Morrison		735.00		120.00		
Jason Disorda		8,070.00		5,902.50		
Scott Pidgeon		195.00		75.00		
		19,446.50		14,794.50		
<b>TOTAL PAYROLL</b>	<b>50,000.00</b>	<b>50,365.50</b>	<b>50,000.00</b>	<b>39,053.00</b>	<b>54,000.00</b>	

<b>TOTAL HIGHWAY EXPENSE</b>	<b>302,335.00</b>	<b>291,308.91</b>	<b>322,335.00</b>	<b>368,689.06</b>	<b>306,335.00</b>	
<b>TOTAL HIGHWAY DISBURSEMENTS</b>	<b>322,335.00</b>	<b>361,308.91</b>	<b>362,335.00</b>	<b>463,689.06</b>	<b>346,335.00</b>	

**BUDGET COMPARISON**

	2016	2017	Difference	
Budget Town	272,856.15	283,580.73	10,724.58	Fire Contract Increase
Appropriations	2,235.00	500.00	-1,735.00	See Warning Page 3
Budget Highway	322,335.00	346,335.00	24,000.00	Bridge/Culvert Fund \$20K
Paving Article	20,000.00	20,000.00	0.00	See Warning Page 3
Culvert Article	20,000.00	0.00	-20,000.00	
<b>Total</b>	<b>637,426.15</b>	<b>650,415.73</b>	<b>12,989.58</b>	<b>Difference</b>
			<b>2.04%</b>	<b>% Difference</b>

**COMPARATIVE FINANCIAL STATEMENT**

	<b>TOWN</b>		<b>HIGHWAY</b>	
	<b>1/1/2016</b>	<b>12/31/2016</b>	<b>1/1/2016</b>	<b>12/31/2016</b>
<b>ASSETS:</b>				
Checking	31,990.26	41,416.77	17,227.61	48,597.57
Total Delinquent Taxes	129,722.87	127,913.22		
Accounts Receivable				
Restricted Funds	160,260.73	187,734.15	279,397.14	351,078.77
Allocated Funds	95,000.00	90,000.00		25,000.00
Equipment			43,987.00	
Buildings & Improvements	57,577.00	57,577.00	30,300.00	30,300.00
Land & Improvements	605.00	605.00		
Highway/Culverts/Bridges			3,857,175.00	4,040,889.00
<b>TOTAL ASSETS</b>	<b>475,155.86</b>	<b>505,246.14</b>	<b>4,228,086.75</b>	<b>4,495,865.34</b>
<b>ACCUMULATED DEPRECIATIONS</b>				
Equipment			36,735.00	40,339.00
Buildings	21,402.00	22,802.00	30,300.00	30,300.00
Highways/Culverts/Bridges			1,748,705.00	1,956,225.00
	21,402.00	22,802.00	1,815,740.00	2,026,864.00
Assets less Depreciation	453,753.86	482,444.14	2,412,346.75	2,469,001.34
<b>LIABILITIES:</b>				
Loans, short term	0.00	0.00	0.00	0.00
Loans, long term	0.00	0.00	0.00	0.00
Payroll Liabilities	3,617.54	3,760.11	0.00	0.00
Accounts Payable	0.00	0.00	0.00	0.00
<b>TOTAL LIABILITIES</b>	<b>3,617.54</b>	<b>3,760.11</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTALS</b>	<b>450,136.32</b>	<b>478,684.03</b>	<b>2,412,346.75</b>	<b>2,469,001.34</b>

**AUDITORS' REPORT**

We, the elected Auditors for the Town of Leicester, in accordance with VSA 24 § 1681, have examined the accounts and records of the Town for the period of January 1, 2016 through December 31, 2016. To the best of our knowledge and belief, these records present a fair and accurate accounting of Leicester's financial activities.

As in previous years, the Auditors wish to express our appreciation to Julie Delphia for her assistance in making this examination possible and for the energy she puts into compiling nearly all the information that you see in this Town Report. The detailed and accurate manner in which the Town's financial records are kept makes our job much easier.

Dot D'Avignon  
 Deb Miner, Chair  
 Donna Pidgeon

**RESTRICTED FUNDS**

	<b>Balance 01/01/16</b>	<b>Deposits 2016</b>	<b>Interest 2016</b>	<b>Withdrawn 2016</b>	<b>Balance 12/31/16</b>
<b>TOWN</b>					
<b>Savings:</b>					
Building Repair Fund	4,049.53		24.33		<b>4,073.86</b>
Cemetery Fund (1)	9,573.66	6,765.00	62.31		<b>16,400.97</b>
Clerk Training & Software (2)	13,739.62	825.00	82.57		<b>14,647.19</b>
Glebe Land Fund	6,076.86		36.50		<b>6,113.36</b>
Honor Roll Fund	108.73		0.65		<b>109.38</b>
Lister Education Fund	2,775.57		16.68		<b>2,792.25</b>
Professional Audit Fund (5)	6,775.79	2,000.00	40.80		<b>8,816.59</b>
Reappraisal Account (4)	93,406.11	11,885.00	591.65		<b>105,882.76</b>
Record Rest/Maint Fund (3)	23,224.62	5,000.00	139.75		<b>28,364.37</b>
Solid Waste Fund	530.24		3.18		<b>533.42</b>
<b>Town Total</b>	<b>160,260.73</b>	<b>26,475.00</b>	<b>998.42</b>	<b>0.00</b>	<b>187,734.15</b>

**HIGHWAY**

**Savings:**

Culverts	2,539.84		15.26		<b>2,555.10</b>
Ditching Fund	13,546.05		81.37		<b>13,627.42</b>
Equipment Fund (6)	114,040.97	20,000.00	685.96		<b>134,726.93</b>
Land/building Acquisition - Garage	55,961.04		336.13		<b>56,297.17</b>
Road/Highway Fund (7)	91,297.35	30,000.00	562.91		<b>121,860.26</b>
- Bridge/Culvert Reserve	0.00	20,000.00	0.00		<b>20,000.00</b>
- Paving Reserve	2,011.89		0.00		<b>2,011.89</b>
<b>Highway Total</b>	<b>279,397.14</b>	<b>70,000.00</b>	<b>1,681.63</b>	<b>0.00</b>	<b>351,078.77</b>

**Explanation of changes to Restricted Funds:**

- 1 \$5,000 from budget, \$475 lot donation, \$1,290 in memoriam
- 2 Transfer budget balance from GF
- 3 Transfer budget from GF
- 4 \$5,000 from budget, \$6,885 from state
- 5 Transfer budget from GF
- 6 Transfer budget from GF
- 7 \$20,000 to Bridge from vote (Page 26, Article 4), \$30,000 from budget



**HELP WANTED**

We need individuals to fill various positions in town government:

- Members/Alternates for the Planning Commission
- Members/Alternates for the DRB  
(Upon adoption of the new Unified Bylaws)

Please consider how you might help make Leicester an even better place to live! For more information please contact the Town Clerk, at (802) 247-5961 x 3.

## COLLECTION OF DELINQUENT TAXES

<u>Year</u>	<u>Interest</u>	<u>Collected</u>	<u>Fee</u>	<u>Total</u>
2005			45.10	45.10
2006	241.42	567.11	75.58	884.11
2007	816.48	755.94	60.48	1,632.90
2010	631.11	1,321.24	80.42	2,032.77
2011	443.51	430.07	29.53	903.11
2012	945.95	1,968.88	157.51	3,072.34
2013	672.53	2,544.36	224.60	3,441.49
2014	3,214.11	19,482.05	1,504.21	24,200.37
2015	3,751.25	38,939.48	3,080.74	45,771.47
2016	652.00	48,636.67	3,911.62	53,200.29
<b>TOTAL</b>	<b>11,368.36</b>	<b>114,645.80</b>	<b>9,169.79</b>	<b>135,183.95</b>

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### DELINQUENT TAX COLLECTOR'S REPORT

It is important to remember that the Town needs to collect all of the tax dollars owed to run smoothly. When tax dollars are not collected, the Town must borrow money to cover the shortfall. To avoid this, I am planning to hold a tax sale. If you are currently delinquent, please take this into consideration and contact me to make acceptable payment arrangements at (802) 247-0075.

Respectfully submitted,

*Beth Swington Ripley*

Delinquent Tax Collector

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### DELINQUENT TAX COLLECTOR'S POLICY

Town of Leicester

1. All payments made on or before October 15 will be timely. After October 15, they will be considered delinquent and subject to interest and fees.
2. It is requested that all back taxes be paid before current taxes are paid.
- 3. Partial payments will be taken at the tax collector's discretion, and the payment must be large enough to pay off the delinquent tax before the next current tax is due. Payments will be applied to interest and fee first and the remainder on the tax.**
4. Bills will be sent out on a monthly basis.
5. No post-dated checks will be accepted.
6. All bad checks will be prosecuted, if not made good in ten (10) days.
- 7. Accounts 6 months delinquent can be sold at a tax sale at the discretion of the delinquent tax collector.**
8. All payments must be paid to the delinquent tax collector or the treasurer.
9. All taxpayers must notify the town of a change of address, in state or out of state, in a timely manner.
10. No mobile home can be sold or moved unless all taxes are paid and a transfer filed at the town office. The owner and mover can be fined.

## DELINQUENT TAX LIST

Black, Beatrice & Hart, Joseph	Martin, Carol
Bridgmon, Gary & Barbara	Mussaw, Oscar & Cynthia Estate
Brown, Richard	Newton, Nora
Cameron, Michael & O'Neil-Gittens, Joan	Nicholson, Kenneth
Carroll, Richard & Veronica	O'Neil-Gittens, Joan
Carroll, Veronica	Old Republic National Title Insurance
Clark, Timothy & Shelly	Palmer, Helen & Lanphere L.
Cole, Robert	Pilz, Matthew
Corbett, Helen	Smith, Paul
Cram, Dwight & Betty & Tom Stone	Smith, Richard & Donna
Cram, Leonard & Sandra	Strickholm, RG Revocable Trust
Cram, Walter	Taylor, Jess & Tina
Currier, Scott	Telephone Operating Co.
Disorda, Jesse & Johanna	Theriault, Nathan & Margaret
Foley, Donald	Trombley, Susan
Foley, Jacqueline	Viens, William & Bernadette
Forrest, Joseph	Wilson, Peter & David
Forrest, Leon	Ziel, Dawn
Forrest, Robert (Estate)	
French, Ralph, Jr.	
Friend, James & Cathrine	
Fyles, Michelle	
Gearwar, David & Melissa	
Genier, Vicky & Shawn	
Hope, Lisa	
Isabelle, Barbara	
Johnson, Tammy	
Lafave, Scott	
Lanpher, Larry Jr	
LaPorte, Donald	
Maloy, Peter & Tammy	
Maranville, James	
Marcoux, Roger	

*Per Vermont Statute 32 V.S.A. § 3102. Confidentiality of tax records, we are no longer able to publish individual tax amounts owed in the Town Report.*

**Total Delinquent Taxes:  
\$127,913.22**  
**Total Delinquent Interest:  
\$23,276.23**  
**Total Delinquent Penalty:  
\$10,264.43**  
**Total Delinquent Due:  
\$161,453.88**

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## GRANT SPENDING

The Vermont Department of Environmental Conservation issued \$17,000 of an awarded \$50,000 Milfoil grant in 2016. The money was directed to the Lake Dunmore Fern Lake Association.

The Vermont Tax Department issued the following grants funds to the Town during 2016: Equalization - \$810; Hold Harmless - \$8,944; Reappraisal - \$6,885.

The VT AOT awarded a paving grant of \$146,796. Paving was completed on Fern Lake Rd/R 53.

## SELECTBOARD REPORT

As you can see from the accompanying budget for 2017, the Selectboard attempts to make decisions regarding our highways, municipal buildings and personnel in a fiscally responsible manner, while responding to the needs of our citizens and mandates imposed by the state. We have attempted to limit budgetary increases wherever possible. We met with recently elected Rep. Peter Conlon and look forward to more meetings with him to learn more about legislative decisions and their impact on the town.

Our agreement with the Brandon Fire Department ended in 2016 and has been renewed for the next four years, at a cost of \$44,000.00 annually. This represents a \$12,000.00 increase over the previous years' agreement. Although the amount may seem high, it is certainly less than what it would cost us to attempt to maintain our own fire department. The Selectboard worked to hold the line in other areas to minimize the impact on the overall budget.

We are awaiting details from the legislature regarding the town's responsibility for implementing Act 64, the Clean Water Act. It is unclear whether there will be any state funding to cover costs of inventorying all roads and developing a long-term plan for their maintenance. Old Jerusalem Road and its proximity to Otter Creek will likely result in the need to develop storm-water remediation plans. We are not yet aware of what the requirements might be. We strive to utilize state funding where possible; we were able to secure a paving grant to re-pave a portion of Fern Lake and Lake Dunmore Roads in 2016.

In assessing the condition of the Town Shed, it was decided to replace the faded and failing siding. We have allocated funds to pay for the replacement of the roof and the aging heating system. A new sign and some trim will complete the project this spring.

As mentioned in last year's report, the "bridge" that connects the handi-cap ramp to the Meeting House was also replaced, as well as the bulkhead. With these maintenance items complete, the buildings are in shape to serve our needs for the future.

The Zoning Bylaws have been re-written and are up for public approval. In the next few months we will be transitioning to a Development Review Board model of governance. The current zoning board (Peter Fjeld, Donna Swinington, Jeff McDonough, Bill Shouldice, Tom Drew) have agreed to serve. In 2017, the Town Plan will also undergo a mandatory five-year review by the Planning Commission. Anyone wishing to be a part of the planning process is encouraged to contact Selectboard Chair Diane Benware.

Starting July 1, 2017, Act 148, the Solid Waste bill, is going to impact the way residents and visitors are required to handle food waste, unless they are putting such items in a compost pile. Uneaten, leftover food will no longer be able to be placed in the trash. A separate container for food scraps will be available at the Town Shed. Folks bringing their trash and recycling will place the food scraps in the container. It will be emptied on a weekly basis. Further details will be worked out this spring.

The Selectboard deeply appreciates the service and commitment of our elected and appointed officials. Town Clerk/Treasurer Julie Delphia cheerfully manages the details and provides the Selectboard with timely and accurate information. We wish to thank Sandy Trombley, Selectboard and Zoning Board Clerk, for her patience and understanding. The local auditors review expenditures monthly. The audit recently conducted by Tom Telling Associates will confirm that town funds are being handled in a safe, responsible manner.

We wish to acknowledge the work of Amy Quenneville and Jeff Lee as our former Listers. Due to the decision made by the town last year, the duties of Administrative Assistant to the Assessor are being ably handled by Dianne Harvey.

We also wish to acknowledge Ken Young for his years of service as a Selectboard member. The work done on the Town Shed is a reflection of his desire to have a structure of which we could all be proud. Thank you, Ken.

The Selectboard wishes to acknowledge and thank Arlan and Scott Pidgeon and Steve Morrison for their efforts to keep our roads safe, no matter the weather. Cal Loven, Gus Letourneau and Lem Palmer have consistently provided outstanding service in maintaining the more public areas in town.

The Selectboard meets on the first and third Monday each month at 6:30 p.m.at the Town Office. We welcome your participation and ask that you consider how you might use your time and talent to help make Leicester an even better place to live.

Diane Benware, Chair  
Tom Barker  
Ron Fiske  
John Rouse  
Brad Lawes

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### ROADS MAINTENANCE POLICY

The Town of Leicester attempts to keep town roads safe and clear for traffic all year. Winter road maintenance can be a challenge. The practice is to keep roads passable and clear if at all possible. One challenge involves the placement of objects within the Town's Right of Way. In most cases, the road in front of a property is a public highway in which the town owns an easement, a right to use the land for highway purposes. This easement is a public Right of Way (ROW) that is typically 3 rods wide (49.5 feet). The town has a Right of Way that extends 24 feet 9 inches on either side of the center line of the highway. In the Town of Leicester, road Right of Ways can vary in width from 2 to 5 rods, (33 to 82.5 feet). The Selectboard ultimately controls this ROW.

Within this Right of Way the Town may do work without having to ask landowner permission. Work may include, but not be limited to, trimming or removing trees or brush, repairing and expanding road shoulders, grading lawn edges to maintain road width, work on the shoulder of the road.

Legally, a resident must receive permission from the Town if one plans to build or place something in the ROW. Title 19, chapter 11, section 1111 of the Vermont Statutes "prohibits the encroachment of the Town ROW without prior approval from the Selectboard."

The Leicester Selectboard warns that objects in the ROW are placed there at the owner's risk and the Town assumes no responsibility for damage to objects placed in the Town's Right of Way. This may include, but is not limited to trees, fences, flower boxes/pots/beds, mailboxes, etc. Further, the Town will pursue recovery of damage to Town equipment that may occur during road maintenance practices due to the placement of objects in the ROW.

Warned Dec. 3, 2012 Initial Adoption Dec. 17, 2012 Formally Adopted with Revisions Jan. 7, 2013

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### DATES TO REMEMBER



MARCH 6, 2017 Town Meeting, Meeting House, 7pm  
MARCH 7, 2017 VOTE – Town Office 10am - 7pm  
MARCH 14, 2017 Rabies Clinic, Town Office, 5 - 6pm, \$15  
APRIL 1, 2017 Dog Licenses Due (see below)  
MAY 6, 2017 Green Up Day  
OCTOBER 15, 2017\* Taxes Due\*

\* THIS DATE MAY CHANGE DEPENDING ON THE TOWN MEETING VOTE

## CLERK & TREASURER REPORT

I thought this year rather than tell you all how much I love my job and love serving the Town of Leicester (which I really do!), I'd use my space to answer the question:

### How did you come up with that tax amount?

Your tax bill contains both the education tax (education/veteran's exemption) and the municipal tax (town/highway).

The education rate is set by the state and sent to the town. The calculation is simply your assessment multiplied by the education rate.

The veteran's exemption line is often quite confusing. The town gives each disabled veteran, who qualifies through the VA, an exemption of up to \$40,000 off their assessment. Unfortunately, the State only acknowledges a quarter of that exemption and requires that the education taxes for the difference be paid to them. The Veteran's exemption line on your tax bill shows the amount you pay to offset that uncovered portion of state education taxes (and support our disabled veterans).

Your municipal taxes (town/highway) are determined by first taking the budget and subtracting the expected revenues. If you look at the chart below, you'll see the top section is the budget and the bottom section is what you actually pay taxes on. Everyone then pays their share of the amount to be raised by taxes based on the assessments of our properties.

I hope that this helps everyone understand their tax bill a little better and shows how we all share in supporting our town through our taxes.

### BUDGET COMPARISON

	<b>2016</b>	<b>2017</b>	<b>Difference</b>	
Budget Town	272,856.15	283,580.73	10,724.58	<i>Fire Contract Increase</i>
Appropriations	2,235.00	500.00	-1,735.00	<i>See Warning Page 3</i>
Budget Highway	322,335.00	346,335.00	24,000.00	<i>Bridge/Culvert Fund \$20K</i>
Paving Article	20,000.00	20,000.00	0.00	<i>See Warning Page 3</i>
Culvert Article	20,000.00	0.00	-20,000.00	
<b>Total</b>	<b>637,426.15</b>	<b>650,415.73</b>	<b>12,989.58</b>	<b>Difference</b>
			<b>2.04%</b>	<b>% Difference</b>

### EXPENSES OFFSET BY EXPECTED REVENUE (What taxes are based on)

	<b>2016</b>	<b>2017</b>	<b>Difference</b>	
raised town	235,338.43	236,779.07	1,440.64	
raised highway	241,857.39	234,487.43	-7,369.96	<i>Paving Increase \$20K</i>
paving & approp	42,235.00	20,500.00	-21,735.00	<i>To be voted at Town Meeting</i>
<b>total raised</b>	<b>519,430.82</b>	<b>491,766.50</b>	<b>-27,664.32</b>	<b>Difference</b>
			<b>-5.33%</b>	<b>% Difference</b>

**I WISH YOU ALL A HAPPY AND HEALTHY 2017.**

**Julie Delphia**  
Town Clerk & Treasurer  
(802) 247-5961 x 3  
[leicestervt@comcast.net](mailto:leicestervt@comcast.net)

**Office Hours**  
Monday, Tuesday, & Thursday  
9:00 am – 2:00 pm  
Check us out at [www.leicestervt.org](http://www.leicestervt.org)

## DOG SUMMARY

Female Spayed	\$1,265.00
Male Neutered	\$1,254.00
Female	\$195.00
Male	\$225.00
Fines	\$50.00
Farm Dog Fees	\$5.00
Late Fees	\$78.00
<b>Total Income</b>	<b><u>\$3,072.00</u></b>



ALL dogs must be registered by <b>April 1, 2017</b> Spayed/Neutered \$11 Unspayed/Unneutered \$15	
Clerk Fees	\$514.00
State Fees	\$1,285.00
Animal Control Officer	\$720.00
Dog tags / Paper	\$0.00
<b>Total Expense</b>	<b><u>\$2,519.00</u></b>

### ANIMAL CONTROL OFFICER REPORT

If you have questions or concerns regarding animal control, please contact John Chandler by phone at (802) 345-8673.

### NOTICE TO DOG OWNERS

**Please be a responsible dog owner.** Fines and consequences for non-compliant dogs can be severe. Failing to comply with State registration requirements can hold fines of up to \$500.00 per violation or result in the unregistered dogs being destroyed. Failure to comply with the Dog Ordinance can incur significant fines and/or result in the dogs being removed and/or destroyed.

To avoid the potential of fines or consequences, please register your dog(s) by April 1<sup>st</sup> and comply with the dog ordinance. For a copy of the dog ordinance, please contact the Town Office. Dog licenses may be obtained at the Town Office during office hours or by placing an envelope containing a copy of the rabies certificate and a check for the appropriate fee (see previous page) in the Town Office Drop Box or mailing the information to: Leicester Town Office, 44 Schoolhouse Road, Leicester, VT 05733

### FIRE WARDEN'S REPORT

If anyone wishes to burn in the winter – if there's snow on the ground, you don't need a permit. In the summertime, you do. I can be reached at my home at 247-8357 or my cell at 558-9031.

Richard C. Nicklaw – Fire Warden

## **FIRE CHIEF ENGINEER REPORT**

The Brandon Fire Department had another busy and demanding year. This past year members responded to 146 calls for various types of emergency assistance. The thirty three members provided over 3,000 hours of their time to the communities that we serve. In addition to responding to calls the members also logged over 1,200 hours of training. Be it for a difficult accident extrication, an hours- long structure fire, or a middle of the night alarm activation, the members left their homes and family members to respond to calls. In addition the members also provided coverage for events like parking for fireworks at the Independence Day Celebration, participation in parades and community activities like Safety Day and fire prevention activities at our schools.

As Chief Engineer I would like to acknowledge the accomplishments of some of the members of the department. Randy Disorda and Cody Taylor joined the department this year. Cheyenne Reed is currently enrolled in the Firefighter 1 program to be completed this spring after 200 plus hours of training. Kyle Hutchins, Jason Martin and John Wyman have completed the Firefighter 2 course which entails another 100 plus hours of training. Not only does our membership continue to grow but we have dedicated members who continue to train to become better at the jobs that they do.

The end of January 2016 saw an untimely and unexpected occurrence. During an apparatus evaluation and repair process being done by a recognized fire apparatus repair company numerous critical deficiencies were discovered with Engine 1. This is our "first out" apparatus that responds to all major calls. These deficiencies were of a nature that the apparatus could no longer be operated safely. Due to the age of the apparatus and the cost to make the needed repairs the prudential board decided that the truck needed to be replaced. This had not been planned for in the annual budget that had been approved by the voters in the beginning of January. Through the diligent work of the Prudential Board and the officers of the fire company a suitable replacement was acquired. The truck though not built specifically for the Brandon Fire Department and known as a "demo" model had the features needed and was available at a very reasonable price. The new Engine 1 will provide fire protection for a significant number of years.

The costs involved with providing fire protection continue to grow exponentially. The budget being proposed has increased. The reasons for these increases are many. The most significant of these reasons is that for us to be able to continue to provide fire protection and to do it in a way that provides for the safety of residents and fire personnel items within the budget must be adequately funded. The fire service is subject to rules and regulations that are in place to ensure safety. These rules are set forth by governmental agencies like NFPA, ISO, VOSHA as well as others. Noncompliance can be extremely expensive. Above all the increases are meant to help keep our fire fighters and the public safe. I cannot put a price tag on sending our fire fighters home to their families safely.

To be able to do the job as chief engineer I rely heavily on the assistance of not only the officers and members of the Brandon Fire Department but others as well. I would like to acknowledge our working partnership with the Brandon Area Rescue Squad and the Brandon Police Department. Also the help and support that is received from the officers and members of the Pittsford Fire Department and our other mutual aid companies can best be described as priceless. Lastly the help and support of the Prudential Board and Ray Counter make all of this possible. They are the people behind the scene that make it all happen.

The Fire Department is always looking for new members. Please stop by the fire station to discuss becoming a member. We are here on the second and third Wednesdays of each month from 7:00 p.m. to 9:00 p.m. and we welcome visitors. Don't forget you can follow us on our Facebook page to see what your Fire Department is doing.

Respectfully submitted,

Roman Wdowiak, Chief Engineer

## LISTERS' REPORT

July of this past year saw the end of the Listers as we know it. The Select Board voted to contract with NEMRC (New England Municipal Resource Center) to put in place a town assessor. Dianne Harvey was hired as the Administrative Assistant to the Assessor. The office hours are still the same. Tuesdays from 9-12. The only real change is that the assessor took over the duties that the Listers have done in the past.

There were 50 changes of Appraisals in 2016 with 5 grievances to the Listers.

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## ZONING ADMINISTRATOR'S REPORT

In 2016, 25 permits were entered into the Leicester Zoning Permits Index:

- 12 Applications for standard building permits
  - 1 Boundary line adjustment
  - 2 Access permits
  - 2 Amendments to Permit (Of these, 5 resulted from ZBA hearings)
  - 3 Waivers
  - 2 Signs
  - 1 After-the-Fact
  - 1 Home Occupation
  - 1 Change of Use

The new zoning regulations will be in effect as of this report, or shortly thereafter, so it is wise to consult them on the web page or in the office

As a reminder, almost all land development in Vermont requires town and/or state permits. It is the responsibility of the landowner, **not the contractor**, to apply for them. Please contact me before beginning any project. I am usually in the town office on Mondays from 9 a.m. to 12 p.m. (247-5961, ext. 2) and by appointment. I can also be reached at 352-4196 and by email ([leicesterzoning@comcast.net](mailto:leicesterzoning@comcast.net)).

Because the statutory requirement that abutting property owners be warned, applications which require action by the new Development Review Board (formerly ZBA): setback waivers and conditional use review, for example: may take several months before final approval is obtained and the time for all appeals has passed. The completed application must be received in the town office at least three weeks prior to the hearing date to allow for the warning period.

### Note to Property Owners with Frontage on Dunmore or Fern Lakes

The Shoreline Protection Act requires waterfront landowners to apply for a permit for **any** development or changes to the use of the land, and a state permit is essential for any development within 150' of the mean water line. This includes but certainly is not limited to:

Cutting any trees or vegetation \* driveways \* additions \* decks \* septic systems  
More than one dock on a property requires them to be at least 100' apart

Failure to follow the state regulations will result in an investigation and possible fines, as some have learned from experience.

Please note: The Shoreland Protection Act means that no Leicester town permit can be issued until the state notifies me that a permit has been granted or that none is needed.

Mary Anne Sullivan  
Zoning Administrator

## CEMETERY REPORT

The Cemetery Committee works to maintain and improve Leicester's Brookside Cemetery. This year we had several more stones cleaned. We meet the 2<sup>nd</sup> Thursday of the month at 6:30pm from April to October. We are always looking for members. Please contact a committee member if you would like to help. Thanks to Donna Swington, Pam Gates, Laura Driscoll, and Ron Kupfer for planting and watering the flowers (in memory of the Kupfer family) to make the cemetery beautiful.

Respectfully submitted: Thomas Barker    Donna Pidgeon    Donna Swington    Ron Fiske  
Pam Gates    Laura Driscoll

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## VITAL STATISTICS

### BIRTHS

**QUESNEL, LUKE ROBERT**  
PAUL-MATTEW &  
AMANDA QUESNEL

**NOBLE, HONOR ARLEEN**  
SHANE ISAAC &  
NICHOLE MARIE NOBLE

**BERGERON, HOLDYN JAMES**  
JENNA DRAGON &  
MICHAEL BERGERON

**FLETCHER, JAXON JOSEPH**  
STACEY BLAIR LABERGE &  
ANTHONY MICHEAL  
FLETCHER

**HARR, MASON ZANE**  
STEPHEN ANDREW HARR, JR &  
LURA HOPE HARR

### MARRIAGES

DAWN K ANDERSON &  
SCOTT A COWDREY

LUCY ANN BARROWS &  
ROLLAND G DUTTON

HEATHER ANN POLLARD &  
JASON DAVID DISORDA

LINDSAY SARAH LAWES &  
JOSHUA MICHAEL FRANCIS

MELISSA SUE PROUTY &  
JARED DOUGLAS REED

JESSICA TAMAR HERRIMAN &  
DANIEL JAMES WIMETT

JESSICA MARGUERITE SHERBURNE &  
CORY JOHN QUENNEVILLE

### DEATHS

RUSSO, ALMERINDA

FOLEY, DONALD HENRY

NEWHALL, ANN HARRINGTON

KUPFER, ELEANOR E

RUSS, CHRISTINE ANN

ISABELLE, BARBARA JEAN

PALMER, HELEN PEARL

FLINT, LUCINDA M

FOLEY, EDWIN DONALD

LESKINEN, VIOLA

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## HEALTH OFFICER REPORT

The Town Health Officer is responsible for investigating and addressing public health concerns in town. In consultation with the Vermont Department of Health, the officer is to take steps necessary to enforce orders issued pursuant to 18 VSA ch. 3. For water testing kits and info, call 1-800-660-9997. For Rental Housing concerns, issues call 1-802- 864-0099. I can be reached at home at 247-3786 for other concerns.

Diane Benware

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## LEICESTER HISTORICAL SOCIETY



The Leicester Historical Society is looking for photos or other memorabilia to be added to our collection. Contact Diane Benware at 247-3786 if you have items you would allow to be scanned or donated.

Members of the Leicester Historical Society sponsor Prize Bingo at the Senior Center at 1:00 p.m. on the second Saturday of each month, September to December, and April through June. All are welcome and we appreciate the support.

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## 2016 TOWN MEETING OVERVIEW

The legal voters of the Town of Leicester, Vermont are hereby warned and notified to meet at the Leicester Meeting House in said Town on Monday, **February 29, 2016** at **7:00 pm** to transact the following business:

Richard Reed, the Moderator called the Town of Leicester Meeting to order at 7:00 PM. The Moderator welcomed the 40 voters in attendance to the 255<sup>TH</sup> Annual Town Meeting.

The Moderator explained that Non-residents cannot vote. Town meetings will be run according to VT State Law and Roberts Rules of Order, all motions, remarks and questions should be directed to the Moderator. Articles must be moved, seconded and restated by the Moderator before debate can begin.

1. To hear the auditor's report.

A motion was made (C. Carroll) and seconded (C. Todd) to accept Article 1.

Article 1 was passed by unanimous voice vote.

2. Shall the voters of the Town of Leicester vote to approve a sum of **\$595,191.15** to defray the necessary expenses and liabilities of the town for the ensuing year, divided as follows:

<b>General Town Expenses</b>	<b>\$ 272,856.15</b>	<b>Amount to be raised by taxes: \$ 235,338.43</b>
<b>Highway Expenses</b>	<b>\$ 322,335.00</b>	<b>Amount to be raised by taxes: \$ 241,857.39</b>

Note: The amount to be raised may increase based on the result of the vote on Article 3 and Australian ballot articles. The Selectboard will set the tax rate at a later date.

A motion was made (C. Reed) and seconded (A. Ouellette) to accept Article 2.

A motion was made (J. Delphia) and seconded (B. Shouldice) to amend Article 2 note to read "Note: The amount to be raised may increase based on the result of the vote on Article 3 and Article 4, and Australian ballot articles. The Selectboard will set the tax rate at a later date."

Article 2 amendment was passed by unanimous voice vote.

Article 2 was passed by unanimous voice vote.

3. Shall the voters of the Town of Leicester approve an additional sum of \$20,000 for road paving?

A motion was made (A. Ouellette) and seconded (A. Young) to accept Article 3.

Article 3 was passed by unanimous voice vote.

4. Shall the voters of the Town of Leicester approve an additional sum of \$20,000, to be placed in a restricted fund, for future culvert and bridge requirements?

A motion was made (C. Reed) and seconded (A. Ouellette) to accept Article 4.

Article 4 was passed by unanimous voice vote.

5. Shall the voters of the Town of Leicester, for this year and all subsequent years, vote to have current taxes collected by the Town Treasurer?

A motion was made (J. Delphia) and seconded (D. Benware) to accept Article 5.

Article 5 was passed by unanimous voice vote.

6. Shall the voters of the Town of Leicester authorize the elimination of the office of Town Lister in accordance with 17 V.S.A. §2651c and replace it with a professionally qualified assessor who shall have the same powers, discharge the same duties, proceed in the discharge thereof in the same manner, and be subject to the same liabilities as are prescribed for Listers or the Board of Listers under the provisions of Title 32?

A motion was made (H. Sessions) and seconded (A. Lynn) to accept Article 6.

A motion was made (D. Benware) and seconded (Ch. Morrison) to accept amend the article to add 'on or before December 31, 2016'.

Article 6 amendment was passed by unanimous voice vote.

Article 6 was passed by paper ballot as required by statute. 33 - Yes, 1 - No, 2 - Blank

7. Discussion of articles to be voted by Australian ballot.

8. To do any further business that is proper to be done when met.

D. Benware thanked elected and appointed town officials and discussed opportunities to serve.

A motion was made (G. Moore) and seconded (C. Reed) to adjourn Town Meeting.

Leicester Town Meeting adjourned at 7:56PM.

**Results of those elected by Australian Ballot Voting: (Ballots and results attached)  
Tuesday, March 1, 2016**

Of the 682 registered voters – 313 cast votes (312 voted, 1 defective)

The legal voters of the Town of Leicester, Vermont are further warned and notified to meet at the **Leicester Town Office** in said Town on **March 1, 2016** between the hours of **10 AM and 7 PM** when the polls will be open to vote by Australian ballot on the following articles:

**Article 1:** To elect Town Officers for the ensuing year

<u>OFFICE</u>	<u>CANDIDATES</u>	<u>TERM</u>
MODERATOR	RICHARD REED	1 YEAR
SELECTBOARD	KEN YOUNG	2 YEAR
SELECTBOARD	DIANE BENWARE	3 YEAR
LISTER	AMY QUENNEVILLE	3 YEAR
AUDITOR	DONNA PIDGEON	3 YEAR
DELINQUENT TAX COLLECTOR	BETH RIPLEY	1 YEAR
FIRST CONSTABLE	JEFF McDONOUGH	1 YEAR
SECOND CONSTABLE	MIKE RAKOWITZ	1 YEAR
GRAND JUROR	JEFF McDONOUGH	1 YEAR
TOWN AGENT	JEFF McDONOUGH	1 YEAR

**Article 2:** Shall the voters of the Town of Leicester vote to appropriate \$1,885 for Addison County Transit Resources to be taken from Town funds for the purpose of maintaining and improving transportation services for elders, persons with disabilities and the general public?

**YES: 248      NO: 58      BLANK: 6**

**Article 3:** Shall the Town of Leicester vote to appropriate \$350 to RSVP, which recruits, places, and manages volunteers for Addison County non-profit organizations to meet critical needs, and offers free access to programs which help community members to stay healthy, engaged and financially stable?

**YES: 253      NO: 52      BLANK: 7**

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**INDEPENDENT AUDITOR'S REPORT**

To the Board of Selectmen  
Town of Leicester, Vermont

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Leicester, Vermont as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Leicester, Vermont, as of December 31, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion, analysis and budgetary comparison information, schedule of local government's proportionate share of net pension liability, and schedule of the local government contributions on pages 3-8 and 23-24 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Telling & Associates, CPA, PC  
Middlebury, Vermont  
December 12, 2016  
License # 092-0000692

A copy of the full report can be viewed at the Town Office.

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## **ADDISON COUNTY COURT DIVERSION**

ACCDCJP provides a community restorative justice response focusing on the “balanced approach” in meeting the needs of the victim, the community and the offender. The goal is to help the offender develop empathy and accept responsibility while providing compensation of loss for the victims, and compensation of resources for the community. Anyone given the opportunity to participate in either the Court Diversion programs or the Community Justice Projects has a chance to take responsibility for their actions, connect with the community in a positive way and learn from the experience.

Our website: [www.courtdiversion.com](http://www.courtdiversion.com)

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## **ADDISON COUNTY HOME HEALTH**

Addison County Home Health & Hospice is a community focused non-profit home healthcare agency. We provide an array of services that enable our neighbors to receive care in their own home – where they are most comfortable and often experience the best quality of life. Our services are offered to all individuals in need of home care-including those who do not have the financial means to pay for their care. To ensure the future of these vital programs, we turn to our community for support.

From a pre-mature baby and mom just coming home, to people facing the end of their lives, Addison County Home Health & Hospice is here to help. 365 days a year, our caregivers help people get up in the morning, check blood pressure and other vital signs, help people get on their feet after surgery, dress wounds, make nutritious meals, support families in caring for sick relatives, and make sure people are safe at home.

Now, with drastic changes in healthcare, patients are experiencing shorter hospital stays and going home with more complex health issues than ever before. These people may require extensive care in their home such as intravenous therapy for infection or cancer treatment, or physical, occupational and speech therapy for joint replacement, injury or stroke. Many are coping with chronic illnesses such as congestive heart failure, COPD or diabetes. And some are embracing life limiting illnesses, striving to focus on the greatest quality of life until the end. In many cases these people cannot afford the additional care needed at this critical time in their lives. To be there, Addison County Home Health & Hospice depends on and greatly appreciate funds received from the Town of Leicester.

Leicester's support of ACHHH will help provide critical funding for charitable home health and hospice care services in Addison County. It makes it possible for our expert team of nurses, clinical specialists, therapists, social workers, home health aides, and personal care attendants to provide quality compassionate care to **ALL** of our patients and their families.

Thank you for your continued support. And remember, help is just a call away; if you or a family member need support at home, please call (802) 388-7259 or toll-free (800) 639-1521. Or learn more by visiting [www.achhh.org](http://www.achhh.org).

Sincerely, Sherry Greifzu Executive and Clinical Director

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## **ADDISON COUNTY PARENT/CHILD CENTER**

The mission of the Parent/Child Center is to provide support and education to families and assure that our community is one in which all young children get off to the right start, with the opportunity to grow up healthy, happy, and productive. The Center provides parenting education classes and workshops (on site and in neighboring communities), community playgroups, home visits, pregnancy prevention programs, job training, academic classes, transportation, and childcare.

Our website: [www.addisoncountrypcc.org](http://www.addisoncountrypcc.org)

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## **ADDISON COUNTY READERS**

Free Books For Young Children. A local organization, Addison County Readers, Inc., through the Dolly Parton Imagination Library program, is helping families have more books at home that their children love to look at and have their parents read. Preschoolers who are registered for the program have a free book mailed to their homes each month. There is no cost to the family and the books are the children's to keep. Any child (birth to five years of age) living in Addison County can participate. Pick up a registration brochure at the school or Town Office or you can enroll online at: [www.addisoncountyreaders.org](http://www.addisoncountyreaders.org).

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### **ADDISON COUNTY REGIONAL PLANNING COMMISSION**

#### **Annual Report –Year End June 30, 2016**

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2016 fiscal year:

#### **Regional and Municipal Planning and Mapping**

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the region in the Act 250 process and at the Public Service Board in Section 248 hearings.

#### **Educational Meetings and Grants**

- Hosted educational workshops, Zoning Administrators Roundtables and monthly public meetings on a wide variety of planning topics.
- Wrote or provided information and support to communities and organizations to secure grant funding.

#### **Emergency Planning**

- Worked with Addison County's Local Emergency Planning Committee and Vermont Emergency Management staff to assist with municipal emergency planning efforts.
- Hosted "Local Emergency Managers Roundtables" to provide coordination among members.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of hazard mitigation plans for the Towns of Bridport, Ferrisburgh, Leicester, Monkton, Panton and Salisbury
- Confirmed ERAF status and assisted communities in attaining compliance.

#### **Energy Planning:**

- Assisted towns in strengthening their energy plans by adding concrete goals and policies for solar siting.
- Participated as a member of the Governor's Solar Siting Committee
- Worked with the legislature to help craft Act 174, providing more voice to municipal plans.

#### **Transportation Planning**

- Supported the Addison County Transportation Advisory Committee's work on regional priorities
- Started to amend the Transportation Section of the Addison County Regional Plan
- Supported Addison County Transit Resources by providing leadership and technical support.
- Facilitated the development of the Addison County Walk-Bike Advisory Council
- Worked with municipalities to produce highway structures inventories for local roads in the Region.
- Performed traffic counts and safety inventories on unsignalized intersections for several municipalities.
- Assisted towns with enhancement, park and ride and stormwater grants.
- Served as a Municipal Project Manager for town sidewalk construction projects.
- Sponsored municipal transportation studies and supported municipal capital budget development
- Supported Addison County Road Foreman with research and administration

#### **Natural Resources Planning**

- Actively supported the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support forest stewardship resource planning.
- Participated on the Lake Champlain Basin Program technical advisory committee.
- Provided educational outreach regarding the Vermont Clean Water Act

## **ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT 2016 ANNUAL REPORT**

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3<sup>d</sup> Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

### **District Mission**

To seek environmentally sound & cost effective solutions for: (1) Promoting waste reduction; (2) Promoting pollution prevention; (3) Maximizing diversion of waste through reuse, recycling and composting; and (4) Providing for disposal of remaining wastes.

### **District Office and Transfer Station**

Telephone: (802) 388-2333 Fax: (802) 388-0271 Website: [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)  
E-mail: [acswmd@acswmd.org](mailto:acswmd@acswmd.org) Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 8 AM–1 PM  
Office Hours: M-F, 8 AM–4 PM HazWaste Center Hours: M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The *Reuse It or Lose It!* Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

### **2016 Highlights**

Act 148. The District has devoted most of its resources in 2016 toward public outreach in preparation for expansion of leaf & yard debris in 2016 and food scrap collection in 2017. One of the first tasks in 2016 was to survey all District residents and businesses to gather valuable feedback on their general awareness and understanding of solid waste services offered in our member towns. We received 1,513 responses and were encouraged by both the number and quality of responses. Thanks to everyone who took the time and effort to share their thoughts with us! The survey will be repeated five years from now to measure any changes in awareness levels, with a goal toward increasing awareness as a result of our outreach efforts. District staff spent months gathering data for the first annual Implementation Report required by its SWIP. The District has also assisted haulers, member towns and businesses in implementing the new deadlines of Act 148. As of 7/1/16, all commercial waste haulers had to begin offering collection of leaf & yard debris, at least seasonally. A statewide landfill ban also took effect on 7/1/16 for leaf & yard debris and clean wood.

Product Stewardship. As a member of the VT Product Stewardship Council, the District has helped to lead efforts to adopt new extended producer responsibility (EPR) laws for electronic waste (E-Waste), fluorescent light bulbs, and waste paint, whereby manufacturers of those materials take over the costs of transporting and recycling their products once they are no longer wanted. In 2015, Vermont made history by becoming the first state in the U.S. to enact an EPR recycling law for primary cell batteries. Single-use household battery manufacturers that sell or manufacture their products in Vermont were required to plan, implement and manage a statewide battery collection program by 1/1/16. The District Transfer Station is a Collector under this program.

Recycling. As of September, the Transfer Station received 1,270 tons of single stream recyclables. All generators are required by District ordinance and State law to separate Mandated Recyclables from their waste. A list of Mandated Recyclables is posted on the District website. In 2016, 19 member municipalities had access to town or private recycling drop-off centers, and one – Goshen – provided a curbside program. A list of the drop-off centers can be found on the District website.

Illegal Burning/Disposal. The District contracted with the Addison County Sheriff's Department to enforce its Illegal Burning & Disposal Ordinance. As of 9/1/16, the Sheriff's office investigated 25 illegal burning/disposal complaints. The District served once again as County Coordinator for Green-Up Day, Vermont's annual litter clean-up event. The District subsidized the disposal of 13.44 tons of roadside trash, 7.29 tons of tires, 11 auto

batteries, 2 fluorescent bulbs, 28 E-Waste items, and 5 appliances, for a total economic benefit to its member towns of \$2,882.

### 2017 Budget

The District adopted a 2017 Annual Budget of \$2,989,316, a 6% increase over the 2016 Annual Budget. The Transfer Station tip fees will remain at \$123/ton for MSW and C&D. The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils approved by ANR for use as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2017.** For a copy of the full 2016 Annual Report, please give us a call, or visit the District website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

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## WHAT'S NEW WITH UNIVERSAL RECYCLING?

Recently, a few of Vermont's Universal Recycling Law (Act 148) deadlines came into effect on July 1, 2016, including a statewide landfill ban on leaf & yard debris and clean wood. On July 1, 2017, facilities and haulers that accept trash will have to begin accepting food scraps. **Check out the headlines below for more information!** The Addison County Solid Waste Management District is here to help you with the requirements of the new law and to prepare for the upcoming changes that are scheduled to take effect in 2017.

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JULY 1  
2016

- » Leaf, yard, and clean wood debris are banned from the landfill
- » Haulers must offer leaf and yard debris collection
- » Food scrap generators of 26 tons/year (1/2 ton/week) must divert material to any certified facility within 20 miles

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JULY 1  
2017

- » Transfer stations/Drop-off Facilities must accept food scraps
- » Haulers must offer food scrap collection
- » Food scrap generators of 18 tons/year (1/3 ton/week) must divert material to any certified facility within 20 miles

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JULY 1  
2020

- » Food scraps are banned from the landfill



## ACTR

Thank you for the Town of Leicester's generous support last year. During the past year, your support helped us provide 3,716 free trips for Leicester residents either by volunteer drivers or on wheelchair accessible vehicles, including ACTR owned vehicles operated by Elderly Services, Inc. ACTR's Dial-a-Ride and Shuttle Bus systems provided a total of 181,442 rides for the year. All of ACTR's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of-life services.

Dial-A-Ride System - Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. In Leicester, Dial-A-Ride offers direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis and substance abuse treatment.

Bus System - Promotes economic development, energy conservation, mobility independence and quality of life. Leicester residents can also use the park-and-ride lot at the Town Offices on Leicester-Whiting Road to access bus services south to Brandon and Rutland; north to Salisbury, Middlebury, New Haven, Bristol, Vergennes, Hinesburg and Burlington; or east to East Middlebury, Ripton and the Snow Bowl.

The state and local grants through which we provide these services require us to raise up to 20% "local match" dollars. ACTR's requests from towns account for approximately 5% of the 20% requirement.

Our website: [www.actr-vt.org](http://www.actr-vt.org)

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## AMERICAN RED CROSS

The American Red Cross of New Hampshire and Vermont is a non-profit organization dedicated to helping the New Hampshire and Vermont communities prepare for, respond to and recover from local disasters. These services help 1000s of Vermonters each year, and would not be possible without the help of generous donors and hundreds of local volunteers working together 365 days a year.

In this past year, the American Red Cross provided the following services throughout the two states:

- Red Cross disaster volunteers responded to **256** local disasters, helping over **1,218** people.
- We installed **1827** smoke detectors in homes through our Home Fire Campaign.
- **303** Nurse Assistants and **28** Phlebotomists graduated from our trainings.
- We held **5039** blood drives and collected **95,196** units of blood.
- We connected **628** military members with their families and loved ones with the help of our Service to the Armed Forces department.
- We currently have over **1,330** volunteers throughout the two states that help to make these services happen.

As we learned from Irene, a disaster can strike at any time with or without warning, and the American Red Cross is committed to being in the Leicester community to help its residents in time of need. Your donation will help to ensure that your residents receive the support they need when disaster strikes.

On behalf of the volunteers and staff throughout the two states, thank you for your consideration of this request to support the humanitarian work that we do. While we hope that no disasters hit your area, rest assured that the American Red Cross will be there to help if they do.

Sincerely,

Claire Giroux-Williams  
Development Specialist

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## BRANDON FREE PUBLIC LIBRARY

The mission of the Brandon Free Public Library is to provide free, equal and easy access to information in all forms to the Brandon community and surrounding area. Approximately 50% of the Library's income is derived from the Town of Brandon. *At the 2017 Town Meeting, Brandon voters will be asked to approve an appropriation for the Library; these funds were previously within the Town of Brandon budget. The Library appropriation is level-funded from 2016.*

The Library's other sources of income include several annual fundraisers, financial and book donations from the non-profit Friends of the Brandon Free Public Library, annual campaign, apartment rents, line items from the town budgets of Leicester and Sudbury, and distribution from endowment (which is invested wisely and provides much needed income for the operating budget).

The Library employs one full-time and three part-time librarians as well as cleaning and maintenance personnel. The doors are open more than 42 hours a week and except for copy/print/fax, every service provided is totally free. The Brandon Free Public Library is not exclusive -- every member of the community is welcome and encouraged to access its offerings, services and resources.

### General Library Services

- Books, DVD, programming, magazines, daily newspapers, audio CDs, interlibrary loan service, Friday film series, and Brandon Sits, a mindful meditation on Wednesdays 12:30 to 1:30.

### Children's Services

- Children's room with books for all age groups, a separate Young Adult section upstairs, DVDs, audio CDs, magazines, popular summer program every July, weekly story hour. In 2015 'Magic the Gathering' drop-in gaming began on Wednesdays after school.

### Library Building is a Resource

- The Library building is used by a wide variety of community groups: Here's a short list: Brandon Planning Commission, Al-Anon, local mental health organizations, tutors, VT Council on Reading, Italian Conversation Group, Farmer's Market, Republican and Democratic caucuses, 4-H Club, Estabrook Award, Home Owner's Association, Child Care Providers Organization, Scouts. Local artists display their work with someone new featured monthly.

### Computer & Digital Services

- The Library has six computers for general use. In today's world, it is nearly impossible to do homework or apply for a job, unemployment, food stamps, or other benefits without a computer. The Library's public computers are in use just about every minute the doors are open. The librarians assist patrons and offer tech help.
- The Brandon Library pays membership fees in order for patrons to access the Vermont Online Library - an electronic database, Listen-Up Vermont - downloadable audio and ebooks, and Universal Class - non-credit Continuing Education classes at no additional expense.
- Print, Copy and Fax machine for public use
- Personalized computer help: free one hour sessions by appointment
- The building has wireless internet capability.

### Non-traditional Services

- The Seed Library offers free seeds, education and monthly workshops. Online at: [bfpseedlibrary.org](http://bfpseedlibrary.org)
- The Library is an outlet for people who want to volunteer and do community service -- a welcoming environment for teens and adults to "give back". Also a site for mandated community service.
- Free and reduced price passes are available for ECHO Center & Aquarium, Vermont State Parks, Historical Sites, and the VT Precision Museum.
- Depository site for weekly bread delivery brought by the Brandon Food Shelf.

### Elderly Services

- Extensive "Large Print" book selection
- Home delivery for members of the community who can't get out -- this is a personalized service.
- Various free and accessible programs
- Free rides to the polls.

Funds from the town of Brandon, Sudbury, Leicester and Goshen help keep the Library doors open. The Library is a busy place from the moment the doors open until closing. The Library Board of Trustees thanks everyone

who contributes to the Library. It will be important for Brandon voters to "Check Yes for the Library" at Town Meeting. If you haven't already done so, check out the Library at the corner of Franklin and Park Streets or call 802-247-8230. Online at: [brandonpubliclibrary.org](http://brandonpubliclibrary.org).

Board of Trustees: Carl Phelps, President; June Bohler, Treasurer; Phoebe Chestna, Sharron Kenney, Stacey Doucette, Nancy Rowe, Janet Smith, Charles (Trip) Willis III, Carol Fjeld

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## **BLSG INSECT CONTROL DISTRICT**

### **MOSQUITO SURVEILLANCE AND LARVICIDE CONTROL PROGRAM REPORT FOR THE BLSG DISTRICT**

We thank the citizens of BLSG District for their support during the 2016 season. Joint multi---town efforts are economical and efficient for all. Communication and cooperation with property owners, residents and the Vermont Agency of Agriculture are critical components in our effort to reduce and control mosquito populations.

Your board has been hard at work for the past few years advocating for a state grant to purchase an amphibious vehicle (ARGO), to expedite larvae sampling and treatment. Thanks to the expeditious expertise of Jay Michael, a board member of Lake Dunmore Fern Lake Association, the state approved a cost-sharing grant for this vehicle. It was purchased in June of this year. The district greatly appreciates the generous contributions to aid in the purchase of the ARGO by the board of camp Keewaydin and the Lake Dunmore Fern Lake Association. The BLSG also welcomed the addition of the Town of Pittsford to our district. The ability to sample and treat flood plains along Otter Creek between Otter Valley Union High School and Pittsford should greatly enhance the enjoyment of outdoor events at the school as well as for the residents of Pittsford.

The mission of the BLSG Insect Control District is to prevent the emergence of adult biting mosquitoes. This is accomplished by providing larvae and adult surveillance, larvicide and adulticide applications (when appropriate) during the months from April through August. This year the BLSG crew under the direction of Will Mathis, performed numerous site visits and found minimal mosquito larvae throughout the district. Early and minimal flooding, followed by rapid drying and a very dry summer helped to reduce the mosquito breeding habitat in the district.

The BLSG Insect Control District is dedicated to improving the quality of our efforts through training, program development and dissemination of public information. Larviciding is one of the most economical and environmental funded ways to control mosquito populations. The BLSG is able to target certain areas with larvicide applications, rather than spraying miles of road for adult mosquitoes. For the 2016 season, our staff is evaluating the efficiencies of other new application techniques including the use of an Argo and hand tools.

The BLSG again thanks the citizens of the district for their support and reminds them to take the necessary precautions against mosquitoes. Mosquitoes transmit pathogens that cause some of the worst diseases known, including malaria, yellow fever, dengue fever, zika and encephalitis. Take precautions against mosquito bites by wearing Deet and long sleeves when outside. Please visit our improved website [google BLSG Insect Control District](http://google.com/BLSG+Insect+Control+District).

Respectfully submitted,  
Will Mathis, BLSG Larvicide Coordinator  
Benjamin Lawton, Chairman BLSG  
Phone (802) 247-6779

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## **CHAMPLAIN VALLEY AGENCY ON AGING**

For more than 40 years, Age Well (formerly CVAA) has provided services and support that allow seniors to stay independent, and remain healthy at home, where they want to be. Age Well are the experts in promoting independence, dignity, and choice for seniors in our diverse towns and communities. Our services are a driving force in allowing seniors to lead the lives they desire. We excel at integrating community resources to improve quality of life for all seniors in the Champlain Valley.

Thanks to past support from the Town of Leicester, we have been able to offer case management, Meals on Wheels; community meals; nutrition programs; fitness and wellness programs; social activities;



## Serving Leicester and Addison County

2015-2016 was a record year for Elderly Services. 228 participants were enrolled at Project Independence Adult Day Center- a fifteen percent increase over last year! Participants attended for a total of 19,604 individual days of care. The number of individual hours of care provided was 115,083. This has been the busiest year in our history, and could be the beginning of a increase in demand for services reflecting the aging of "Baby Boomers", growth that promises to continue over the next ten to twenty years.

In the past year 228 elders from Addison County and nearby towns were served at Project Independence Adult Day Center, 3 of whom were residents of Leicester. Leicester residents received a total of 2,037 hours of care, 733 hot meals, and approximately 652 van rides. These hours of care cost the agency \$31,365 for direct services to Leicester residents.

In addition, 6 Leicester seniors were students at our ESI College Lifelong Learning Center, one resident is a valued volunteer, 6 family caregivers received respite and peace of mind, and three residents of Leicester are on our staff.

Approximately 42% of all participants received Medicaid funding (Medicaid Waiver, Medicaid Day Health, and Mental Health funding), 26% were private pay, 12% received Veterans Administration funding and 20% received Moderate Needs funding. On any given weekday Project Independence served an average of 98 participants, with approximately 150 participants served each week. The 19,604 days of care provided included 38,130 individual meals (breakfast, lunch, snack and dinner) and approximately 39,208 van rides!

### **Elderly Services 2016**

- Served 228 participants at Project Independence Adult Day Center representing nearly every town in Addison County
- Provided 115,083 hours of care
- Provided respite and peace of mind to over 456 family caregivers
- Offered full 12 hour day of care five days a week, 7 hour day Saturdays
- Delivered 3,588 hours of eldercare counseling to families
- Provided nursing, transportation, meals, therapeutic activities, entertainment and social work in a safe and caring environment
- Celebrated our eleventh anniversary in the wonderful Harry & Jeanette Weinberg Center for Elderly Services
- Continued to develop programs that cater to independent elders in need of social and intellectual stimulation

### Elderly Services Board of Directors:

Rhonda Ballou, Middlebury	Betsy Etchells, Ferrisburgh	Margaret Keith, Middlebury
Peter Lebenbaum, Middlebury	Maynard McLaughlin, Shoreham	Susan Montgomery, Cornwall
Mary Sullivan, Vergennes	Ken Weston, Bristol	

Organizational Affiliations: Elderly Services, Inc., is certified by the Vermont Department of Aging and Disabilities and is a Veterans Administration contract Adult Day Health Center. In addition, Elderly Services, Inc. is a member of the following:

National Adult Day Services Association	National Council on Aging
Vermont Association of Adult Day Services	Addison County Chamber of Commerce
Addison County United Way	Aging Life Care Association

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## **GREEN UP VERMONT**

P.O. Box 1191 Montpelier, Vermont 05601-1191  
(802)229-4586, or 1-800-974-3259  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org), [www.greenupvermont.org](http://www.greenupvermont.org)

### **Town report information for Green Up Day, May 7, 2016**

Green Up Day marked its 46th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate

and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit [www.greenupvermont.org](http://www.greenupvermont.org).

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover seventeen percent the budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees. Sixth grader Blake Clark says "I think we should keep this tradition going forever and ever!"  
**Please help make sure Green Up Day never goes away.**

**Mark your calendar: May 6, 2017 Green Up Day, 47 years of tradition!**

**Join with people in your community to clean up for Green Up Day,  
Always the first Saturday in May.**

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### **FOXCROFT FARM HARVEST PROGRAM**

To our Harvest Friends,

We are writing this letter because we are so very thankful for your support of our program and it is with a heavy heart that we need to share some news. After seventeen years of providing services to our local children and youth, Foxcroft Farm Harvest Program, Inc. has made a decision to discontinue the current services and dissolve the nonprofit by the end of June 2017. It has not been an easy decision, or one that has been influenced by a lack of support or funding. It is more of a personal decision, supported by the Board.

The seventeen years have been extremely busy, yet fulfilling. I have been truly blessed to have had the opportunity to work with so many amazing kids: to help them to grow and to grow from them. I have seen this community grow to value our program and our students, seeking help to support a range of needs and making a point to attend our Open House events.

I am so very grateful for the remarkable support of so many, local and not so local, and all wanting to help our community's kids. I want to especially recognize the Harvest Board of Directors, past and present, and their dedication to our students' needs and success. I am thankful for our committed volunteers: JoAnn, Carolyn and Pat who have selflessly given their time, patience and energy over the last several years.

It is my hope that Harvest has helped to provide a special block in the foundation of each of its participants: molded with confidence, compassion, work ethic and personal responsibility. I am also hopeful that our little Harvest Program has provided a unique perspective of ways that a community can support its youth, and how they in turn can support their community, through available and natural resources. On behalf of the Board and myself, we are hopeful that Harvest has helped to make our community a place where kids and kindness grow together.

To our friends and supporters, we say thank you, from the bottom of our hearts.

Sincerely,

Anne Young, Executive Director  
Knee Deep In Learning and Rooted In Our Community.  
Foxcroft Farm Harvest Program is a 501c3 nonprofit charitable organization.

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## HOPE (ACGAG)

HOPE seeks to assist individuals and families in identifying and obtaining the resources that will help them meet their own basic needs. HOPE provides significant goods and services to people in need, including food, clothing, housing and heating fuel, medical items, job-related needs and more, and we work to assist people in accessing information and developing new in order to become more empowered and have healthier and more stable lives.

During the twelve month period ended September 30, 2016, HOPE provided assistance to 129 Leicester residents. Many of these households were served multiple times with large amounts of funds.

HOPE respectfully requests that the voters of the Town of Leicester allocate the sum of \$1,300.00 to help defray the costs of providing assistance to town residents in the coming year. Thank you for your consideration.

John V. Craven Community Services Center  
P.O. Box 165 282 Boardman Street Middlebury, Vermont 05753  
Phone: (802) 388-3608 Fax: (802) 388-0756  
HOPE is a United Way Member Agency

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## HOSPICE VOLUNTEER SERVICES

Hospice Volunteer Services (HVS) is a non-profit agency providing *free* hospice programs and bereavement support services to town residents since 1983. Our primary commitment is to provide the support of trained hospice volunteers to people with terminal illnesses and their families. *HVS is a separate but collaborating organization (from Addison County Home Health and Hospice);* we provide the federally mandated volunteer component of the certified hospice program in Addison County. We provide services to families free of charge. We do not bill patients, families, their insurance carriers or receive federal dollars. We rely on some funding from the United Way of Addison County and raise a considerable percentage of our budget through our own fundraising efforts. The people of Addison County sustain us by their generous gifts to our annual appeal, memorial donations, and support of our fundraising. We are optimistic that important sources of financial support can be maintained, which will continue to enable our modest reliance on town funding.

To put a perspective on our funding request from your town, it costs \$500 for the training, placement and support of one hospice volunteer. Our current volunteer roster carries the names of 213 remarkable and dedicated people. It costs \$200 for one person to attend a bereavement group. Forty-nine people came to us for bereavement groups and another 82 for individual support last year. It costs \$100 for the training, resources and support for one Wellspring singer. Singers dedicated 6,543 miles crisscrossing the county and spent 784 hours with patients, families and caregivers. For more information on Kid's Kit, resource materials and classroom presentations please see our website: [www.hospicevs.org](http://www.hospicevs.org)

Shirley Ryan, Administrative Director

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## JOHN W. GRAHAM EMERGENCY SHELTER

In 2016, with generous help from Addison County municipalities the John Graham Shelter: provided more than 13,000 bed nights of food, shelter, services and hope to hundreds of people, many of whom were children; provided rapid rehousing to families at our buildings in Vergennes, Middlebury and Bristol and at many scattered sites; helped dozens of people find permanent housing and employment; and provided counseling, case management and support services that help people take the next step in their lives.

Our website: [www.johngrahamshelter.org](http://www.johngrahamshelter.org)

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**LAKE DUNMORE FERN LAKE ASSOCIATION  
P.O. Box 14, Salisbury, Vermont 05769**

**The Association's mission** is "to protect and enhance the natural vitality of Lake Dunmore and Fern Lake while preserving the recreational and lifestyle interest of the Lake's community. In so doing, the Association protects the Lake's value as a public recreational facility and respects the interests of property owners and the public." Membership in the Association is open to anyone who supports the mission and goals of the Association.

**Invasive species control** is by far the largest program operated by the Association. The uncontrolled spread of milfoil can limit or make impossible boating, fishing and swimming. The shallow areas of Lake Dunmore (the shore line and approximately half the surface area) and all of Fern Lake are particularly at risk. In 2015 we increased the hours of suction harvesting and increased the fleet of suction harvesters by 1 vessel bringing the total to 4. We used the same vessels during 2016, but with a smaller crew because in 2016 we successfully petitioned the State to allow spot application of herbicide in the most troublesome and dense areas of milfoil. That occurred in early June of 2016 and was, by all accounts, an overwhelming success in those limited areas where treatment occurred. The remaining portions of the lake were managed with hand pulling and suction harvesting.

**The benefits to the Town of Leicester** are twofold: First, the preservation of a wonderful, natural recreation area available to the public. Second, the preservation of property values around the lakes is an important and substantial portion of the Town's Grand List.

**Milfoil control program costs and funding** for 2016 were \$253,394. These costs were met as follows:

LDFLA In-Kind Personnel & Services	\$ 29,988
State Grant	\$ 50,000
Town Support- Leicester	\$ 19,000
Town Support- Salisbury	\$ 19,000
LDFLA Cash Support	<u>\$135,406</u>
	\$253,394

In the face of volatile State Grant support, the Association has successfully reached the Capital Campaign goal to generate an endowment to pay a portion of the budget beginning in 2018. The contributions by the towns still represents > 19% of the revenues used to support operations. Without this we'd certainly rapidly lose control and see degradation in water quality, recreational value, and finally property value.

Respectfully submitted: James Foley, Jr., President

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**MAPLE LEAF FARM**

We appreciate the opportunity to submit our request for an appropriation from the Town of Leicester. As you know, Maple Leaf Treatment Center serves people from the entire state. For nearly 60 years, MLTC has been helping men and women from all over the country find and maintain recovery from alcohol and drug addiction, with over 30,000 people going through our program since we began as a small volunteer organization in an old farmhouse and barn. We will serve about 820 people this year. They are an increasingly complex group with many more opiate addicts, co-occurring mental health diagnoses and high levels of trauma. Many have lost everything as a result of addiction or are in danger of doing so.

Faced with a changing population of people coming to us for help, we have worked very hard for over a year to change our program in response. We are now providing individualized services grounded in current research into addiction medicine and programming that offer each person evidence based practices that have the greatest likelihood of success. It has been a challenging but gratifying process and the people we serve are the beneficiaries.

We strive to serve everyone, regardless of financial resources, providing patients with medications and services which are not covered by other payor sources and offering scholarships as we can when people are unable to pay.

Appropriations from Town such as Leicester are very much welcome and help us to provide additional services that can make a real difference to our clients. For 2017, we respectfully request a donation of \$625 to help us continue to help those in need.

Please feel free to contact us if you have any questions or would like additional information.

Sincerely, Catherine Iacuzzi, Executive Director & CEO

10 Maple Leaf Road, Underhill, VT 05489, 802.899.2911 (p), 802-899.2327 (f), [www.mapleleaf.org](http://www.mapleleaf.org)

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### **NEIGHBORWORKS® OF WESTERN VERMONT**

The mission of NeighborWorks of Western Vermont is to strengthen the development of a regional economy by promoting safe, efficient and stable housing, and community projects through education, technical assistance, and financial services. NWWVT strengthens our communities, one home at a time.

We work to help Vermonters become educated about finances and the homebuying process, find homes to purchase, get the loans they need to buy homes, and renovate their existing homes to make them more livable and cost-efficient. We offer financial coaching; homebuyer education; homerepair services to address health and safety issues; HEAT Squad energy efficiency services; and affordable loans for mortgages, home repair, energy upgrades, and down payment assistance. We believe that homeownership supports people and families in living healthy and stable lives.

2016 has been quite a productive year for NeighborWorks of Western Vermont.

- 416 low-cost, comprehensive Energy Audits were completed on buildings, showing home and business owners potential ways to save money on their utility bills; 69 Energy loans were issued to help homeowners upgrade their homes to be more energy efficient
- 30 Down Payment Assistance Loans were made to help homebuyers make it over the 20% down payment barrier without costly Private Mortgage Insurance
- 41 Rehab Loans were made to homeowners to make health and safety upgrades to their homes
- 195 homebuyers attended a nationally-certified Homebuyer Education Course
- NWWVT assisted 15 households in finding their dream home with our RealtyWorks service
- NWWVT helped 39 homeowners with Foreclosure Prevention counseling
- NWWVT offered financial coaching services to 229 Vermonters to help them achieve their financial goals
- NWWVT loaned over \$1.9 million to Vermonters in the form of Down Payment Assistance, Energy loans, and Rehab loans

There is always a need and we hope we are always here to help. We welcome the involvement of residents on committees or volunteering time for special projects. Call us at (802) 438-2303 or stop by the office located at 110 Marble Street, West Rutland.

Together we can build strong communities.

Respectfully, Ludy Biddle, Executive Director

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## **OTTER CREEK NATURAL RESOURCES**

The **Otter Creek Natural Resources Conservation District** contracts the Conservation Reserve Enhancement Program, holds public and sector meetings for the Lake Champlain Direct watershed Plan, holds Natural Resource Workshops for horse owners and sponsors a Tree Seedling Sale and maintains a listing of local contractors. The District supports Conservation Field Days for an average 250 Addison County 5<sup>th</sup> and 6<sup>th</sup> graders, supports scholarships for up to 6 area students to attend Green Mountain Conservation Camp, supports Envirothon and continues that outreach at Addison County Fair and Field Days and the Addison County Tour and Annual District Meeting. The District supports a technical staff of three employees who work in Land Treatment Planning, drinking water risk assessment and testing, and nonpoint source reduction. OCNRCD hosts three Skidder Bridges for forest owners to use as stream crossings during logging operations. Our ever popular contractors list was updated this year and is available at our office in Middlebury. The Long Range Plan addresses continuing to support all existing programs, expanding them where feasible and supporting the capacity needed to do that.

In 2016 the District will be looking to continue to support rain garden installation. Rain gardens will recharge groundwater and reduce stormwater surges in streams and rivers following storm events. They are planted with a variety of flowering shrubs, bulbs, and perennials. Visit them in the spring, note how this method of landscaping differs from the traditional and read the informational sign. It is landscaping that has measurable water quality benefits. See the Rain Garden at Marbleworks and at St. Stephen's Church on the Green in Middlebury installed in 2006 with renovations begun in 2013; the Robbins' residence installed in 2008, and 8 installed in 2009 in Middlebury, Bristol, Ripton and Starksboro. Cornwall and Bridport School have installed rain gardens with the support of OCNRCD and United Ways Days of Caring.

Annually 250 Addison County students participate in this conservation education event.

Two Leicester landowners received soil samples in support of a Nutrient Management Plan in 2015.

The Otter Creek District created a scholarship to remember Middlebury resident and District Pond Consultant, Robert C. Collins. This scholarship is awarded to high school students continuing their education in agriculture or conservation of the working landscape.

Envirothon is an opportunity for high school students to test their knowledge of conservation issues and compete in Vermont and nationally. This year a team from Addison County participated in this event.

Meetings are the second Tuesday at the Farm Service Center meeting room on Exchange Street in Middlebury.

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## **OPEN DOOR CLINIC**

The Open Door Clinic requests an allocation of \$300.00 from the Town of Leicester for the fiscal year 2017-2018. The allocation will be used to pay part of the cost for providing free health care to low-income, uninsured and under-insured town residents. We are very grateful for the help you have given us to date.

**Our Mission:** The Open Door Clinic provides access to quality health care services, free of charge, to those who are uninsured or under-insured and who meet financial eligibility guidelines; services are provided in a compassionate, respectful and culturally sensitive manner until a permanent healthcare provider can be established.

**2016 Annual Report:** Between January 1 and today, December 12, 2016, the Open Door Clinic has provided over 1,061 medical visits to 790 distinct patients, including 345 new patients. We have provided services to six (6) Leicester residents through 9 interactions, including a medical visit, an outreach visit and a Vermont Health Connect consult with our certified navigator.

As a free clinic, we cannot charge for any of our services and rely solely on the expertise and efforts of 138 volunteers to care for our patients. Our volunteers include our medical director, new dental director, nurse practitioners and physicians, nurses, EMTs, PTs, nutritionists, pharmacists, medical interpreters, drivers and general volunteers. We provide chronic and acute care and refer our patients to a variety of specialists when needed.

We also have on staff, a highly skilled and certified Navigator who has helped more than 278 individuals learn about insurance plans, and enroll in Vermont Health Connect since the beginning of this year. She is a

tremendously valuable resource for all members of our community – not only our patients – and her services are free of charge.

Our outreach program has grown very significantly over the past seven years, and to date, we have established relationships with over 40 local farms and 8 orchards where we provide health information and free flu clinics on an annual basis. \*\* We are also very excited to share that we started a new dental program this year. Since April, our part-time hygienist and local volunteer dentists have seen 55 patients for a total of 125 dental services! \*\*

We hold 7 (seven) clinics per month. Hours are by appointment only and include:

Middlebury at 110 Porter Drive

- Every Tuesday evening from 6-9pm
- One Friday morning per month from 9am-12pm

Vergennes at Little City Family Practice, 10 North Street

- Two Thursday evenings per month from 6-9pm

Heidi R. Sulis, MPH, Executive Director

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## RSVP

### Brief Description of RSVP:

RSVP is a volunteer management program which offers individuals the opportunity to share their experience, skills, and time by volunteering for local non-profit organizations. RSVP considers volunteering to be a key solution in responding to Addison County's most pressing challenges. Needs are met in critical areas such as human services, elder care, health and education.

RSVP also oversees several signature programs that benefit local residents. These include free Bone Builders osteoporosis prevention classes offered twice per week at 22 different locations in Addison County; the Green Mountain Foster Grandparent Program which places volunteers in our schools; the Warm Hearts/Warm Hands initiative which distributes clothing items to local schools, hospitals, nursing homes, social service agencies; the RSVP Tax Program which provides free income tax return preparation services to low income residents; and Days of Caring an event which mobilizes hundreds of volunteers to support local needs. **These programs strengthen communities through service and volunteering, and allow Addison County residents to stay healthy, engaged, and financially stable.**

### Services Provided to Leicester Residents:

In FY'16, Leicester residents took advantage of RSVP programs such as our free income tax return preparation services, and our free osteoporosis prevention classes. Overall, 348 Addison County residents benefited from attending the free Bone Builders strength training and osteoporosis prevention classes and 642 community members took advantage of the free income tax preparation services provided by RSVP Tax Advisers. During Days of Caring, 860 Addison County volunteers mobilized to support local needs. Several projects were accomplished at the Leicester School.

In addition, any Leicester resident who received assistance from a local service organization benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals at meal sites where our members volunteer, or residents who received free transportation services from volunteers who drive for Meals on Wheels and ACTR. Addison County residents also donated thousands of hours to support the community. *In total, 660 RSVP members volunteered 76,611 hours to 120 local social service agencies, libraries, schools, town offices and other non-profits. These volunteer contributions equaled \$1,804,955 in donated labor to our community.*

The monies we are requesting this year will be used to help defray the increased costs of providing volunteer placements, support, insurance, transportation, and recognition. As financial constraints affect non-profit organizations, the need for volunteers increases. With your help, RSVP will continue to respond to this need.

On behalf of our volunteers and non-profit partners, we would like to thank the residents of Leicester for their continued support of RSVP. If you have any questions or would like to learn more about our programs, please feel free to call us at 388-7044.

Sincerely,

Lynn Bosworth, RSVP Program Coordinator, Addison County

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### **RUTLAND COUNTY PARENT-CHILD CENTER**

The Rutland County Parent Child Center (RCPCC) is a private, community based, nonprofit organization dedicated to supporting and meeting the needs of children and families throughout Rutland County. RCPCC's mission is "to nurture Children and Families through Supportive, Positive Educational Experiences that enhance their Success in our Community". RCPCC provides all services at no cost, with the exception of childcare, which is minimal for lower income families.

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### **VERMONT ADULT LEARNING**

Vermont Adult Learning (VAL) offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GET testing, programs for completing a high school diploma, basic skills instruction in reading, writing, and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

VAL also offers WorkKeys certification, a nationally recognized career certificate based on "real world" skills that employers look for in employees. In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential. Our website: [www.vtadultlearning.org](http://www.vtadultlearning.org)

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### **VERMONT CARES**

Vermont CARES has been providing support services to Vermonters living with HIV/AIDS and their family members for more than twenty years thanks to support from the Town of Leicester. In addition, Vermont CARES has been educating and training Vermonters of all ages on how to prevent the further spread of HIV infections. A generous donation from Leicester could provide hot prepared meals for people living with HIV/AIDS, HIV-prevention education presentations at area schools, and even rapid-result HIV tests, providing crucial health information for individuals at risk of HIV/AIDS. Those we work with are often the most needy, those most ill, and those most in poverty.

Our website: [www.vtcares.org](http://www.vtcares.org)

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### **VERMONT CENTER FOR INDEPENDENT LIVING**

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'16 (10/2015-9/2016) VCIL responded to over **2,711** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **360** individuals to help increase their independent living skills and **24** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **196** households with information on technical assistance and/or alternative funding for modifications; **95 of** these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **92** individuals with information on assistive technology; **35 of** these individuals received funding to obtain adaptive equipment. **559** individuals had meals delivered through our Meals on

Wheels (MOW) program for individuals with disabilities under the age of 60. VCIL is also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **35** people and provided 23 peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, hard of hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Also new this year, our Windham county office now houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '16, **1** resident of **Leicester** received services from the following programs:

- Meals on Wheels (MOW) (over **\$600.00** spent on meals for residents)
- Information Referral and Assistance (I, R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: **1-800-639-1522**, or, visit our web site at **www.vcil.org**.

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### VERMONT DEPARTMENT OF HEALTH REPORT

Middlebury District Office  
156 So Village Green, Set 102  
Middlebury, VT 05753

[phone] 802-388-4644  
[fax] 802-388-4610  
[toll free] 1-888-253-8804

Your local health district office is in Middlebury at the address and phone number above. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. For example, the Health Department:

**Supported healthy communities:** United Way of Addison County was recently awarded a 5-year grant of \$130,000 per year to focus on substance abuse prevention. The efforts will be focused on reducing underage and binge drinking; reducing marijuana use and reducing prescription drug misuse.

**Provided WIC nutrition services and healthy foods to families:** We served about half of all Vermont families with pregnant women and children to age five with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month.

**Worked to prevent and control the spread of disease:** We responded to 96 cases of infectious disease in Addison County last year. For calendar year 2015, \$13,916,297 of vaccine for vaccine-preventable diseases was distributed to healthcare providers statewide.

**Aided communities in emergency preparedness:** In July of 2016 we participated in a large-scale exercise to practice our procedures for distributing medicine, to keep people from getting sick in case of a public health emergency. For 2016/17, \$57,096 will support emergency preparedness capabilities at Porter Medical Center. Finally, we are recruiting for Emergency Medical Services providers and Medical Reserve Corps volunteers. For more information and to sign up, please visit <http://www.oncallforvt.org/>.

**Trained Town Health Officers:** Town Health Officers from Addison and Rutland counties gathered for our 4<sup>th</sup> Annual Town Health Officer training. Information was provided about the prevention of Anaplasmosis, an emerging tick borne infection in Vermont, as well as an update about Lyme Disease. Health Officers were also given an overview of Zika virus infection including the present situation in the United States, what Vermonters and travelers need to know to prevent infection, and mosquito testing efforts.

For more information, news, alerts and resources: Visit us on the web at [www.healthvermont.gov](http://www.healthvermont.gov).  
Join us on [HTTPS://WWW.FACEBOOK.COM/VDHMIDDLEBURY](https://www.facebook.com/vdhmiddlebury) and follow us on  
[www.twitter.com/healthvermont](http://www.twitter.com/healthvermont).

## VERMONT SECRETARY OF STATE

Last year, Secretary of State Jim Condos announced the launch of VT's new Elections Management Platform. This streamlined the elections administration process, providing voters with greater access to voter specific information. Over 25,000 Vermonters registered to vote online in 2016. For the November General Election, nearly 6,500 Vermonters requested an absentee ballot through the My Voter Page.

By using the My Voter Page, a registered voter can:

- ✓ Check registration status;
- ✓ View information on upcoming elections;
- ✓ Access voter specific elections information, including directions to a polling place and polling hours;
- ✓ View a sample ballot;
- ✓ Request and track an absentee ballot;
- ✓ and much more.

We encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>

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### WOMENSAFE

**Kerri Duquette-Hoffman, Executive Director**

This past year **WomenSafe** staff and volunteers provided the following services:

- Over 4,250 in-person meetings and phone calls to 494 women, children and men who accessed services.
- Worked with relatives and caregivers of a total of 338 children affected by the violence in their lives.
- 251 supervised visits and monitored exchanges through The Supervised Visitation Program @ WomenSafe.
- WomenSafe's Transitional Housing Program, funded through the Department of Justice's Violence Against Women Act (VAWA), has helped 36 families, including 49 children, find and maintain secure, stable housing.
- The Training & Education Program reached 2,160 adults and youth through 111 presentations, trainings and Community Outreach events that covered healthy relationships, preventing child sexual abuse, sexual harassment and consent.
- Eighty-five volunteers contributed more than 7,918 hours by providing services such as: staffing the 24-hour hotline, in-person office support, court accompaniment and administrative services.
- We successfully applied for two VAWA grants as partners with Pride Center of Vermont and Middlebury College to further our work with underserved populations and to respond to sexual violence on campus.

**Leicester:** WomenSafe provided direct services to at least **9** residents of Leicester including the parents of at least **2** children exposed to violence.

#### **Contact Information:**

Advocacy services are Free and Confidential.

**24-hour Hotline: 802-388-4205 or 800-388-4205**

**The Supervised Visitation Program @ WomenSafe: 802-388-6783**

Business: 802-388-9180 Fax: 802-388-3438

E-mail: [info@womensafe.net](mailto:info@womensafe.net)

Web: [www.womensafe.net](http://www.womensafe.net)

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**FRONT PORCH FORUM**  
**Neighbors are talking on Front Porch Forum**

Have you joined our local Front Porch Forum? FPF helps neighbors connect and build community by hosting a statewide network of online local forums. One-third of Vermont households participate with thousands more joining every month. People use their FPF to find lost animals, offer assistance to neighbors in need, organize local projects, draw crowds to events, highlight small businesses, share crime reports, seek contractor recommendations, and much more. Started 10 years ago, FPF is a free service and it's based in Vermont.

**Learn more at <http://frontporchforum.com>**

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**NOTES**

## RNESU SUPERINTENDENT'S REPORT

Dear Residents of Brandon, Goshen, Leicester, Pittsford, Sudbury and Whiting

Welcome to the newly formed Otter Valley Unified Union School District. After a successful vote to consolidate on January 19, 2016, we opened our doors on July 1, 2016 and have spent much of our first few months transferring properties and ensuring our systems have caught up with the new changes. While we work on our budget for 2018, we are looking at equity of opportunity for our students, seeking efficiencies within our new structure and the Board is working on a school choice policy and a long term Capital Plan to meet our facility needs. This is an exciting opportunity to redesign our system to meet the needs of our students, their families and our faculty and staff.

Otter Valley Unified Union is now its own school district within Rutland Northeast Supervisory Union; thus, it will have its own Annual Meeting, replacing the OVUHS Annual Meeting. Please plan to attend the first annual OVUUSD meeting on **WEDNESDAY, MARCH 1, 2017 AT 6:30 PM** at Otter Valley Union High School. Prior to that meeting, all relevant budget materials and information about the schools you are used to reading in your town report will be collated and sent to you in a separate report, mailed out by OVUUSD before the Annual Meeting.

We look forward to seeing all of you at the Annual OVUUSD Meeting on March 1. If you have any questions, please email me at [jcollins@rnesu.org](mailto:jcollins@rnesu.org) or use the *Let's Talk* link on any school website.



## **RUTLAND NORTHEAST SUPERVISORY UNION BOARD ANNUAL REPORT**

First and foremost we would like to thank the voters of all of the towns that make up the Supervisory Union for their confidence and faith in the members of the Board. It is gratifying to see budgets passed, the passage of our new unified district under Act 46, and your support shown in so many ways.

This year we continued to have much on our plates...with working through the nuances of Act 46 and the passage of the Otter Valley Union Unified District and the Barstow Unified District, contract negotiations for both our para-professionals and bus drivers and licensed professionals, continuing review of our policies, development and adoption of Central Office, Transportation, and Special Education budgets.

Although much of our time is spent on the business of operating our schools, our primary goal is to provide the very best quality education for all of the students in our districts. We know that the communities and the students count on our board to guarantee high standards, quality education, multiple opportunities to learn, a high degree of safety, and highly qualified teachers and staff to educate our children and get them ready to be outstanding citizens. We work hard to achieve those goals.

We also conducted our second evaluation of Jeanné Collins, our Superintendent. Jeanné did a self-evaluation and then an online confidential evaluation was done by members of all the school boards. We are pleased to say that Ms. Collins received high rankings in all categories. She worked hard at her goals and met many of them.

Once again we thank you for the confidence you place in us and the great opportunity you give us to serve all of our children.

Sincerely,

Richard A. White  
Rutland Northeast Supervisory Union Board Chair



## OTTER VALLEY UNIFIED UNION SCHOOL DISTRICT BOARD ANNUAL REPORT

The newly formed Otter Valley Unified Union School District Board assumed responsibility for the Brandon, Goshen, Leicester, Pittsford, Sudbury, Whiting and Otter Valley schools on July 1, 2016. The Board immediately organized into three committees: Student Achievement, Finance/Building and Grounds and Policy and Advocacy. It spent much of its first few months getting to better know individual schools and the programs schools offer to our students. During the fall and winter, the Board held its meetings at individual schools.

School choice, a topic often discussed during the Rutland Northeast Supervisory Union consolidation discussions, was one of the first policies developed by the Policy and Advocacy committee. The opportunities afforded by school choice will be available to parents beginning in September 2017.

In January, the Board adopted its first consolidated budget. This budget will be explained in detail at the Otter Valley Unified Union School District annual meeting to be held on Wednesday March 1, 2017 at 6:30 PM at Otter Valley Union High School. During budget development, it was necessary to make difficult reductions in order to reach a responsible level of spending. It is clear to the Board that our communities are in difficult fiscal times. The development of future budgets will require us to be ever more collaborative and creative as we strive to offer to all students the educational opportunities that will prepare them well to be engaging and productive citizens.

We encourage all residents of our six member towns to actively participate in the activities of the board. If you are unable to attend a meeting but have a question to ask, idea to share or concern to raise, please use the *Let's Talk* link on any school website or email me at [b.bourne@rnesu.org](mailto:b.bourne@rnesu.org).

Bonnie Bourne  
Chair for the OVUUSD Board



## LCS TREASURER'S REPORT

### School Treasurer's Report Leicester Central School District Cash Receipts and Disbursements Reported on a Cash Basis Fiscal 7/1/15 - 6/30/16

**Balance on hand July 1, 2016** **96,148.43**

#### CASH RECEIPTS

Property Tax Receipts	1,024,314.00	
3201 - Mainstream Block Grant	23,503.00	
3202 - Special Ed Reimbursement	101,637.00	
3203 - Extraordinary Reimbursent	2,424.34	
3204 - EEE Block Grant	8,936.00	
Forest Revenue	1,866.94	
SPED/EEE Final	1,911.56	
Interest	206.19	
Interfund (see below)	6,125.00	
Grants (see below)	3,920.00	
E-Rate	5,106.23	
Water Rent	5.00	
Reimbursement Other	11,480.79	
<b>TOTAL RECEIPTS</b>	<b>1,191,436.05</b>	<b>1,191,436.05</b>
Loans		<b>100,000.00</b>
<b>Total Cash Available</b>		<b>1,387,584.48</b>

#### CASH DISBURSEMENTS

School Board Orders	690,936.46	
Payroll Expense	448,015.30	
Loan Repayment	100,000.00	
Loan Interest	590.34	
<b>TOTAL DISBURSEMENTS</b>	<b>1,239,542.10</b>	<b>1,239,542.10</b>

**Balance in account June 30, 2016** **148,042.38**

#### Interfund/Grants:

After School Donations	3,175.00	
After School Fees	2,950.00	
Cerf Art/Playground	3,000.00	
VT Stars for lpads	920.00	
	<b>10,045.00</b>	

#### Petty Cash Checking Account

Beginning Balance	52.96	
Deposits	0.00	
Cash on Hand - LCS	0.00	
<b>Ending Balance</b>	<b>52.96</b>	<b>52.96</b>

**Remaining balances in the General Fund and Petty Cash were transferred to OVUUSD after the end of the school year per the transition plan and the accounts were closed.**