



# LEICESTER, VERMONT 2012 TOWN REPORT

School: July 1, 2011 - June 30, 2012

Town: January 2012 - December 2012

**TOWN MEETING: MONDAY, MARCH 4, 2013 at 7:00 PM  
PLEASE REMEMBER TO BRING THIS REPORT WITH YOU**

44 Schoolhouse Road, Leicester, VT 05733 Tel: (802) 247-5961 [WWW.LEICESTERTV.ORG](http://WWW.LEICESTERTV.ORG)

## LEICESTER HISTORICAL SOCIETY

The Leicester Historical Society may be small in number but continues to work to gather historical information for a yet-to-be-published town history. We are looking for old photographs, journals, and mementos of yesteryear that can be copied and included in our collection. Please contact Diane Benware at 247-3786 if you have any items we might consider.

It has come to our attention that the floor in the center entryway of the old school/Senior Center is in need of repair. The plan calls first for the removal of the flooring, replacement of the floor joists, and the creation of a hatch to allow for access to the crawl space under the building. A new floor and reframing of the door to allow for proper drainage, as well as replacement and painting of new clapboards for the south face of the building should complete the project.

The furnace of the Meeting House was inspected this winter and the 30 year old furnace was found to be in good working order. The slate roof will be inspected this spring. A sound system has been donated for the Meeting House that will allow for improved communication for all public functions.

The members of the Leicester Historical Society sponsor Prize Bingo at the Senior Center at 1:00 p.m. the second Saturday of each month, September to December and April through June. All are welcome and we appreciate the support.

Please contact Diane Benware at 247-3786 if you have any photos, written materials or information that would be relevant to our collection about Leicester.



# TABLE OF CONTENTS

## TOWN OF LEICESTER

LEICESTER HISTORICAL SOCIETY .....	FRONT COVER
LEICESTER TOWN OFFICIALS .....	2
NOTICE TO VOTERS .....	3
LEICESTER TOWN WARNING .....	4
LEICESTER FINANCIAL SUMMARY FOR 2012 .....	5
LEICESTER HIGHWAY SUMMARY FOR 2012 .....	5
LEICESTER TOWN BUDGET .....	6
GRANT SPENDING .....	16
TOWN HALL REPAIR NEEDS .....	16
STATEMENT OF TAXES RAISED .....	17
COMPARATIVE FINANCIAL STATEMENT .....	18
AUDITORS' REPORT .....	18
RESTRICTED FUNDS .....	19
COLLECTION OF DELINQUENT TAXES .....	20
DELINQUENT TAX COLLECTOR'S REPORT .....	20
DELINQUENT TAX COLLECTOR'S POLICY .....	20
DELINQUENT TAX LIST .....	21
SELECTBOARD REPORT .....	22
ROADS MAINTENANCE POLICY .....	23
DATES TO REMEMBER .....	23
CLERK & TREASURER REPORT .....	24
DOG SUMMARY 2012 .....	24
NOTICE TO DOG OWNERS .....	25
ANIMAL CONTROL OFFICER REPORT .....	25
LISTERS' REPORT .....	25
FIRE WARDEN'S REPORT .....	26
ZONING ADMINISTRATOR'S REPORT .....	26
CEMETERY REPORT .....	26
HEALTH OFFICER REPORT .....	27
VITAL STATISTICS .....	27
2012 TOWN MEETING OVERVIEW .....	28
LAKE DUNMORE FERN LAKE ASSOCIATION .....	29
VERMONT CENTER FOR INDEPENDENT LIVING .....	29
GREEN UP VERMONT .....	30
ACRPC REPORT .....	31

NEIGHBORWORKS REPORT .....	31
ACSWD REPORT .....	32
BLSG INSECT CONTROL DISTRICT .....	34
ELDERLY SERVICES .....	35
BRANDON FREE PUBLIC LIBRARY .....	37
NOTES .....	38

## LEICESTER TOWN SCHOOL DISTRICT

LEICESTER TOWN SCHOOL WARNING .....	39
LCS FINANCIAL SUMMARY FOR 2012 .....	40
LEICESTER TOWN SCHOOL BUDGET .....	41
THREE YEAR COMPARISON .....	48
COMPARATIVE DATA FOR COST-EFFECTIVENESS .....	49
COMPARATIVE FINANCIAL STATEMENT .....	50
SPECIAL FUNDS .....	51
GRANT & INTER FUNDS .....	51
AUDITORS' REPORT .....	51
RNESU BUDGET NOTE .....	51
SCHOOL BOARD REPORT .....	52
PRINCIPALS' REPORT .....	52
SUPERINTENDENT'S REPORT .....	53
NEW FACES AT LEICESTER CENTRAL SCHOOL .....	55
LEICESTER PROFESSIONAL SALARIES .....	55
SOAR REPORT .....	55
SCHOOL LEGAL NOTICES .....	56
STUDENT CONDUCT AND DISCIPLINE .....	57
RNESU COMPACT .....	59

TOWN INFORMATION .....	BACK COVER
------------------------	------------

## LEICESTER TOWN OFFICIALS

ELECTED TOWN OFFICIALS	<u>Term Expires</u>	APPOINTED TOWN OFFICIALS	<u>Term Expires</u>
<b>Auditors</b>		<b>Cemetery Sexton</b>	
Dot D'Avignon	March 2014	Donna Pidgeon	March 2013
Deb Miner	March 2015		
Donna Pidgeon	March 2013	<b>Emergency Management Coordinator</b>	
		Raymond Lalumiere	May 2013
<b>Delinquent Tax Collector</b>		<b>Energy Coordinator</b>	
Elizabeth Ripley	March 2013	Raymond Lalumiere	May 2013
<b>First Constable</b>		<b>Forest Fire Warden</b>	
Jeff McDonough	March 2013	Richard C. Nicklaw	June 30, 2016
<b>Justices of the Peace</b>		<b>Regional Planning Representative</b>	
Cheryl Morrison	February 2015	Lynn Bisbee	June 30, 2013
Diane Benware	February 2015		
Peg Oliver	February 2015	<b>Road Commissioner</b>	
Thomas Barker	February 2015	Ken Young	March 2013
Greg Bernhardt	February 2015		
<b>Listers</b>		<b>Road Foreman</b>	
James Russo - Chair	March 2014	Arlan Pidgeon	Hired
Jeff Lee	March 2015		
Cecile Todd - Appointed	March 2013	<b>Solid Waste Representative</b>	
		Richard Reed	March 2013
<b>Moderator</b>		<b>Tree Warden</b>	
Richard Reed	March 2013	Arlan Pidgeon	March 2013
<b>OVUHS Directors</b>		<b>Town Health Officer</b>	
Angela Ouellette	March 2015	James Russo	August 2014
		Kathy Eastwood - Deputy	April 2013
<b>School Directors</b>		<b>Town Services Manager</b>	
Hannah Sessions	March 2014	Kathy Eastwood	April 2013
Connie Carroll	March 2013		
Heather McDonough	March 2015	<b>Zoning Administrator</b>	
Mathew Brush	March 2014	Kate Briggs	Hired
Michele Pierpont	March 2013		
<b>Second Constable</b>		<b>Zoning Board of Adjustment</b>	
Mike Rakowitz	March 2013	Peter Fjeld - Chair	November 2015
		Donna Swington	November 2013
<b>Selectboard</b>		Connie Carroll	November 2013
Ken Young	March 2014	Jeff McDonough	November 2014
Thomas Barker	March 2013	Bill Shouldice	November 2014
Brad Lawes	March 2015		
Ron Fiske	March 2014	<b>Planning Commission</b>	
Diane Benware, Chair	March 2013	Peter Fjeld	November 2015
		Donna Swington - Chair	November 2013
<b>Town Agent &amp; Grand Juror</b>		Sue Stroud-Speyers	November 2013
Jeff McDonough	March 2013	Jeff McDonough	November 2014
		Bill Shouldice	November 2014
<b>Town Clerk</b>		Lynn Bisbee	Alternate
Julie Delphia	March 2014		
<b>Town Treasurer</b>			
Julie Delphia	March 2014		

# NOTICE TO VOTERS

## BEFORE ELECTION DAY

### CHECKLIST POSTED:

By Sunday, February 3, 2013 (or 30 days before your town meeting), the Town Clerk must post the checklist. Make sure your name is on it. If your name is not on it, you must complete an application to the checklist. (Available online at <http://www.sec.state.vt.us>, click on Elections, or from your town clerk).

### REGISTER TO VOTE:

Deliver your application to the checklist to your Town Clerk's Office no later than 5:00 pm on Wednesday, February 27, 2013 (or the Wednesday before your town meeting), or mail to the Department of Motor Vehicles with a postmark before the deadline.

### EARLY OR ABSENTEE BALLOTS:

You, or a family member on your behalf may request an early or absentee ballot from your Town Clerk by telephone, mail or e-mail at any time up until 5 p.m. or closing of the Town Clerk's office on the day before the election. An authorized person can apply for you to get a ballot only in person or in writing.

You can also go to the Town Clerk's office and vote your ballot while at the office or pick up your ballot at the Town Clerk's Office and take it home to vote. (You cannot pick up a ballot for your spouse or anyone else.)

If you take your ballot or have a ballot sent to you, you must return the ballot to the Town Clerk's office or to the polling place no later than 7 p.m. on the day of the election.

If you are ill or disabled, you can request that a ballot be delivered to you by two Justices of the Peace. You can request assistance in reading or marking your ballot from the Justices of the Peace. They must return the ballot to the Town Clerk for you.

### SAMPLE BALLOTS POSTED: Saturday, February 23, 2013

## ON ELECTION DAY

- If your name was dropped from the checklist in error, explain the situation to your town clerk and ask that it be put back on.
- If the problem isn't cleared up to your satisfaction, have the town clerk, a selectman or other members of the board of civil authority call an immediate meeting of the members of the board who are present at the polls. They should investigate the problem and clear it up.
- If you are still not satisfied, you may take a brief written request to a Superior Court Judge, who will rule on your request before the polls close that day. Call the Secretary of State's Office at 1-800-439-8683 for more information.
- If you have physical disabilities, are visually impaired, or can't read, you may bring the person of your choice to assist you or you can request assistance from two election officials.
- If you cannot get from the car into the polling place, two election officials may bring a ballot to your car.

### THE FOLLOWING ARE PROHIBITED BY LAW

- DO NOT knowingly vote more than once, either in the same town or in different towns.
- DO NOT mislead the board of civil authority about your own or another person's eligibility to vote. You can only register to vote and remain on the checklist in the town of your principal dwelling place.
- DO NOT display any campaign literature, stickers, buttons, etc. within the building containing a polling place. However, a voter may bring a small card or paper into the polling place for his or her own use in remembering candidates so long as it is not publicly displayed.
- DO NOT solicit votes or otherwise campaign within the building containing a polling place.
- DO NOT interfere with the progress of a voter going to and from the polling place. This includes not socializing in a manner that will disturb other voters.

FOR HELP OR INFORMATION  
Call the Secretary of State's Office  
1-800-439-VOTE (-8683) (Accessible by TTY)

## LEICESTER TOWN WARNING

The legal voters of the Town of Leicester, Vermont are hereby warned and notified to meet at the Leicester Meeting House in said Town on Monday, **March 4, 2013 at 7:00 pm** to transact the following business:

1. To hear the auditor's report.
2. Shall the voters of the Town of Leicester vote to approve a sum of **\$500,714.08** to defray the necessary expenses and liabilities of the town for the ensuing year, divided as follows:

<b>General Town Expenses</b>	<b>\$ 245,879.08</b>	<b>Amount to be raised by taxes: \$ 206,263.86</b>
<b>Highway Expenses</b>	<b>\$ 254,835.00</b>	<b>Amount to be raised by taxes: \$ 172,428.73</b>

Note: The amount to be raised may increase based on the result of the vote on Article 3 & Australian Ballot Article 2.

The Selectboard will set the tax rate at a later date.

3. Shall the voters of the Town of Leicester approve an additional sum of \$20,000 for road paving?
4. Discussion of articles to be voted by Australian ballot.
5. To do any further business that is proper to be done when met.

**The Town Meeting shall adjourn until 10 AM Tuesday, March 5, 2013**

The legal voters of the Town of Leicester, Vermont are further warned and notified to meet at the **Leicester Town Office** in said town on **March 5, 2013** between the hours of **10 AM and 7 PM** when the polls will be open to vote by Australian ballot on the following articles:

**Article 1:** To elect Town Officers for the ensuing year

- A Moderator for a one (1) year term
- A Selectboard member for a three (3) year term
- A Selectboard member for a two (2) year term
- A Lister for a three (3) year term
- An Auditor for a three (3) year term
- A Delinquent Tax Collector for a one (1) year term
- A First Constable for a one (1) year term
- A Second Constable for a one (1) year term
- A Town Grand Juror for a one (1) year term
- A Town Agent for a one (1) year term

**Article 2:** Shall the voters of the Town of Leicester vote to appropriate \$1,532 for Addison County Transit Resources to be taken from town funds for the purpose of maintaining and improving transportation services for elders, persons with disabilities, and the general public?

Leicester Selectboard:

Diane Benware - Chair (2013)  
Tom Barker (2013)  
Brad Lawes (2015)  
Kenneth Young (2014)  
Ron Fiske (2014)

## LEICESTER FINANCIAL SUMMARY FOR 2012

### TOWN RECEIPTS

Balance, Jan. 1, 2012		50,531.37
Selectboard Loans	15,000.00	
Transfers	44,795.76	
<b>Total Loans &amp; Transfers</b>		59,795.76
Current Taxes for Town & School	2,114,152.87	
Delinquent Taxes, Interest & Fees	98,095.72	
Zoning Fees	4,160.00	
Licenses & Fines	8,338.80	
Reimbursements	1,199.04	
Other	66,306.15	
<b>Total Income</b>		<u>2,292,252.58</u>
<b>TOTAL TOWN RECEIPTS</b>		<u>2,402,579.71</u>

### TOWN DISBURSEMENTS

Loan Repayment	15,000.00	
Transfers to Restricted Funds	22,809.73	
Schools	1,980,897.00	
Tax Allocation for State	21,007.00	
Selectboard Orders & Appropriations	331,395.76	
<b>TOTAL DISBURSEMENTS</b>		<u>2,371,109.49</u>
<b>Ending Balance Dec 31, 2012</b>		31,470.22

## LEICESTER HIGHWAY SUMMARY FOR 2012

### HIGHWAY RECEIPTS

Balance Jan 1, 2012		23,528.81
Transfers to Highway Funds	13,500.00	
Current Taxes for Highway	221,110.56	
State Aid - Highway	55,127.14	
Grant Income	99,146.40	
Other	0.00	
<b>Total Income</b>		<u>388,884.10</u>
<b>TOTAL HIGHWAY RECEIPTS</b>		<u>412,412.91</u>

### HIGHWAY DISBURSEMENTS

Transfer to Restricted Funds	64,371.26	
Selectboard Orders	320,865.38	
<b>TOTAL HIGHWAY DISBURSEMENTS</b>		<u>385,236.64</u>
<b>Ending Balance Dec 31, 2012</b>		27,176.27

TOWN OF LEICESTER

SELECTBOARD ORDERS RECEIPTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
Balance in General Fund	17,906.97	17,906.97	50,531.37	50,531.37	31,470.22	
<b>Loans and Transfers:</b>						
Selectmen's Loans		130,000.00		15,000.00		Tax Anticipation Loan
Transfer from Building Repair Fund						
Transfer from Audit Fund		4,600.00				
Transfer from Cemetery Fund		2,020.00		450.00		See Funds Page 19
Transfer from Tax Sale Accts				23,028.14		See Funds Page 19
Transfer from Lister Education		350.00				
Transfer from Reappraisal Fund		31,494.00		21,317.62		See Funds Page 19
<b>Grants:</b>						
Milfoil		29,080.00		55,330.00		Grant Spending - See Page 16
Planning		4,347.00		1,863.00		Grant Spending - See Page 16
<b>State Direct Deposit for other funds:</b>						
State Direct Deposit Lister Fund		391.00		391.02		See Funds Page 19
State Direct Deposit Reappraisal Fund		7,600.00		7,619.00		See Funds Page 19
<b>TOTAL LOANS AND TRANSFERS</b>	<b>0.00</b>	<b>209,882.00</b>	<b>0.00</b>	<b>124,998.78</b>	<b>0.00</b>	

<b>Fines, Fees &amp; Licenses:</b>						
Law Enforcement Annual Refund		266.50				<b>Register your dog by April 1st</b>
Civil Fines from Sheriff Patrol		10,166.82		5,181.35		
Copy Machine Fees		14.08		13.45		
Dog Licenses / Fines	2,000.00	3,121.00	2,000.00	3,099.00	2,000.00	
License - Liquor / Junkyard	45.00	45.00	45.00	45.00	45.00	
<b>TOTAL FINES, FEES, &amp; LICENSES</b>	<b>2,045.00</b>	<b>13,613.40</b>	<b>2,045.00</b>	<b>8,338.80</b>	<b>2,045.00</b>	

<b>Taxes:</b>						
Tax Sale reimbursement		369.84		9,750.47		
OV/LCS Reimbursements				26,357.43		
Current Taxes - Town		214,308.08		179,077.25		Taxes (diff due to E&O and PVR appeal)
Current Taxes - Education		1,655,643.87		1,873,612.35		
Payment for prior year current taxes		62,488.74		134.03		
Prepayments toward next year taxes/overpays		0.03		5,735.57		
Current Use		4,120.00		4,528.00		
Delinquent Taxes, Interest, Penalties		142,955.27		98,074.78		Penalty pays DTC Salary
Education Tax True-Up/Municipal Adj		5,437.76		7,531.53		
Railroad Tax	78.00	104.12	78.00	136.18	100.00	
Fed Bureau Land Mgt - PILOT	4,000.00	7,174.00	4,000.00	7,311.00	6,000.00	
<b>TOTAL TAXES</b>	<b>4,078.00</b>	<b>2,092,601.71</b>	<b>4,078.00</b>	<b>2,212,248.59</b>	<b>6,100.00</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS RECEIPTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
<b>Zoning:</b>						
Zoning Certificate of Compliance Fees		300.00		310.00		Fees go toward Zoning expense
Zoning Appeal Fee				100.00		
Zoning Permit Fees		3,300.00		3,750.00		
<b>TOTAL ZONING</b>	<b>0.00</b>	<b>3,600.00</b>	<b>0.00</b>	<b>4,160.00</b>	<b>0.00</b>	
<b>Other Income:</b>						
Reimbursement : Fires						
Reimbursement: Insurance		1,829.00		1,178.00		
Reimbursement: Postage		14.88		11.04		
250th Celebration Donations		2,993.59		83.00		
Interest on Checking		85.77		795.13		
Rental of Town Hall		245.00		175.00		
Rental of Meeting House		70.00				
Historical Society - For Meeting House Steps						
Other				60.00		
<b>TOTAL OTHER</b>	<b>0.00</b>	<b>5,238.24</b>	<b>0.00</b>	<b>2,302.17</b>	<b>0.00</b>	
<b>TOTAL INCOME</b>	<b>6,123.00</b>	<b>2,115,053.35</b>	<b>6,123.00</b>	<b>2,227,049.56</b>	<b>8,145.00</b>	
<b>TOTAL TOWN RECEIPTS</b>	<b>24,029.97</b>	<b>2,342,842.32</b>	<b>56,654.37</b>	<b>2,402,579.71</b>	<b>39,615.22</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
<b>Loans:</b>						
Loan Payments		130,000.00		15,000.00		
<b>Transfers:</b>						
Transfer to Records Restoration		4,059.18		4,209.71		See Funds Page 19
Transfer to Clerk Education/Software		11,325.00		590.00		See Funds Page 19
Transfer to Equipment Restricted Fund						
Transfer to Lister Education Fund		391.00		391.02		See Funds Page 19
Transfer to Professional Audit Fund						
Transfer to Reappraisal Fund	10,000.00	17,600.00	10,000.00	17,619.00	10,000.00	See Funds Page 19
<b>Allocated Funds:</b>						
Transfer to Tax Account				21,007.00		Final State Tax Payment
<b>Payments covered by Restricted Fund Transfers:</b>						
<i>Cemetery - Cleaning **</i>		<i>2,020.00</i>		<i>450.00</i>		<i>** Paid from restricted fund see pg 19</i>
<i>Meeting House - Partial Step Expense **</i>						
<i>Town Hall - Furnace repair **</i>						
<i>Reappraisal - payments to firm **</i>		<i>30,000.00</i>		<i>18,000.00</i>		<i>** Paid from restricted fund see pg 19</i>
<i>Reappraisal - town expense **</i>		<i>1,494.00</i>		<i>3,317.62</i>		<i>** Paid from restricted fund see pg 19</i>
<b>LOANS AND TRANSFERS TOTAL</b>	<b>10,000.00</b>	<b>196,889.18</b>	<b>10,000.00</b>	<b>80,584.35</b>	<b>10,000.00</b>	
<b>Auditing:</b>	<b>3,000.00</b>		<b>3,000.00</b>		<b>2,000.00</b>	
Carol Morrison						
Deb Miner		669.00		342.00		
Donna Pidgeon		921.00		0.00		
Dot D'Avignon		315.00		213.00		
Professional Audit		4,600.00				
<b>AUDITING TOTAL</b>	<b>3,000.00</b>	<b>6,505.00</b>	<b>3,000.00</b>	<b>555.00</b>	<b>2,000.00</b>	
<b>Selectboard:</b>	<b>2,825.00</b>		<b>2,825.00</b>		<b>4,000.00</b>	Rate set by Auditors
Diane Benware, Chair		625.00		625.00		
Robert Oliver		550.00		550.00		
Ron Fiske		550.00		550.00		
Ken Young		550.00		550.00		
Tom Barker		550.00		550.00		
Selectboard Secretary	1,500.00	1,325.00	1,500.00	1,740.00	2,000.00	
<b>SELECTBOARD TOTAL</b>	<b>4,325.00</b>	<b>4,150.00</b>	<b>4,325.00</b>	<b>4,565.00</b>	<b>6,000.00</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
<b>Listing:</b>	13,000.00		13,000.00		8,000.00	
Cecile Todd (appointed)		1,908.00		1,882.50		
Jim Russo		1,791.00		1,248.00		
Jeff Lee		555.00		654.00		
Tim Johnson (resigned)		237.00				
Consulting		600.00		1,125.00	4,500.00	Contract with NEMRC for Assessment Services
Mileage		309.06		120.36		
Reappraisal				14.00		
Tax Map Update	1,500.00	1,425.00	1,500.00		2,000.00	
<b>LISTING TOTAL</b>	<b>14,500.00</b>	<b>6,825.06</b>	<b>14,500.00</b>	<b>5,043.86</b>	<b>14,500.00</b>	
<b>Recycling:</b>						
Labor	4,100.00	4,100.00	4,100.00	2,200.00		
Solid Waste	8,500.00	5,529.30	8,500.00	5,405.50	7,320.00	
<b>RECYCLING TOTAL</b>	<b>12,600.00</b>	<b>9,629.30</b>	<b>12,600.00</b>	<b>7,605.50</b>	<b>7,320.00</b>	
<b>Buildings Expenses:</b>	3,000.00	925.65	3,000.00			
Meeting House		2,377.31		1,647.07	500.00	
<i>Meeting House - Partial Step Purchase</i>						
Town Office		536.58		1,549.72	500.00	
Town Hall		233.67		77.25	10,000.00	See page 16 for info on this line
<b>Fuel:</b>						
Meeting House	3,500.00	3,593.84	3,500.00	2,838.20	3,500.00	
Town Hall	2,500.00	1,527.80	2,500.00	2,433.64	2,500.00	
<b>Grounds Care:</b>						
Cemetery	4,700.00	4,865.00	4,700.00	4,725.00	5,400.00	2012 Includes \$25 for Cemetery Fees
Office & Town Green & Fern Lake Access	2,620.00	2,533.98	2,620.00	2,858.94	3,200.00	
<b>TOTAL BLDGS &amp; GRNDS EXPENSES</b>	<b>16,320.00</b>	<b>16,593.83</b>	<b>16,320.00</b>	<b>16,129.82</b>	<b>25,600.00</b>	
<i>Note: Clerk fees for recording, vault usage, and licenses are set by State Statute. Depending upon the types of transactions during the year, total fees collected can vary greatly year to year. These fees are paid by individuals or firms based on the statute fee schedule posted at the Town Office. Fees collected in 2012 were \$12,290.75.</i>						
<b>Town Clerk / Treasurer / Assistant:</b>						
Town Clerk, Julie Delphia	7,500.00	7,499.98	7,500.00	7,499.96	7,750.00	
Treasurer, Julie Delphia	8,000.00	7,923.22	8,000.00	8,000.00	8,250.00	
Clerk / Treasurer Training	1,500.00	175.00	1,000.00	410.00	1,000.00	Remainder transferred to Restricted (Pg 19)
Assistant	3,000.00	1,308.17	3,500.00	3,261.00	3,500.00	
Clerk Expense		15.00				
<b>CLERK / TREAS / ASSIST TOTAL</b>	<b>20,000.00</b>	<b>16,921.37</b>	<b>20,000.00</b>	<b>19,170.96</b>	<b>20,500.00</b>	

## TOWN OF LEICESTER

## SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
<b>Office Expenses:</b>						
Cleaning Services	600.00	600.00	600.00	600.00	600.00	
Cleaning Supplies	150.00	146.97	150.00	132.37	150.00	
Computer Tech Support/ License	3,000.00	2,958.32	3,000.00	3,000.84	3,000.00	
Copier	1,500.00	1,269.65	1,500.00	1,260.64	1,680.00	New contract required in 2013.
Office Supplies	3,000.00	2,943.74	3,000.00	2,983.28	3,000.00	
Postage	2,100.00	2,144.76	2,500.00	2,352.84	2,500.00	
Printing	3,000.00	2,502.95	3,000.00	2,326.00	3,000.00	
Records Restoration & Maintenance	5,000.00	940.82	5,000.00	790.29	5,000.00	See page 19 & Clerk's report (page 24)
Town Web Page	500.00	500.00	500.00	570.00	600.00	
<b>Software/Server Upgrades 2011:</b>						
NEMRC Accounting Software Purchase	10,000.00					
NEMRC Disaster Recovery Contract	1,000.00	1,000.00	1,000.00	1,030.00	1,030.00	Annual Contract
Server Monthly Maintenance			1,600.00	1,540.00	1,540.00	Annual Maintenance Contract
Server Upgrade/Installation	7,000.00	6,920.22				
<b>TOTAL OFFICE EXPENSES</b>	<b>36,850.00</b>	<b>21,927.43</b>	<b>21,850.00</b>	<b>16,586.26</b>	<b>22,100.00</b>	
<b>Insurance:</b>						
Property & Casualty	9,960.00	10,369.00	13,045.00	13,044.00	13,246.00	Figures are actuals for 2013
Workman's Comp	3,889.00	3,888.00	4,250.00	4,252.00	4,050.00	Figures are actuals for 2013
<b>INSURANCE TOTAL</b>	<b>13,849.00</b>	<b>14,257.00</b>	<b>17,295.00</b>	<b>17,296.00</b>	<b>17,296.00</b>	
<b>Zoning:</b>						
	1,500.00		1,500.00		1,500.00	
Zoning Administrator - Kate Briggs		3,877.50		3,303.75		
Recording Fees		420.00		500.00		
Reimbursements						
Printing	1,000.00	398.24	1,000.00	922.30	2,000.00	Updating Zoning Regulations
Secretary	1,000.00	1,181.28	1,200.00	1,490.68	1,800.00	
<b>ZONING TOTAL</b>	<b>3,500.00</b>	<b>5,877.02</b>	<b>3,700.00</b>	<b>6,216.73</b>	<b>5,300.00</b>	
<b>Utilities:</b>						
Electricity	5,000.00	4,850.49	5,000.00	4,972.97	5,200.00	
Telephone	1,800.00	1,455.35	1,800.00	1,491.32	1,800.00	
Water - Rent	5.00	5.00	5.00	5.00	5.00	
<b>UTILITIES TOTAL</b>	<b>6,805.00</b>	<b>6,310.84</b>	<b>6,805.00</b>	<b>6,469.29</b>	<b>7,005.00</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
<b>Public Safety:</b>						
Addison County Humane Society Contract	500.00	500.00	500.00	500.00	500.00	Annual Contract
Law Enforcement Expenses	2,000.00	14,583.70	2,000.00	5,505.10	2,000.00	See Revenue on page 6
Animal Control	500.00	549.99	600.00	1,022.26	600.00	
Dog Census			300.00		300.00	
<i>Dog Licenses - Tags</i>		<i>108.92</i>		<i>109.76</i>		<i>Covered by Dog License Income</i>
<i>Dog Licenses - State Fees</i>		<i>1,064.00</i>		<i>1,060.00</i>		<i>Covered by Dog License Income</i>
<i>Dog Licenses - Clerk Fees</i>		<i>532.00</i>		<i>532.00</i>		<i>Covered by Dog License Income</i>
Fire Protection Contract - BFD	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	Annual Contract pricing 2013
Fire Warden - Richard Nicklaw	100.00	100.00	100.00	100.00	100.00	
Health Officers - Shackett/Russo	100.00	120.00	350.00	126.65	350.00	
<b>TOTAL PUBLIC SAFETY</b>	<b>23,200.00</b>	<b>37,558.61</b>	<b>23,850.00</b>	<b>28,955.77</b>	<b>23,850.00</b>	

<b>Other Expenses:</b>						
250th Anniversary Celebration	1,000.00	3,391.07				
Trash Removal - Bullock Rd	100.00		100.00	25.00	100.00	
<i>Delinquent Tax Collector - Beth Ripley</i>		<i>9,719.32</i>		<i>6,849.41</i>		<i>Covered by Delinquent penalty</i>
Elections / Payroll & Supplies	750.00	415.66	1,500.00	1,381.69	500.00	
<b>Grants:</b>						
Milfoil Grant to LDFLA		29,080.00		55,330.00		See Grant Information Page 16
Planning Grant		6,210.00		354.23		See Grant Information Page 16
Writing & Research Grant	500.00		500.00		500.00	
Interest / Bank Fees	600.00	734.16	800.00	132.12	500.00	
Legal Fees	2,000.00	318.34	2,000.00	4,465.35	5,000.00	
Miscellaneous	200.00	100.25	200.00	600.00	200.00	
Town Moderator	150.00	150.00	150.00	187.50	150.00	
<b>Payroll Liability:</b>						
Payroll Tax Liability - FICA / Medicare	10,000.00	8,094.44	10,000.00	7,172.34	10,000.00	
Payroll Tax Liability - In lieu of Contributions						
Abatements				4,034.23		
Tax Refund		1,640.64		5,936.57		
Tax Sale		354.60		32,737.29		
Workshops / Training - Town Officers	1,000.00	1,255.00	1,000.00	645.00	1,000.00	
<b>TOTAL OTHER EXPENSES</b>	<b>16,300.00</b>	<b>61,463.48</b>	<b>16,250.00</b>	<b>119,850.73</b>	<b>17,950.00</b>	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
<b>Assessments:</b>						
Addison County Humane Society	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	Animal Holding Facility
Addison County Regional Planning	1,083.24	1,083.24	1,083.24	1,188.00	1,221.00	On per capita basis
Addison County Tax	13,000.00	9,110.41	13,000.00	8,383.14	13,000.00	County tax
American Red Cross	250.00	250.00	250.00	250.00	250.00	Responds in disasters, provides essentials
Brandon Area Rescue Squad	5,125.00	5,125.00	5,125.00	5,125.00	5,125.00	Changed to a per capita basis
Brandon Library	1,200.00	1,200.00	1,200.00	1,200.00	2,000.00	See report on page 38
George D. Aiken Research	100.00	0.00	0.00	0.00	0.00	No longer in operation
Green - Up Vermont	100.00	100.00	100.00	100.00	100.00	See report on page 30
Insect Control District	12,436.00	12,436.00	12,436.00	12,436.00	14,177.00	See report on page 34
Lake Dunmore / Fern Lake Assoc	7,225.00	7,225.00	16,125.00	16,125.00	16,125.00	See report on page 29
Leicester Little League	700.00	0.00	0.00	400.00	0.00	No 2013 request.
Vermont League of Cities & Towns	1,684.00	1,684.00	1,790.00	1,790.00	1,879.00	Municipal Assistance Center
<b>TOTAL ASSESSMENTS</b>	<b>43,903.24</b>	<b>39,213.65</b>	<b>52,109.24</b>	<b>47,997.14</b>	<b>54,877.00</b>	
<b>Appropriations</b>						
HOPE formerly ACCAG	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	Reduce effects of poverty in Addison County
Addison Country Court Diversion	300.00	300.00	300.00	300.00	300.00	Restorative justice response to low level crime.
Addison County Home Health Care	1,138.00	1,138.00	1,138.00	1,138.00	1,138.00	Providecommunity health care to residents.
Addison County Parent / Child Center	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	Provides support and education to families.
Addison County Readers	250.00	250.00	250.00	250.00	250.00	Supports early literacy w/ Parton's Imagination Library.
Addison County RSVP	285.00	285.00	285.00	285.00	285.00	Classes and individual learning opportunities.
Addison County Transit Resources	1,305.00	1,305.00	1,305.00	1,305.00	0.00	<b>Increase request. See Warning (pg 4)</b>
Champlain Valley Agency on Aging	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	Meals on Wheels, Senior Help-Line
Counseling Service of Addison County	1,050.00	1,050.00	1,050.00	1,050.00	1,050.00	Broad array of vitally needed mental health
Elderly Services Inc.	500.00	500.00	500.00	500.00	500.00	Programs to help elders live safe and
Salisbury Feral Cat Assistance Program	300.00	300.00	300.00	300.00	0.00	No 2013 request.
Hospice Volunteer Services	250.00	250.00	250.00	250.00	250.00	Free services to anyone with terminal illness
John W. Graham Emergency Shelter	725.00	725.00	725.00	725.00	725.00	Service to Addison County's homeless.
Maple Leaf Farm	625.00	625.00	625.00	625.00	625.00	Detoxification services
Neighbor Works of Western VT	200.00	200.00	200.00	200.00	200.00	Provides counseling for home buying \$ repair
Open Door Clinic	300.00	300.00	300.00	300.00	300.00	Access to health care services to
Otter Creek Natural Resources	113.08	113.08	113.08	113.08	113.08	Technological assistance to land owners
Rutland County Parent / Child Center	300.00	300.00	300.00	300.00	300.00	Provides support and education to families.
Vermont Adult Learning	450.00	450.00	450.00	450.00	450.00	Provides a variety of classes
Vermont CARES - Aids Research	350.00	350.00	350.00	350.00	350.00	Testing and prevention
VT Center for Independent Living	145.00	145.00	145.00	145.00	145.00	Improve quality of life for people with
Women in Crisis - Women Safe	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	Works to eliminate violence against women& children.
<b>TOTAL APPROPRIATIONS</b>	<b>13,186.08</b>	<b>13,186.08</b>	<b>13,186.08</b>	<b>13,186.08</b>	<b>11,581.08</b>	
<b>TOTAL GENERAL EXPENSES</b>	<b>228,338.32</b>	<b>260,418.67</b>	<b>225,790.32</b>	<b>309,628.14</b>	<b>235,879.08</b>	
<b>LEICESTER TOWN SCHOOL DISTRICT</b>		<b>735,225.55</b>		<b>907,053.00</b>		
<b>OTTER VALLEY UNION HIGH SCHOOL</b>		<b>1,057,570.22</b>		<b>1,052,837.00</b>		
<b>STATE EDUCATION TAX</b>		<b>42,207.33</b>		<b>21,007.00</b>		
<b>TOTAL TOWN DISBURSEMENTS</b>	<b>238,338.32</b>	<b>2,292,310.95</b>	<b>235,790.32</b>	<b>2,371,109.49</b>	<b>245,879.08</b>	

TOWN OF LEICESTER

SELECTBOARD HIGHWAY RECEIPTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
Balance in Highway Fund	2,070.27	2,070.27	23,528.81	23,528.81	27,176.27	
<b>Transfers and Loans</b>						
Transfer From Culvert Fund						
Transfer From Building Repair Fund						
Transfer From Equipment Fund		5,868.85				
Transfer from Highway Fund		20,215.20		13,500.00		See Funds Page 19
<b>TOTAL TRANSFERS AND LOANS</b>	<b>0.00</b>	<b>26,084.05</b>	<b>0.00</b>	<b>13,500.00</b>	<b>0.00</b>	
Agency of Transportation Highway Aid	55,000.00	79,810.23	40,000.00	49,155.06	55,000.00	
Current Taxes to Highway Fund		179,782.00		221,110.56		Taxes (diff due to E&O and PVR appeal)
FEMA				5,737.08		
Road Permits	250.00	265.00	250.00	235.00	230.00	
Paving Grant - LWR, Swingleton Hill				99,146.40		
Culvert Grant - Old Jerusalem Road		56,054.66				
Reimbursement - Misc		200.00				
<b>TOTAL INCOME</b>	<b>55,250.00</b>	<b>316,111.89</b>	<b>40,250.00</b>	<b>375,384.10</b>	<b>55,230.00</b>	
<b>TOTAL AVAILABLE FUNDS</b>	<b>57,320.27</b>	<b>344,266.21</b>	<b>63,778.81</b>	<b>412,412.91</b>	<b>82,406.27</b>	

TOWN OF LEICESTER

SELECTBOARD HIGHWAY DISBURSEMENTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
<b>Loans and Transfers:</b>						
Transfer to Highway Fund		20,215.20		13,500.00		See Funds Page 19
Transfer to Paving Fund				30,871.26		See Funds Page 19
Transfer to Equipment Fund			20,000.00	20,000.00	20,000.00	See Funds Page 19
<b>TOTAL TRANSFERS</b>	<b>0.00</b>	<b>20,215.20</b>	<b>20,000.00</b>	<b>64,371.26</b>	<b>20,000.00</b>	
<b>Major / Grant Projects:</b>						
Paving Grant - Paid by Grant				99,146.40		See Grant Info Page 16
Paving Grant - Town Portion				***		***See Paving line under General
Culvert Grant - Paid by Grant		56,054.66				
Culvert Grant - Town Portion	1,851.80	3,080.10				
<b>TOTAL MAJOR / GRANT PROJECTS</b>	<b>1,851.80</b>	<b>59,134.76</b>	<b>0.00</b>	<b>99,146.40</b>	<b>0.00</b>	

TOWN OF LEICESTER

SELECTBOARD HIGHWAY DISBURSEMENTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
<b>Equipment Repairs:</b>	10,000.00		10,000.00		10,000.00	
Grader				64.95		
Grader Blades						
Loader		1,349.26		225.50		
Plow & Wing - Shoes/Blades/Parts		4,286.30		1,030.09		
Sander		1,498.76		197.38		
Truck		735.75		558.02		
Other Parts & Labor		56.35				
<b>TOTAL EQUIPMENT REPAIRS</b>	<b>10,000.00</b>	<b>7,926.42</b>	<b>10,000.00</b>	<b>2,075.94</b>	<b>10,000.00</b>	
<b>Highway Purchases:</b>						
Tailgate Sander		3,000.00				
Chloride Truck		2,868.55				
Guardrails				4,548.25		
<b>TOTAL HIGHWAY PURCHASES</b>	<b>0.00</b>	<b>5,868.55</b>	<b>0.00</b>	<b>4,548.25</b>	<b>0.00</b>	
<b>Equipment Rental:</b>	65,000.00		75,000.00		75,000.00	
Taylor Rental				90.40		
Arlan Pidgeon		74,757.00		81,652.00		
<b>TOTAL EQUIPMENT RENTAL</b>	<b>65,000.00</b>	<b>74,757.00</b>	<b>75,000.00</b>	<b>81,742.40</b>	<b>75,000.00</b>	
<b>Materials:</b>						
Chloride	4,000.00	5,046.00	4,000.00	5,429.00	4,000.00	
Salt	25,000.00	21,386.50	25,000.00	19,891.74	25,000.00	
Sand, Stone & Gravel	15,000.00	19,538.16	15,000.00	22,347.06	15,000.00	
Winter Sand	10,000.00	13,137.61	13,000.00	8,517.00	13,000.00	
<b>TOTAL MATERIALS</b>	<b>54,000.00</b>	<b>59,108.27</b>	<b>57,000.00</b>	<b>56,184.80</b>	<b>57,000.00</b>	
<b>Storm Damage / FEMA Disaster:</b>						
<b>TOTAL FEMA DISASTER</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## TOWN OF LEICESTER

## SELECTBOARD HIGHWAY DISBURSEMENTS

ACCOUNT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET	COMMENTS
<b>General Highway Expenses:</b>						
Bridge Drain Cleaning	250.00	0.00	250.00	450.00	250.00	
Culverts	1,500.00	945.56	1,500.00		1,500.00	
Fuels, Oil, Antifreeze - Loader / Grader	3,000.00	1,597.13	3,000.00	1,595.78	2,000.00	
Green-up Removal	500.00	475.00	500.00	500.00	525.00	
Miscellaneous	2,000.00	662.38	1,000.00	666.98	1,000.00	Purchase of Concrete blocks
Paving & Cold Patch	5,000.00	475.30	2,000.00			
Resurfacing	40,000.00	39,955.83	60,000.00	29,128.74	30,000.00	2012 budget \$20K approved at Town meeting.
Roadside Mowing	7,300.00	7,200.00	7,300.00	7,100.00	7,810.00	
Roadside Mowing - Brush removal		1,404.00	2,500.00		2,500.00	
Salt Shed Repair	250.00	169.00	0.00		0.00	
Signs	2,000.00	871.44	1,000.00	61.86	1,000.00	
Town Shed Furnace Oil	3,000.00	3,120.26	3,000.00	2,620.60	3,000.00	
Town Shed Furnace Repair	250.00	140.42	250.00	64.62	250.00	
Town Shed Repair / Electricity	1,200.00	793.38	1,200.00	678.51	1,000.00	
<b>TOTAL GENERAL EXPENSES</b>	<b>66,250.00</b>	<b>57,809.70</b>	<b>83,500.00</b>	<b>42,867.09</b>	<b>50,835.00</b>	
<b>Payroll:</b>	<b>40,000.00</b>		<b>40,000.00</b>		<b>42,000.00</b>	
Arlan Pidgeon		16,047.00		15,048.00		
Gregory Bianchi		1,515.00		570.00		
Kevin Clark				0.00		
Steven Morrison		2,010.00		2,985.00		
Kevin Morrison		240.00		0.00		
Robert Charbonneau		270.00		0.00		
Scott Pidgeon		15,835.50		15,697.50		
<b>TOTAL PAYROLL</b>	<b>40,000.00</b>	<b>35,917.50</b>	<b>40,000.00</b>	<b>34,300.50</b>	<b>42,000.00</b>	
<b>TOTAL HIGHWAY EXPENSE</b>	<b>237,101.80</b>	<b>300,522.20</b>	<b>265,500.00</b>	<b>320,865.38</b>	<b>234,835.00</b>	
<b>TOTAL HIGHWAY DISBURSEMENTS</b>	<b>237,101.80</b>	<b>320,737.40</b>	<b>285,500.00</b>	<b>385,236.64</b>	<b>254,835.00</b>	

## GRANT SPENDING

In 2012, the town received a Milfoil grant in the amount of \$55,330.00 from the Department of Environmental Conservation. The money was directed to the Lake Dunmore Fern Lake Association.

In 2012, the town received reimbursement for work done to fix Old Jerusalem Road after Hurricane Irene. FEMA reimbursed \$5,435.13, and the State reimbursed \$301.95.

In 2012, the town received the remaining \$1,863.00 of the \$6,210 Planning Grant for the Town Plan re-write. The Town Plan was adopted by the Town in September 2012 and was submitted to ACRPC for confirmation.

In 2012, the town received an Agency of Transportation Paving grant in the amount of \$99,146.40. Portions of Swinington Hill Road and Leicester Whiting Road were paved using this fund. See the Highway budget for information on town fund expenses associated with this paving.

## TOWN HALL REPAIR NEEDS

The Town Hall, also known as “The White Building” or “The Senior Center”, was found to have significant water damage to the front entrance. Expected building repairs include: Removing and replacing floor joists, removing and replacing sill, building access to subfloor, reframing front door, new front door, new insulation, removing and replacing siding on south end of building, and painting new siding.

The extent of the damage cannot completely be determined until some of the flooring and door frame have been removed. The expense line item listed on page 9 of the budget is a best guess based on current information.



## STATEMENT OF TAXES RAISED

Tax Rate:	Homestead	Non-residential
Town	0.1031	0.1031
Town Highway	0.1273	0.1273
Veteran Exemption	0.0013	0.0013
Education	<u>1.3156</u>	<u>1.3418</u>
<b>Total Tax Rate</b>	<b>1.5473</b>	<b>1.5735</b>

**Grand List** 1,736,925.56

**Taxes billed:**

Town	1,736,925.56	x	0.1031	179,077.25
Highway	1,736,925.56	x	0.1273	221,110.56
Veteran's Exemp.	1,736,925.56	x	0.0013	2,258.06

402,445.87

Education Taxes:

Homestead	800,005.56	x	1.3156	1,052,487.33
Non-residential	940,482.00	x	1.3418	1,261,938.79

2,314,426.12

Total Taxes Billed

2,716,871.99

Less State Rebates

345,993.69

**Balance to be collected**

**2,370,878.30**

**Taxes Accounted for as Follows:**

2012 Current Taxes	2,269,866.41
2012 Payments from previous year	0.03
2012 Abatement per PVR	3,933.75
2012 Delinquent Collected	39,812.93
2012 Delinquents Outstanding	57,472.08
Tax Refunds Paid	<u>(206.90)</u>

**2,370,878.30**

**Total**

-

NOTE: Tax amounts vary from 2012 budget requirements due to a Grand List error that was not identified until after tax rates were assessed.

## COMPARATIVE FINANCIAL STATEMENT

	1/1/2012	12/31/2012	1/1/2012	12/31/2012
<b>ASSETS:</b>				
Checking	50,531.37	31,470.22	23,528.81	27,176.27
Total Delinquent Taxes	85,603.40	98,827.12		
Restricted Funds	109,054.44	87,573.16	221,663.09	276,779.52
Equipment			50,779.00	50,779.00
Buildings & Improvements	43,371.00	43,371.00	30,300.00	30,300.00
Land & Improvements	605.00	605.00		
Highway / Culverts / Bridges			3,545,142.00	3,677,965.00
TOTAL ASSETS	289,165.21	261,846.50	3,871,412.90	4,062,999.79
 <b>ACCUMULATED DEPRECIATIONS</b>				
Equipment			44,837.00	46,673.00
Buildings	16,571.00	17,607.00	29,915.00	30,300.00
Highways / Culverts / Bridges			948,406.00	1,143,039.00
	16,571.00	17,607.00	1,023,158.00	1,220,012.00
Assets less Depreciation	272,594.21	244,239.50	2,848,254.90	2,842,987.79
 <b>LIABILITIES:</b>				
Loans, short term	0.00	0.00	0.00	0.00
Loans, long term	0.00	0.00	0.00	0.00
TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<b>TOTALS</b>	272,594.21	244,239.50	2,848,254.90	2,842,987.79

---

## AUDITORS' REPORT

We, the elected Auditors for the Town of Leicester, in accordance with VSA 24 § 1681, have examined the accounts and records of the Town for the period of January 1, 2012 through December 31, 2012. To the best of our knowledge and belief, these records present a fair and accurate accounting of Leicester's financial activities.

As is always the case, the Auditors wish to express our appreciation to Julie Delphia for her assistance in making this examination possible and for the energy she puts into compiling nearly all the information that you see in this Town Report. The detailed and accurate manner in which the Town's financial records are kept makes our job much easier.

Dot D'Avignon  
 Deb Miner, Chair  
 Donna Pidgeon

---

## RESTRICTED FUNDS

	Balance 1/1/2012	Deposits 2012	Interest 2012	Withdrawn 2012	Balance 12/31/2012
<b>TOWN</b>					
<b>Savings:</b>					
Building Repair Fund	3,950.09	0.00	27.34	0.00	3,977.43
Cemetery Fund (1)	7,097.68	75.00	38.67	450.00	6,761.35
Clerk Training & Software (2)	11,326.21	590.00	55.01	0.00	11,971.22
Glebe Land Fund	5,935.14	0.00	33.52	0.00	5,968.66
Honor Roll Fund	106.06	0.00	0.73	0.00	106.79
Lister Education Fund (3)	1,553.94	391.02	10.73	0.00	1,955.69
Professional Audit Fund	2,695.83	0.00	18.58	0.00	2,714.41
Reappraisal Account (4)	43,338.23	17,619.00	169.73	21,317.62	39,809.34
Record Rest/Maint Fund (2)	9,511.94	4,209.71	65.82	0.00	13,787.47
Solid Waste Fund	517.23	0.00	3.57	0.00	520.80
<b>Tax Sale Escrow Accounts</b>					
202136.1 (5)	21,859.12	0.00	1.79	21,860.91	0.00
212207 (5)	1,162.97	0.00	4.26	1,167.23	0.00
<b>Town Total</b>	109,054.44	22,884.73	429.75	44,795.76	87,573.16

### HIGHWAY

#### Savings:

Culverts	7,440.79	0.00	42.02	0.00	7,482.81
Ditching Fund	13,211.74	0.00	93.12	0.00	13,304.86
Equipment Fund (6)	57,114.64	22,750.00	411.62	0.00	80,276.26
Land/building Acquisition for Garage Fund	54,588.21	0.00	376.43	0.00	54,964.64
Road/Highway Fund (7)	89,307.71	13,500.20	571.78	13,500.00	89,879.69
- Paving Reserve (8)	0.00	30,871.26	0.00	0.00	30,871.26
<b>Highway Total</b>	221,663.09	67,121.46	1,494.97	13,500.00	276,779.52

#### Explanation of changes to Restricted Funds:

- 1 \$75 donation, \$450 for spring clean up.
- 2 Transfer remaining budget line.
- 3 Deposit \$391.02 from State
- 4 Deposit \$7,619 from State, \$10,000 from G/F. Transfer \$18,000 to cover reappraisal company. Transfer \$3317.62 to cover Lister reappraisal work.
- 5 Close tax sale
- 6 \$2,750 deposit for sale of grader, \$20,000 from G/F budget line
- 7 Transfer to cover early year spending. Reimburse after tax collection. \$0.20 deposit from 2011.
- 8 Budget for paving after grant expenses

## COLLECTION OF DELINQUENT TAXES

<u>Year</u>	<u>Interest</u>	<u>Collected</u>	<u>Fee</u>	<u>Total</u>
2005	11.18	145.11	-	156.29
2006	224.02	237.42	15.00	476.44
2007	13.68	152.14	22.62	188.44
2008	1,109.86	2,546.83	199.98	3,856.67
2009	677.72	1,878.25	121.76	2,677.73
2010	2,088.47	12,949.71	1,065.53	16,103.71
2011	2,298.54	26,338.90	2,052.34	30,689.78
2012	740.61	39,812.93	3,372.18	43,925.72
<b>TOTAL</b>	<b>7,164.08</b>	<b>84,061.29</b>	<b>6,849.41</b>	<b>98,074.78</b>

---

## DELINQUENT TAX COLLECTOR'S REPORT

As we all know the economy is still recovering, and many taxpayers continue to struggle to pay their taxes. I have been working with taxpayers and mortgage companies to get property taxes current, but it has been extremely difficult.

Unfortunately, the delinquent tax total does not reflect the many taxpayers that have made an honest effort to pay their tax bills during the year, or the ones that are in the process of doing so. If you are currently delinquent, I encourage you to call me to work out a satisfactory payment plan.

Respectfully submitted,

*Beth Swinington Ripley*

Delinquent Tax Collector

---

## DELINQUENT TAX COLLECTOR'S POLICY

Town of Leicester

1. All payments made on or before October 15 will be timely. After October 15, they will be considered delinquent and subject to interest and fees.
2. It is requested that all back taxes be paid before current taxes are paid.
3. **Partial payments will be taken at the tax collector's discretion, and the payment must be large enough to pay off the delinquent tax before the next current tax is due. Payments will be applied to interest and fee first and the remainder on the tax.**
4. Bills will be sent out on a monthly basis.
5. No post-dated checks will be accepted.
6. All bad checks will be prosecuted, if not made good in ten (10) days.
7. **Accounts 6 months delinquent can be sold at a tax sale at the discretion of the delinquent tax collector.**
8. All payments must be paid to the delinquent tax collector or the treasurer.
9. All taxpayers must notify the town of a change of address, in state or out of state, in a timely manner.
10. No mobile home can be sold or moved unless all taxes are paid and a transfer filed at the town office. The owner and mover can be fined.

## DELINQUENT TAX LIST

Bessette, Anthony	2011-2012	Palmer, Helen & Lanphere L.	2010, 2012
Betourney, Kevin & Teena	2011	Perry, Ronald & Melissa	2008-2012
Bridgmon, Gary & Barbara	2012	Philips, Jesse	2009-2012
Brown, Richard	2012	Raishart, Mark	2012
Bushey, Paul	2011-2012	Scott, Barbara A Trust	2011-2012
Butterfield, Kimlee	2011-2012	Smith, Paul	2009-2012
Cameron, Michael/Gittens, Joan	2005-2012	Smith, Richard & Donna	2011-2012
Carroll, Richard & Veronica	2010-2012	Strickholm, RG Revocable Trust	2012
Carroll, Veronica	2010-2012	Taylor, Jess & Tina	2011-2012
Carter, Robert & Witherbee, Michel	2011-2012	Therault, Nathan & Bernadette	2012
Clark, Bertha	2011-2012	Viens, William & Bernadette	2011-2012
Cole, Robert	2010-2012	Williams, Christopher	2011
Corbett, Michael & Sharon	2011-2012	Wykes, Donna	2012
Cram, Dwight & Betty/Tom Stone	2010-2012	Ziel, Dawn	2012
Cram, Leonard & Sandra	2011-2012		
Dayton, Robert	2012		
Disorda, Jesse & Johanna	2012		
Eckein, Ingrid	2011-2012		
French, Ralph, Jr.	2009-2012		
Friend, James & Cathrine	2012		
Fyles, Michelle	2012		
Gerow, Robert	2012		
Hodges, Philip Estate	2012		
Hope, Robert & Lisa	2012		
Johnson, Randall & Johnson L.	2012		
Johnson, Tammy	2012		
Lafave, Scott	2011-2012		
LaPorte, Donald	2011-2012		
Lopez, Juan	2012		
Lutz, Rudy	2012		
Maloy, Peter & Tammy	2012		
Maranville, James	2005-2012		
Martin, Carol	2012		
McCoy, Mahlon & Joyce	2012		
Michaels, Christopher & Virginia	2012		
O'Neil-Gittens, Joan	2008-2012		
Otis, Theodore	2012		

Per Vermont Statute 32 V.S.A. § 3102,  
Confidentiality of tax records, we are no  
longer able to publish individual tax  
amounts owed in the Town Report.

**Total Delinquent Taxes:  
\$98,827.12**

## SELECTBOARD REPORT

Local government is functioning much more effectively than that of the federal level. The Selectboard works closely with other elected and appointed officials to make decisions that guarantee that your tax dollars are being spent wisely. We gather information and we seek grant funds where appropriate to help us maintain the roads, to keep people safe and to plan for the future.

The time and energy of the Selectboard is increasingly taken up with regulatory or mandated concerns. One such example is the Drug and Alcohol Testing Policy for CDL drivers that the Town recently adopted, calling for random testing of the road crew. Federal and insurance mandates require us to follow the same practices larger departments elsewhere must follow. The Selectboard also recently adopted a road policy, modeled after Vermont State Statutes, that states "that objects placed in the Town's Right of Way are put there at the owner's risk and that the Town assumes no responsibility for damage to such objects." This policy relates to mailboxes, fences, trees, flower pots, etc. that residents place close to the edge of the roadway. Please keep this in mind when planning future projects, as the policy further calls for Selectboard permission to place anything within the Towns' Right of Way. See policy following this report.

In early November parents of school children were notified of a change in the bus loading/unloading procedure. The primary concern of the Selectboard to request this change of the School Board was to improve student safety and not because people had difficulty gaining access to the Town Office, as may have been reported.

Dogs running at large and creating a nuisance continue to be a concern. Paul Crosby, Animal Control Officer, is available at 247-0071 to discuss questions you may have related to the Leicester Dog Ordinance. It is the responsibility of you, the owner, to keep your dog on your property, as well as to make sure all immunizations and licenses are up to date. If your dog bites another dog or animal, this becomes a civil matter to be settled in court. If your dog bites a person, be aware that an investigation is conducted by the Selectboard and that the Selectboard has the authority to determine if the dog is to be chained, muzzled or disposed of in a humane manner. Your dog is to be on your property at all times and is to under your voice command. There are serious consequences to you as the dog owner if you allow your dog to wander and become a nuisance.

The town-wide reappraisal is complete. We continue to set aside funds annually for the next reappraisal so that we maintain a Common Level of Appraisal (CLA) within acceptable limits. The Selectboard also tries to maintain a tight rein on expenditures to minimize tax implications for homeowners.

The Planning Commission and the Selectboard worked together to update the Town Plan. Town Clerk Julie Delphia deserves much thanks and credit for producing a document that is an exemplar for other Addison County towns to emulate. The Town Plan was formally approved by the Addison County Regional Planning Commission in December. Such approval makes it possible for the town to apply for Municipal Planning Grants to help fund the cost of preparing/printing the Zoning Regulations, which is the next task facing the Planning Commission. The regulations need to be updated and edited. If you have an interest in helping draft language or to do research, contact Zoning Administrator Kate Briggs.

In July we hosted a joint meeting of the Selectboards of Leicester and Salisbury with Steve Hare, owner of Vermont Sun to discuss the Summer Triathlon Series. Residents had an opportunity to share their concerns with Mr. Hare and a representative of the Vermont State Police, who grants approval for the races. The Leicester Selectboard continues to request that racers have numbers clearly marked on their jerseys and that supervision/monitoring of the race course be increased.

Work will be done on the Leicester-Whiting Road this summer as part of a High Risk Rural Roads Program grant that the town was awarded. Improved signage and highway marking as well as improved guard rails and removal of roadside obstacles may be part of the improvement plan.

The Selectboard offers thanks to elected and appointed officials who, in doing their job, help maintain the town and help make it the place we call home. Thanks too, to Peg and Bob Oliver for years of quietly tending to the flowers and buildings at the Four Corners. Thanks to the Foxcroft Farm/Harvest Program for the seasonal decorations at the Four Corners. We hope that folks will utilize the benches and picnic tables at the Four Corners that were donated this year.

The Selectboard meets the first and third Monday of each month at 6:30 p.m. at the Town Office. We welcome your questions and we hope you become involved in town affairs. We need folks to serve on the Planning Commission and to represent us on the county level, as well as to serve in town government. Please consider how you may help make Leicester an even stronger community.

Diane Benware, Chair  
Tom Barker  
Ron Fiske  
Ken Young  
Brad Lawes

---

## ROADS MAINTENANCE POLICY

The Town of Leicester attempts to keep town roads safe and clear for traffic all year. Winter road maintenance can be a challenge. The practice is to keep roads passable and clear if at all possible. One challenge involves the placement of objects within the Town's Right of Way. In most cases, the road in front of a property is a public highway in which the town owns an easement, a right to use the land for highway purposes. This easement is a public Right of Way (ROW) that is typically 3 rods wide (49.5 feet). The town has a Right of Way that extends 24 feet 9 inches on either side of the center line of the highway. In the Town of Leicester, road Right of Ways can vary in width from 2 to 5 rods, (33 to 82.5 feet). The Selectboard ultimately controls this ROW.

Within this Right of Way the Town may do work without having to ask landowner permission. Work may include, but not be limited to, trimming or removing trees or brush, repairing and expanding road shoulders, grading lawn edges to maintain road width, work on the shoulder of the road.

Legally, a resident must receive permission from the Town if one plans to build or place something in the ROW. Title 19, chapter 11, section 1111 of the Vermont Statutes "prohibits the encroachment of the Town ROW without prior approval from the Selectboard."

The Leicester Selectboard warns that objects in the ROW are placed there at the owner's risk and the Town assumes no responsibility for damage to objects placed in the Town's Right of Way. This may include, but is not limited to trees, fences, flower boxes/pots/beds, mailboxes, etc. Further, the Town will pursue recovery of damage to Town equipment that may occur during road maintenance practices due to the placement of objects in the ROW.

Warned Dec. 3, 2012  
Initial Adoption Dec. 17, 2012  
Formally Adopted with Revisions Jan. 7, 2013

---

## DATES TO REMEMBER

MARCH 4, 2013	Town Meeting, Meeting House, 7:00pm
MARCH 5, 2013	VOTE - Town Office 10am-7pm
MARCH 14, 2013	Rabies Clinic, Town Office, 5-6pm, \$12
APRIL 1, 2013	Dog Licenses due (see Page 25)
May 4, 2013	Green Up Day
October 15, 2013	Taxes Due



## CLERK & TREASURER REPORT

2012 was a very busy year. In addition to the normal day to day work, the town wide reappraisal was implemented, the Town Plan was updated, we had three elections, and we started a dog census. This is an incredible amount of work for a small town to handle in one year. Everything went off without a hitch.

Leicester is very fortunate to have town officials who are smart, caring, responsible, and dedicated. With the barrage of misconduct playing out in the news, I think it's important for folks to know the steps that Leicester has taken to ensure that our tax dollars are monitored and handled appropriately. The Selectboard makes informed decisions about expenditures. They review every bill and determine its validity for payment. The Auditors are one of the town's strongest assets in financial security. They come in monthly to reconcile accounts and verify every monetary transaction. The Selectboard, Auditors, and I take our financial responsibility to the town very seriously and work tirelessly to protect town funds.

The Assistant Clerk/Treasurer position is an extremely part-time position, but has proved invaluable this year. I was able to have the office open on days I was at training, an appointment, or attending a meeting. I was grateful to have help at tax time as many folks held off paying until very close to the due date. Ashlie Delphia, my first assistant is pursuing an Accounting degree at Champlain College. This restricts her availability during the school year. This year I was fortunate to be able to appoint an additional assistant. Nancy Jakiela has a masters in Business Administration and recently retired from the accounting department at Rutland Northeast Supervisory Union. I would like to extend my gratitude to them both for their help in 2012.

If you come to the office you will see a number of large books in the vault. These are Land Records books that contain all the information on land transactions for Leicester. They are permanent records dating back to the 1700's. In order to keep these records in proper form, we have a fund for their maintenance and restoration (see page 19). Every year we budget for it and transfer funds to it. Records restoration is very expensive. To restore one book can cost a couple thousand dollars! We currently have about 100 land records books and the number continues to climb every year. Luckily, we do not have to restore them all at the same time.

2013 should be a calmer year. Remember to check out the 'Dates to Remember' on the previous page.

### I WISH YOU ALL A HAPPY AND HEALTHY 2013.

**Julie Delphia**  
Town Clerk & Treasurer  
(802) 247-5961 x 3  
[leicestervt@comcast.net](mailto:leicestervt@comcast.net)

Check us out at [www.leicestervt.org](http://www.leicestervt.org)!

**Office Hours**  
Monday, Tuesday, & Thursday  
9:00 am - 2:00 pm

## DOG SUMMARY 2012

Female Spayed	\$1,090.00
Male Neutered	\$1,060.00
Female	\$392.00
Male	\$322.00
Fines	\$50.00
Returned Check	\$36.00
Farm Dog Fees	\$5.00
Late Fees	\$144.00
<b>Total Income</b>	<b><u>\$3,099.00</u></b>



ALL dogs must be registered by  
**April 1, 2013**  
Spayed/Neutered \$10  
Unspayed/Unneutered \$14

Clerk Fees	\$532.00
State Fees	\$1,060.00
Animal Control Officer	\$1,022.26
Dog tags / Paper	\$109.76
<b>Total Expense</b>	<b><u>\$2,724.02</u></b>

## NOTICE TO DOG OWNERS

**Please be a responsible dog owner.** Fines and consequences for non-compliant dogs can be severe. Failing to comply with State registration requirements can hold fines of up to \$500.00 per violation or result in the unregistered dogs being destroyed. Failure to comply with the Dog Ordinance can incur significant fines and/or result in the dogs being removed and/or destroyed.

To avoid the potential of fines or consequences, please register your dog(s) by April 1<sup>st</sup> and comply with the dog ordinance. For a copy of the dog ordinance, please contact the Town Office. Dog licenses may be obtained at the Town Office during office hours or by placing an envelope containing a copy of the rabies certificate and a check for the appropriate fee (see box above) in the Town Office Drop Box or mailing the information to: Leicester Town Office, 44 Schoolhouse Road, Leicester, VT 05733

---

## ANIMAL CONTROL OFFICER REPORT

I, Paul Crosby, was appointed to the Animal Control Officer position in June, 2012. My experience includes time spent years ago as Animal Control Officer in Burlington. As part of my training, I attended an Animal Control class in Rutland in June. I also spent time riding with an Animal Control Officer in one of the largest counties in the US, Pahrump, Nevada. I am in the process of procuring more effective equipment to aid in my duties, as well as some personal equipment for my protection. During 2012 I responded to nearly a dozen calls, ranging from dog bites, unrestrained dogs, cruelty and abuse charges, and lost dogs. I went door to door this summer to start a dog census to identify unregistered dogs. I visited more than 100 homes and had the opportunity to speak briefly with many Leicester residents. We found many unlicensed/unregistered dogs. I will be continuing the survey this coming summer. Please be warned that dogs must be registered at the Town Clerk's office by April 1 each year. Summer residents that have dogs registered elsewhere should provide documentation to the fact. All dog owners must ensure that their pets have all required shots. Updated copies of shot records should be brought to the town offices. Rabies tags, as well as identification tags should be on each dog's collar. A phone number where the owner can be reached should also be included. I would like to remind you that dogs must be on your property and under your control at all times. A copy of the town ordinance can be seen at the office of the Town Clerk. For your information, Lost Animals of Vermont has a Facebook site that can help with locating lost pets. I can be reached at (802) 247-0071 or (802) 989-4445 for questions or concerns.

Respectfully submitted,

Paul Crosby  
Animal Control Officer

**ANIMAL CONTROL OFFICER: Paul Crosby (802) 247-0071**

---

## LISTERS' REPORT

The town wide reappraisal was completed in March 2012.

The Common Level of Appraisal (CLA) for tax purposes in 2012 was 103.15. The Coefficient of Dispersion (COD) for 2012 was 5.47.

The Listers had 25 informal hearings with owners on the reappraisal values. There were a total of 20 formal grievances with tow going to the BCA. There was one State Appeal heard over a BCA decision from 2011.

The Town of Leicester contracted with NEMRC to assist the Listers with ongoing assessment for property changes.

The Lister Board:      James A Russo, Sr. - Chair  
                                 Jeff Lee  
                                 Cecile Todd

## FIRE WARDEN'S REPORT

The 2012 season started off wet then dry, so that started the season started with a few mishaps, but we got beyond them. Other than that, it was a fairly quiet year. If anyone wishes to burn in the winter - if there's snow on the ground, you don't need a permit. In the summertime, you do. I can be reached at my home at 247-8357 or my cell at 558-9031

Rickard C. Nicklaw  
Fire Warden

### STATE OF VERMONT Fire Statistics for 2012

# of human caused fires	93
# of lightning caused fires	2
# of acres burned caused by humans	38.03
# of acres burned caused by lightning	1.61
Total # of fires	95
Total # of acres burned	356.936
10 yr total average # of fires	102.8
10 yr total average # of acres burned	210.92

---

## ZONING ADMINISTRATOR'S REPORT

In 2012, 50 requests were logged in the Leicester Zoning Permits index (44 requests in 2011):

- 17 applications for standard zoning permits
- 16 applications to the ZBA, including one appeal of ZA's decision
- 14 certificate of zoning compliance letters
- 1 notification of intention to construct an agricultural building
- 1 boundary adjustment
- 1 renewal of standard zoning permit

Work continued on the new Town Plan through much of the year and the Plan was adopted by the Selectboard on September 17, 2012. I would like to thank everyone who assisted with this process. The Planning Commission has already begun work on revising Leicester's Zoning Bylaws to reflect the goals of the new plan and to correct the errors, clarify definitions, etc. found in the current regs. The PC meets the second Wednesday of every month at 6:00pm at the town office and welcomes the participation of all town residents and property owners.

Almost all land development in Vermont requires town and/or state permits. It is the responsibility of the landowner, **not the contractor**, to apply for them. Please contact me before beginning any project. I am usually in the town office on Mondays from 10 to 1 (247-5961, ext. 2) and by appointment. I can also be reached at 247-5305 and by email ([leicesterzoning@comcast.net](mailto:leicesterzoning@comcast.net)).

Because of the statutory requirement that abutting property owners be warned, applications which require action by the Zoning Board of Adjustment (setback waivers and conditional use review) may take several months before final approval is obtained and the time for all appeals has passed. The ZBA meets the last Tuesday of the month; however, the completed application must be received in the town office at least three weeks prior to that to allow for the statutory warning period.

Kate Briggs, Zoning Administrator

---

## CEMETERY REPORT

The Cemetery Committee works to maintain and improve Leicester's Brookside Cemetery. We meet the 2<sup>nd</sup> Thursday of the month at 6:30pm from April to October. We are always looking for members. Please contact a committee member if you would like to help.

Respectfully submitted:      Thomas Barker      Donna Pidgeon      Audrey Scarborough  
   Donna Swington      Ron Fiske

## HEALTH OFFICER REPORT

There was one complaint made for excessive garbage on property.

There were three investigation performed for reported animal bites from Porter Hospital within the Town.

There was one investigation into a complaint of illegal dumping on Lower Bullock Road. This issue was turned over to the State for further investigation.

James Russo, Sr.  
Town Health Officer

---

## VITAL STATISTICS

### Births

**Adaleigh Rose Hull**  
Jeffrey Hull & Stephanie Hull

**Ronan Merlin Hull**  
Jeffrey Hull & Stephanie Hull

**Keianna Irene Baker**  
Eric Baker Sr. & Misti Baker

**Payton Elizabeth Loven**  
Erin Loven

**Jazmine Mae Cram**  
William Cram & Lindsey Howard

**Wesley David Felion**  
Paul Felion Jr. & Kylie Felion

**Kyla Mae Krans**  
Timothy Krans & Shanda Corey

**Eleanor Clara Raishart**  
Mark Raishart & Catherine Raishart

**Justice Lynn West**  
Jamie West & Jennie Quackenbush

**Aubrey Leigh Norris**  
Tyler Norris & Whitney Dragon

**Chloe Kendall Dupoise-Chandler**  
John Chandler & Megan Dupoise-Chandler

### Deaths

Sandra Elizabeth Malinowski  
Warren Thomas Lillie  
Roger John Clark, Sr.  
Gertrude Pauline McDonough  
George Nathan Fisher, Jr.  
Shirley Frances LaPorte  
Wilbur "Bill" Clark Johnson  
Patricia Ann Sherwin  
Virginia Mae Shahan

### Marriages

Peggy Ann Coleman &  
Clarmond Frank Goodrich, Jr

Meredith Denise Sears &  
Craig William Robinson

Angelo Scott Lynn &  
Elizabeth Hoyt Gosselin

Brandy L. Pellistri &  
Paul DuPaw

Jade Paul Lewis &  
Ruby Ann Carter

Thomas Edward Bachand II &  
Heather Rachel Kastner

## 2012 TOWN MEETING OVERVIEW

**March 5, 2012**

Diane Benware, Selectboard Chair, welcomed 59 voters in attendance to the 251<sup>th</sup> Annual Town Meeting. Everyone was invited to stand for the Pledge of Allegiance

The Chair asked those in attendance to join her in thanking Robert 'Bob' Oliver for 40 years of service to the town.

The Chair indicated that the first order of business was to appoint a Moderator pro tem. Richard Reed was voted as Moderator pro tem.

1. To hear the auditor's report. Auditor's report is in the town report. No discussion
2. Shall the voters of the Town of Leicester, for this year and all subsequent years, vote to apply any surplus in the General Fund from the previous fiscal year to reduce taxes in the current fiscal year?  
Passed
3. Shall the voters of the Town of Leicester vote to approve a sum of \$501,290.00 to defray the necessary expenses and liabilities of the town for the ensuing year, divided as follows:

General Town Expenses	\$ 235,790.00	Amount to be raised by taxes: \$ 179,136.00
Highway Expenses	\$ 265,500.00	Amount to be raised by taxes: \$ 201,721.00

Note: The amount to be raised may increase based on the result of the vote on Article 2 & Article 4. The Selectboard will set the tax rate at a later date.

Article 3 as amended (\$400 for Leicester Little League) was passed by unanimous voice vote.

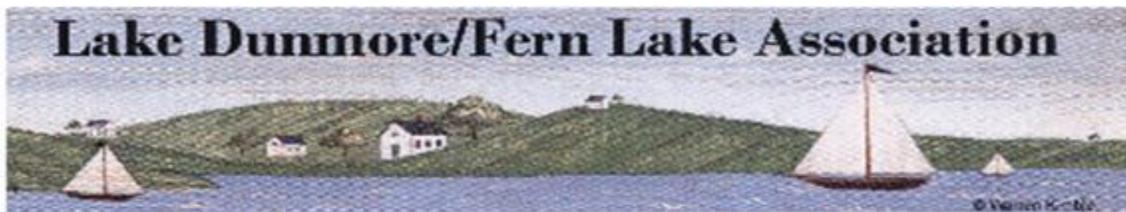
4. Shall the voters of the Town of Leicester approve an additional sum of \$20,000 for road paving?  
Passed
5. Discussion of articles to be voted by Australian ballot.
6. To do any further business that is proper to be done when met.

### ***Results of Australian Ballot Voting March 6, 2012***

Of the 700 registered voters - 196 cast votes.

#### **Article 1: To elect Town Officers for the ensuing year**

OFFICE	CANDIDATES	TERM	VOTES
MODERATOR	RICHARD REED	1 YEAR	31
SELECTBOARD	BRAD LAWES	3 YEAR	167
SELECTBOARD	RONALD FISKE	2 YEAR	170
LISTER	JEFF LEE	3 YEAR	170
LISTER	CECILE TODD	1 YEAR	160
	TO FILL AN UNEXPIRED TERM		
AUDITOR	DEB MINER	3 YEAR	181
DEL. TAX COLLECTOR	BETH RIPLEY	1 YEAR	179
FIRST CONSTABLE	JEFF McDONOUGH	1 YEAR	173
SECOND CONSTABLE	MIKE RAKOWITZ	1 YEAR	168
GRAND JUROR	JEFF McDONOUGH	1 YEAR	167
TOWN AGENT	JEFF McDONOUGH	1 YEAR	167



Lake Dunmore / Fern Lake Association  
P.O. Box 14  
Salisbury, Vermont 05769

**The Association's mission** is "to protect and enhance the natural vitality of Lake Dunmore and Fern Lake while preserving the recreational and lifestyle interest of the Lake's community. In so doing, the Association protects the Lake's value as a public recreational facility and respects the interests of property owners and the public." Membership in the Association is open to anyone who supports the mission and goals of the Association.

**Invasive species control** is by far the largest program operated by the Association. Nearly 90 percent of the Association's budget and most of the volunteer efforts are directed at Eurasian Milfoil control. The uncontrolled spread of milfoil can significantly impact the use of the lakes by restricting boating, fishing and swimming. The shallow areas of Lake Dunmore (over half of the shore line) and all of Fern Lake are particularly at risk. In 2012 the Association invested in a second suction harvester and other diving equipment. A full time director of milfoil operations was hired and as many as 7 seasonal divers worked from late May to mid September to pull the milfoil. The use of two suction harvesters increased the amount of milfoil pulled to 5000 bushels, a 3.5 fold increase from the previous year. A Greeter program employing 3 seasonal workers was also conducted, inspecting over 800 boats for invasive species. Please visit our website [www.ldfla.com](http://www.ldfla.com) for more information.

**The benefit to the Town of Leicester** is twofold: First, the preservation of a wonderful, natural recreation area available to the public. Second, the preservation of property values around the lakes which are an important and substantial portion of the Town's Grand List.

**Milfoil control program costs and funding** for 2012 were \$161,235. These costs were met as follows:

In-Kind Personnel & Services	\$ 35,680
State Grant	\$ 55,330
Dedicated Milfoil Fund Raising by LDFLA	\$ 6,332
Town Support - Leicester	\$ 16,125
Town Support - Salisbury	\$ 16,125
Additional LDFLA Support	<u>\$ 31,643</u>
	\$161,235

Respectfully submitted: Sue Potter, President

---

## VERMONT CENTER FOR INDEPENDENT LIVING

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY'12 (Oct. 2011-Sept.2012) show VCIL responded to over **2,000** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **400** individuals to help increase their independent living skills (including 35 peers who were served by the AgrAbility program). VCIL's Home Access Program (HAP) assisted **180** households with

information on technical assistance and/or alternative funding for modifications; **56** of these households received financial assistance to make their bathrooms and/or entrances accessible. VCIL's Sue Williams Freedom Fund (SWFF) provided **200** individuals with information on assistive technology; **51** of these individuals received funding to obtain adaptive equipment. **450** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Orleans, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

During FY '12, **3** residents of **Leicester** received services from the following programs:

- Meals on Wheels (MOW)  
(over \$600.00 spent on meals for residents)
- Home Access Program (HAP)  
(over \$7,400.00 spent on modifications)
- Information, Referral and Assistance (I,R &A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:  
**1-800-639-1522**, or, visit our web site at [www.vcil.org](http://www.vcil.org).



## GREEN UP VERMONT

P.O. Box 1191  
Montpelier, Vermont 05601-1191  
(802)229-4586, or 1-800-974-3259  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)  
[www.greenupvermont.org](http://www.greenupvermont.org)

### Annual report information - Green Up Day, May 5, 2012

Tropical Storm Irene created more work than usual for our coordinators across the state. Green Up Vermont partnered with the Irene Recovery Office on special Green Up to Recover projects. Some of the hardest hit towns reported having so many volunteers that they ran out of places to send them! We distributed an additional 20,000 Green Up Day bags for Irene-related clean ups.

Green Up Day celebrated 42 years in 2012. Green Up Vermont is the not-for-profit 501(c) (3) organization responsible for continuing the success of Green Up Day. The success of Green Up for Vermont depends upon two essential ingredients: one is the combined efforts of individuals and civic groups volunteering to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont. The "State" does not "do" Green Up Day.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up. Children are our future, and Green Up Vermont focuses on education for grades K-12 with activities such as a curriculum for K-4, activity booklets, a story and drawing booklet, and the annual poster and writing contests. Please visit [www.greenupvermont.org](http://www.greenupvermont.org) to learn more.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 12 percent of our budget. Last year, appropriations from cities and towns covered 18 percent of our budget. We rely on your help to keep Green Up Day going. These funds pay for supplies including over 46,000 Green Up trash bags, promotion, education, and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont!

**Mark your calendars for the next Green Up Day, May 4, 2013, the first Saturday in May. Put on your boots, get together with your family, invite some friends and come join us in your community to make Vermont even more GREEN!**

# Addison County Regional Planning Commission

14 Seminary Street

Middlebury, VT 05753

www.acrpc.org

Phone: 802.388.3141

Fax: 802.388.0038

## Annual Report -Year End June 30, 2012

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the region during its 2012 fiscal year:

### Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the region in the Act 250 process and at the Public Service Board in Section 248 hearings.

### Educational Meetings and Grants

- Hosted an educational workshop series in conjunction with VLCT, presented at the Town Officers Educational Conferences (TOEC) and hosted monthly public meetings on a wide variety of planning topics.
- Wrote or provided information and support to communities and organizations to secure grant funding.
- Co-sponsored an Educational Series on locally available renewable energy and conservation options.
- Community outreach/advisor role for Environmental Seminar/College Class

### Emergency Planning

- Worked with Addison County's Emergency Planning Committee and Vermont Emergency Management staff to assist with municipal emergency planning efforts.
- Hosted quarterly "Local Emergency Managers Roundtables" to provide coordination among members.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted local post-disaster recovery efforts following spring flooding.
- Assisted in development and final adoption of local Hazard Mitigation Plans

### Energy Planning:

- Assisted towns in strengthening their energy plans by adding concrete goals, strategies and policies.
- Conducted audits on municipal buildings and worked with municipalities to implement energy savings
- Worked with municipalities to generate local power for municipal use
- Conducted feasibility studies on electric car usage and natural gas as a vehicular fuel
- Installed 2 public electric vehicle charging stations.
- Supported the adoption of municipal PACE programs to support energy efficiency

### Transportation Planning

- Supported the Addison County Transportation Advisory Committee's work on regional priorities.
- Supported Addison County Transit Resources by providing funding and technical support.
- Worked with municipalities to produce highway structures inventories of all local roads in the region.
- Performed traffic counts and safety inventories on unsignalized intersections for several municipalities.
- Assisted Towns with enhancement, park and ride and stormwater grants.
- Sponsored town transportation studies and supported municipal capital budget development

### Natural Resources Planning

- Implemented a program to assess Brownfields within the region.
- Completed and adopted the Natural Resource section of the Regional Plan and readopted the entire plan
- Actively support the efforts of the Addison County Watershed Collaborative.
- Developed a regional Forest Stewardship Plan to assist municipalities and landowners.

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting





Rutland West Neighborhood Housing  
 d/b/a NeighborWorks® of Western Vermont  
 Licensed Lender #6200  
 110 Marble Street  
 West Rutland, Vermont 05777  
 802-438-2303 fax: 802-438-5338



## TOWN ANNUAL REPORT

The mission of **NeighborWorks® of Western Vermont** is to strengthen the development of a regional economy by promoting safe, efficient and affordable housing, and community projects through education, technical assistance, and financial services.

We form partnerships with residents, business, government, and volunteers to assist households in Bennington, Addison, and Rutland Counties. We provide home rehabilitation services, low interest loans, homebuyer education, foreclosure intervention, budget and credit counseling, and home energy improvement service expertise. Our loan committee and staff administer a six million dollar revolving loan fund which is largely capitalized by community block grants and customer repayment of loans. One important service is the rehab of existing homes, making sure HUD Section 8 codes are used to address the health and safety issues in the home. Our newest program, NeighborWorks H.E.A.T. Squad helps homeowners make energy improvements to save significant money on home heating.

**2012** has been quite a productive year for NeighborWorks® of Western Vermont.

**124** families attended homebuyer education classes. **25** people completed financial literacy workshops. **191** families purchased their first homes with help from the Home Ownership Center. **Forty** families repaired their homes with **\$795,650** in Revolving Loan Funds. **12** families received reverse mortgage counseling. Counseled **244** people in danger of foreclosure. **577** households had affordable Energy Check-Ups (audits), and of those, **147** received loans totaling **\$1,694,827**.

In **Leicester** one family attended homebuyer education classes. Two families purchased their first home with the help of our HomeOwnership Center. One family was able to make health and safety repairs to their home using the Home Rehab Program and paid for the repairs with loans totaling \$20,000 from our Revolving Loan Fund. Three families in danger of foreclosure received budget and credit counseling.

*There is always a need and we hope we are always here to help.*

We welcome the involvement of residents on committees or volunteering time for special projects. Call us at 438-2303, or stop by the office located at 110 Marble Street, West Rutland.

*TOGETHER WE CAN BUILD STRONG COMMUNITIES!*

Respectfully,  
 Ludy Biddle, Executive Director



## ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

### 2012 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 19 member municipalities: Addison, Bridport, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors composed of one representative and one alternate from each of the member municipalities. The Board meets on the 3d Thursday of the month at 7PM at the Addison

County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

### District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

### District Office and Transfer Station

**Telephone:** (802) 388-2333      **Fax:** (802) 388-0271      **Website:** [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)

**E-mail:** [acswmd@acswmd.org](mailto:acswmd@acswmd.org)      **Transfer Station Hours:** M-F, 7 AM-3 PM & Sat, 9 AM-1 PM  
**Office Hours:** M-F, 8 AM-4 PM      **HazWaste Center Hours:** M-F, 8 AM-Noon & Sat, 9 AM-Noon

The District Office, Transfer Station and HazWaste Center are located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and transfers it to out-of-District disposal facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The ***Reuse It or Lose It!*** program accepts reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

### 2012 Highlights

**Planning.** In 2012, District staff completed the third Implementation Report of its Solid Waste Implementation Plan (SWIP). The Report shows that in the past two years, the District has been able to continue and in some cases expand its diversion programs despite the economic downturn. The combination of a "pay-as-you-throw" pricing system for waste and the "single stream" collection of recyclables resulted in a 53.82% diversion rate, surpassing the State goal of 50%. The full Report is available on the District's website.

**Product Stewardship.** As a member of the VT Product Stewardship Council, the District strives to find new ways in which industry and government can partner to solve some of the most difficult solid waste issues that we face every day. Recently, the District helped to lead efforts to adopt two new extended producer responsibility laws for electronic wastes (such as televisions and computers) and for fluorescent light bulbs. VT now bans these wastes from landfill disposal and requires the manufacturers to pay to recycle them. The District Transfer Station is one of the statewide collection locations, offering free recycling for most electronics and bulbs.

**Act 148 - State Universal Recycling Law.** The VT Legislature unanimously adopted Act 148 - the Universal Recycling Law - this year, the most significant change to VT solid waste law since 1987. Act 148 focuses on recyclables and organics by establishing new statewide mandates. Bans on disposal of certain recyclables, leaf & yard waste and food residuals will be phased in, as will mandatory recycling and food collection by haulers and facilities. Recycling containers will be required in publicly owned places. The District is in a strong position to transition to the new solid waste law, as most of the elements of the new law are systems already adopted and enforced by the District in our member municipalities. The District Transfer Station is equipped to serve as a hub for collecting and managing the increased types and volumes of materials collected by haulers and town drop-offs. As more information and data become available, the District will assist its member towns, haulers and the general public in comprehending and adapting to the new system.

**Recycling Collection.** On 1/1/12, the District Transfer Station opened its doors for the first time to accept single stream recyclables from licensed commercial haulers. As of October, 280 tons of single stream recyclables were received.

**Illegal Dumping.** The District contracted with the Addison County Sheriff's Department in 2012 to patrol and enforce its ordinance against illegal dumping and burning of waste. As of September, the Sheriff's office received 32 illegal burning & dumping complaints. On Green-Up Day, the District served once again as County Coordinator. In addition to assisting the many area volunteers who organize collection of roadside litter, the District provided free gloves, prizes and - most importantly - free disposal of the roadside waste. This year, the District subsidized disposal of 18.34 tons of trash, 14.17 tons of tires, 8 appliances, 10 propane tanks and other abandoned hazardous wastes for a total economic benefit of \$5,916.

### 2013 Budget

The District's 2013 Annual Budget is \$2,667,844, a 3% increase over the 2012 Annual Budget. The District Transfer Station will reduce the tip fee for Municipal Solid Waste and Construction & Demolition Debris to \$123/ton. Several other rates will be reduced effective 1/1/13, including \$10/ton for single stream recycling

from licensed commercial haulers. There will be no assessments to member municipalities in 2013. For a copy of the full 2012 Annual Report, please call the District, or visit the District website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

---



***BLSG Insect Control District***  
***P.O. Box 188, Brandon, Vermont 05733***

As you know, the Brandon, Leicester, Salisbury and Goshen Insect Control District is funded primarily by the four member towns that constitute the District. As you also know, BLSG is responsible for the critical role of reduction of nuisance and disease-carrying mosquitoes in our area, which keeps our citizens and visitors comfortable and makes life here more enjoyable. We thank you for your consistent financial support over the years and look forward to providing continued service to our communities.

As you begin discussion and consideration of your budgets for next year we must request an increase in support for BLSG for 2013. Specifically, we request a 14% funding increase from each town. For Leicester this will amount to \$14,177, up from your present level of \$12,436. We know that town budgets are always tight, and such a request for an increase is not made lightly. However, we feel that we have good and important justifications for a 14% increase at this time, as follows:

- 1) Our funding from towns has been level for the last four years (2009 - 2012), despite increasing costs (e.g., our insurance costs have risen 24.3% during that time and salaries have necessarily risen). We have not requested increases previously because, first, we know that town budgets were challenged during the recession and, second, we are very fiscally responsible and were able to absorb increasing costs. Also, we had some relatively good mosquito years, which allowed savings on salaries and treatment materials.
- 2) We have an old and crumbling "mosquito shed" (31 Hollow Rd., corner of Rt. 73) and it needs major reconstruction. We borrowed \$35,000 in late summer 2012 so that we could embark on a \$40,000 restoration that will stabilize the structure on a new foundation and make it useable for, we hope, decades to come. But we will need to pay back that loan, which of course takes money away from treatment work. The shed will also need a new roof within the next year or two, as we have been fighting leaks for some time now.
- 3) Next year we would like to increase our efforts at larval surveillance and treatment. In an ideal world, we would never spray for adult mosquitoes because we could detect and kill them all in the larval stage. Although that will never happen, we want to get as close as possible and do want to expand and intensify larval work. We hired a new larval coordinator in 2012 who did an excellent job, is aggressive, and is interested in expanding her efforts. This will, of course, require more hours for her and assistants, and thus increased funding.
- 4) We are now dealing with eastern equine encephalitis (EEE) as a real human health hazard in our area. As you know, tragically we had two deaths from EEE in our area in 2012. There have also been consistent detections of West Nile Virus (WNV) in mosquitoes and sometimes in birds and other species in our area. Given the real and perhaps growing threat to human health from these diseases, and the need for increased surveillance and treatment, we will need to increase efforts next year, possibly to include more-frequent preemptive spraying. This is an increased cost but a necessary effort to reduce human exposure to EEE and WNV carrying mosquitoes.
- 5) A changing planetary climate suggests that we are likely to have increasing problems with mosquitoes and mosquito-borne diseases. It is well established nationwide that diseases formerly contained in the tropics or other warm areas are moving north, and outbreaks of WNV in the US, including New England, are now common. Other diseases are following, and this may be the new normal. Thus, the need for BLSG services is likely to only increase in the future and we need to be ready.

For these reasons, we believe that our request is necessary and in fact is the minimal increase needed to get us through 2013; we hope that you will approve this new funding level. Note that our request would have needed to be significantly higher (21%) were it not for an anticipated one-time income of \$6500 from Vermont Telephone Company for a property easement we are selling them to build a repeater unit on our land.

Our budget sheet, showing income and spending for recent years and proposed spending for 2013, is attached. Please note that, despite our requested increase of 14%, many of our budget categories have not increased and some have even been cut to balance the budget. Also note that actual spending for any given year in the mosquito business is quite unpredictable. Although we have some fixed or relatively predictable costs (e.g., insurance, electricity, gasoline, communications), many of our expenditures are a function of actual mosquito activity, which in turn is largely a function of weather (especially rainfall and temperature) and complex environmental factors well beyond our control. In a bad year, salary and materials costs are high and drain down the budget. In a good year, we are able to save in these areas and place those savings in our Equipment Replacement and Capital Expenditures Fund. That way, we then have funds needed for large-ticket purchases such as trucks or sprayers (the latter cost over \$7,000 each). Consequently, in some years it may appear that we have excess funds, but rest assured that those funds are much needed for these periodic large outlays.

Thank you for your consideration and we hope you will be able to meet our funding request. We stand ready to address any questions you may have, and we look forward to meeting the many mosquito challenges that no doubt await us in coming years.

Sincerely,



Gary K. Meffe, Chair  
BLSG Board of Trustees

---

## ELDERLY SERVICES

### Leicester Town Report 2013

112 Exchange Street, P.O. Box 581, Middlebury, Vermont 05753

(802) 388-3983 [www.elderlyservices.org](http://www.elderlyservices.org)

**Elderly Services/Project Independence**

*Project Independence* is an adult day program for elders providing safe, medically oriented daytime care that includes:

- \* **Fun** social activities,
- \* Specialized **van transportation** to and from home,
- \* Hot, **delicious meals** tailored to the dietary needs of our participants,
- \* Individualized **nursing care**,
- \* **Personal care** including toileting assistance and hygiene, as well as foot and hair care,
- \* Educational programs and **entertainment**,
- \* **Coordination** with other health care providers and social service agencies, and
- \* Daytime **respite for family** caregivers.

In addition to daytime care services, our staff also provides caregiving education and emotional support to family members whose elderly relative attends our center. **Our monthly Caregiver Support Group** is open to all caregivers and takes place on the third Friday of each month.

### Serving Leicester and Addison County

Project Independence offers a closely supervised, nurturing group program to women and men whose independence has lessened due to frailty, disability, chronic illness, or very advanced age. Hot meals, nursing, personal care, group activities, and one on one caring make "Project" a daytime home away from home. Our hours of operation are 7 a.m. to 7 p.m. Monday through Friday, 7 a.m. to 2 p.m. Saturday. We are open for two sessions daily, morning and afternoon. Half of our participants attend double sessions to provide

a full day of respite to families.

In the past year 181 elders from Addison County and nearby towns were served at *Project Independence Adult Day Center*, 3 of whom were residents of Leicester. Leicester residents received a total of 2,562 hours of care, 872 meals, and approximately 1,034 van rides. These hours of care cost the agency \$38,431 for direct services to Leicester residents.

In fiscal year 2011-2012 Elderly Services' annual operating budget was \$1,907,600. We provided through Project Independence a total of 18,752 individual days of care. Those days of care included **104,854 individual hours of care**, which is a 3% increase in the hours of care provided over last year. On any given weekday Project Independence served an average of 61 participants, with about 120 participants served each week. The 18,752 days of care provided included **35,812 individual meals** made from scratch by our cooks (breakfast, lunch, snack and dinner) and approximately **37,505 door-to-door rides** with Project Independence drivers, who know each participant and their special needs.

Elderly Services' sources of revenue include the Vermont Department of Aging (1%), after-scholarship client fees (16%), Medicaid programs (48%), fundraising and town meeting grants (8%), United Way (1%), Veterans Administration (6%), and Adult Care Food Program (3%). Major areas of expense include nursing/caregiving within Project Independence Adult Day Care (30%), specialized Alzheimer's Day Care (23%), adult day care therapeutic activities and nutritious meals (20%), and countywide transportation (20%).

### Our Mission

**Elderly Services is committed to providing the best care possible.** That means supporting families in caring for their elderly relatives, catering to each individual's needs, and promoting a sense of caring fellowship. It is our mission to provide high-quality programs to help elders live safe and satisfying lives in their own homes and communities. We want to invite residents to stop by to see our home, find out about volunteer opportunities and see if our services can benefit you or your family.

*Elderly Services would like to take this opportunity to thank you for helping to make our programs possible!*

### 2013 Elderly Services Board of Directors

Alice Perine, Middlebury  
James Sullivan, Bristol  
Rev. Gary Lewis, Vergennes  
Maynard McLaughlin, Shoreham  
Larry Yarbrough, East Middlebury  
Sonja Olson, Middlebury  
Donald Peddie, Vergennes  
Kathleen Starr, Weybridge  
Margaret Keith, Middlebury  
Alison Parker, Lincoln

Joanne Corbett, Executive Director

### Organizational Affiliations

Elderly Services, Inc., is certified by the Vermont Department of Aging and Disabilities and is a Veterans Administration contract Adult Day Health Center. In addition, Elderly Services, Inc. is a member of the following:

National Adult Day Services Association  
National Council on Aging  
National Stroke Association  
Vermont Association of Adult Day Services

Alzheimer's Association  
Diabetes Wellness Network  
Addison County United Way  
Addison County Chamber of Commerce

---

## BRANDON FREE PUBLIC LIBRARY

The mission of the Brandon Free Public Library is to provide free, equal and easy access to information in all forms and offer recreational materials to the Brandon community and surrounding area.

**General Library Use and Information** - In an average week 1500 users come through the library doors and many residents are accessing our resources in their own homes. Library resources include:

- Public access computers and wireless internet services.
- The general collection which contains books for toddlers, young readers, teens and adults, and large print books.
- An extensive audio-visual collection of documentary, award winning and foreign films.
- Children's summer program during the month of July and two weekly pre-school story times.
- A variety of adult informational programs throughout the year and a Friday film series.
- The Vermont Online Library electronic database, downloadable audio and ebooks, and Universal Class, which offers free non-credit Continuing Education classes.
- Photocopy and fax services.
- State and federal tax forms.
- Comfortable and accessible meeting spaces for educational and civic groups.
- Local newspaper and magazine subscriptions.

**Capital Campaign** - The Brandon Library is one of the town's earliest commercial buildings and it is showing its age. In 2012, the Board of Trustees kicked off a \$70,000 Capital Campaign to address the following building issues:

- Replacement of the obsolete oil burner (could pay for itself in four years in fuel savings).
- Replacement of the leaking, 100-year old steel roof and maintenance on the slate roof.
- Modification of the second floor railing to comply with safety code.
- Installation of an air exchanger in the basement for the book sale.
- Upgrade outdated electrical circuitry.

In six months, the Trustees raised about half the amount needed and they continue fundraising. Shelf Sponsorship opportunities are available and a special event is being planned for March 2013 - watch local papers for information. Contact the Library for more information and to see how you can be a part of this important campaign.

**Thank you** - Funds from the towns of Brandon, Sudbury and Leicester help keep the Library doors open. We thank everyone who contributes to the Library and encourage the citizens of our supporting towns to visit us at the corner of Franklin and Park Streets, call us at 802-247-8230 or check our website at [brandonpubliclibrary.org](http://brandonpubliclibrary.org).

---

## NOTES

## LEICESTER TOWN SCHOOL WARNING

The legal voters of the Leicester Town School District are hereby notified and warned to meet at the Leicester Meeting House on **March 4, 2013 at 7:30 PM** to transact any business not involving voting by Australian ballot.

- Article I. To hear the reports of the Town School District Officers.
- Article II. To hear the Board of School Directors present their estimate of operating expenditures for next year.
- Article III. To set the compensation of the Leicester Town School District Officers.
- Article IV. To authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the Leicester Town School District.
- Article V. To do any other business proper to be done when met.

The meeting shall then be recessed to **Tuesday, March 5, 2013**. The polls will be open from 10:00 AM to 7:00 PM at the Leicester Town Office to vote on the following articles by Australian ballot.

- Article VI.
- a. To elect a School Moderator for a term of one (1) year.
  - b. To elect a Town School Director for a term of three (3) years.
  - c. To elect a Town School Director for a term of two (2) years.

Article VII. Shall the voters of the Leicester Town School District appropriate the sum of One Million One Hundred Twenty-Seven Thousand Five Hundred Twenty-One Dollars (\$1,127,521.00) necessary for the support of its schools for the year beginning July 1, 2013. The amount of such sum to be raised by taxes to be offset by special education revenues, state aid and other incomes.

Dated at Leicester, Vermont, January 8, 2013.

### School Board:

Matthew Brush - Chair	(2014)
Michelle Pierpont	(2013)
Connie Carroll	(2013)
Heather McDonough	(2015)
Hannah Sessions	(2014)

## LCS FINANCIAL SUMMARY FOR 2012

**Balance on hand July 1, 2011** **29,063.19**

### CASH RECEIPTS

3110 - Property Tax -Residents	735,225.55	
3110 - Education Spending Revenue	60,000.45	
3145 - Small Schools	77,396.00	
3150 - Transportation Revenue	13,872.00	
3201 - Mainstream Block Grant	19,192.00	
3202 - Special Ed Reimbursement	79,502.00	
3203 - Extraordinary Reimbursent	6,990.63	
EEE Block Grant	5,709.00	
ARRA Education Job Grant	14,126.00	
Forest Revenue	2,326.82	
Prior Year receipts	4,204.02	
Interest	136.85	
Donation	10.00	
Interfund (see below)	7,674.14	
Grants (see below)	50,608.00	
Water rent	10.00	
E-rate Reimbursement	1,196.79	
Reimbursement Other	1,486.42	
From Audit Account	1,613.72	
	<b>TOTAL RECEIPTS</b>	1,081,280.39
Loans		90,000.00
Total Cash Available		1,200,343.58

### CASH DISBURSEMENTS

School Board Orders	1,048,593.98	
Total Orders		1,048,593.98
Loan Repayment		90,000.00
Loan Interest		265.14
	<b>TOTAL DISBURSEMENTS</b>	1,138,859.12

**Balance in account June 30, 2012** **61,484.46**

#### Interfund:

After School Donations	876.00	
After School Fees	1,130.00	
Cerf Grant (including donations)	5,668.14	
	<b>7,674.14</b>	

#### Grants:

ARRA Energy 2012	21,808.00	
ARRA Energy 2011	28,800.00	
	<b>50,608.00</b>	

## LEICESTER TOWN SCHOOL BUDGET

### Leicester Town School District Proposed Budget Revenues FY2014

Account	Description	Prior YR Actual	Current Yr Budget	Proposed Budget	Notes	Percent
001.0704.000.00.1.100.4	Fund Balance Forward	\$0	\$14,126	\$4,722	Anticipated surplus	
001.1500.000.02.1.100.4	Interest Revenue	\$138	\$0	\$0		
001.1900.000.02.1.100.4	Rental Income	\$10	\$0	\$0		
001.1920.000.02.1.100.4	Donations	\$10	\$0	\$0		
State revenue estimates are based on DOE recommendations						
001.3110.000.00.1.100.4	Education Spending Revenue	\$795,226	\$815,046	\$874,812		
001.3145.000.02.1.100.4	Small Schools Grant	\$77,396	\$75,036	\$86,377		
001.3150.000.02.1.100.4	Transportation Revenue	\$13,872	\$17,972	\$14,428		
001.3201.000.02.1.212.4	Mainstream Block Grant	\$19,192	\$135,778	\$143,382		
001.3202.000.02.1.212.4	Special Ed Expenditure Reimbursement	\$84,544	\$0	\$0		
001.3203.000.02.1.212.4	Extraordinary Reimbursement	\$6,398	\$0	\$0		
001.3204.000.02.4.100.4	EEE Block Grant	\$5,709	\$0	\$0		
001.4120.000.00.1.100.4	ARRA Education Job Grant	\$14,126	\$0	\$0		
001.4800.000.02.1.100.4	National Forest Revenue	\$2,327	\$2,700	\$2,700	Based on history	
001.5200.000.00.1.100.4	Transfer in from Reserve	\$1,614	\$0	\$0		
001.5400.000.02.1.100.4	Prior Year Refunds	\$7,338	\$0	\$0		
001.5700.000.00.4.100.4	STARS Award	\$1,550	\$0	\$0		
001.5900.000.02.1.100.4	E-Rate Reimbursement	\$1,197	\$0	\$1,100	Based on history	
<b>Total Revenues</b>		<b>\$1,030,647</b>	<b>\$1,060,658</b>	<b>\$1,127,521</b>		<b>\$ 66,863 6.30%</b>

**Leicester Town School District Proposed Budget Expenditures FY2014**

<b>Account Number</b>	<b>Description</b>	<b>Prior YR Actual</b>	<b>Current Yr Budget</b>	<b>Proposed Budget</b>	<b>Notes</b>	<b>Percent</b>
					All professional salaries subject to negotiations	
001.1100.110.09.1.100.5	Teacher Salaries	\$308,605	\$319,853	\$319,425		
001.1100.110.11.1.100.5	Music Teacher Salary	\$8,639	\$8,939	\$9,209		
					Increase of one part-time position to meet student needs	
001.1100.110.12.1.100.5	Paraprofessional Salary	\$28,590	\$31,197	\$44,588		
					Replaces student tuition below	
001.1100.110.30.1.100.5	Tutoring Salaries	\$5,658	\$0	\$8,200		
001.1100.120.30.1.100.5	Substitute Salaries	\$8,778	\$6,500	\$6,500		
001.1100.120.32.1.100.5	Summer Program Salaries	\$6,000	\$6,600	\$6,600		
					Estimated 14% increase in rates, decrease due to reclassification of position to administration	
001.1100.210.00.1.100.5	Direct Instruction Health Insurance	\$58,164	\$62,856	\$47,662		
001.1100.220.00.1.100.5	Direct Instruction FICA	\$27,513	\$28,541	\$30,233		
001.1100.240.00.1.100.5	Municipal Retirement	\$584	\$1,296	\$594		
001.1100.250.00.1.100.5	Workmen's Comp	\$2,414	\$3,992	\$1,733		
001.1100.260.00.1.100.5	Unemployment	\$109	\$421	\$72		
					Estimated 5% increase in rates, decrease due to reclassification of position to administration	
001.1100.280.00.1.100.5	Dental Insurance	\$2,036	\$2,640	\$1,980		
001.1100.290.00.1.100.5	Disability	\$1,235	\$1,402	\$1,602		
001.1100.332.30.1.100.5	SPED Bill back	\$6,396	\$2,000	\$2,000		
001.1100.332.32.1.100.5	Physical Ed and Art Teaching Svs Purcha	\$24,772	\$25,062	\$26,572		
001.1100.430.00.1.100.5	Replace/Repair Inst Equipment	\$0	\$2,000	\$1,500		
					Decrease related to increase in tutoring salaries above	
001.1100.561.00.1.100.5	Student Tuition	\$5,704	\$12,253	\$0		
001.1100.580.00.1.100.5	Teacher Travel - Itinerant	\$164	\$200	\$200		
001.1100.610.00.1.100.5	Supplies & Materials	\$14,433	\$15,000	\$15,000		
001.1100.640.00.1.100.5	Professional Books and Periodicals	\$188	\$300	\$300		
<b>Function: Direct Instruction - Regular Program - 1100</b>		<b>\$509,983</b>	<b>\$531,053</b>	<b>\$523,970</b>		<b>(\$7,083) -1.33%</b>

**Leicester Town School District Proposed Budget Expenditures FY2014**

<b>Account Number</b>	<b>Description</b>	<b>Prior YR Actual</b>	<b>Current Yr Budget</b>	<b>Proposed Budget</b>	<b>Notes</b>	<b>Percent</b>
					Increase in LCS student population resulting in higher proportion of costs payable to RNEU	
001.1200.331.00.1.212.5	Special Education Assessment	\$202,465	\$219,875	\$239,901		
<b>Function: Direct Instruction - Special Education - 1200</b>		<b>\$202,465</b>	<b>\$219,875</b>	<b>\$239,901</b>		<b>\$20,026 9.11%</b>
001.1400.120.00.1.100.5	Co-Curricular Salary	\$251	\$450	\$450		
001.1400.220.00.1.100.5	Social Security (FICA)	\$19	\$34	\$34		
001.1400.599.00.1.100.5	Field Trips/Entry Fees	\$236	\$1,000	\$1,000		
<b>Function: Direct Instruction - Co-Curricular - 1400</b>		<b>\$507</b>	<b>\$1,484</b>	<b>\$1,484</b>		<b>\$0 0.00%</b>
001.2120.110.00.1.100.5	Guidance Salary	\$6,822	\$6,984	\$7,194		
001.2120.220.00.1.100.5	Guidance FICA	\$522	\$534	\$553		
001.2120.250.00.1.100.5	Workers' Compensation	\$0	\$0	\$35		
001.2120.260.00.1.100.5	Unemployment Insurance	\$0	\$0	\$7		
<b>Function: Student Support - Guidance Services - 2120</b>		<b>\$7,344</b>	<b>\$7,518</b>	<b>\$7,789</b>		<b>\$271 3.60%</b>
001.2129.332.00.1.100.5	Home School Coordinator Svs purchased	\$9009	\$9,369	\$10,173		
<b>Function: Student Support Services - Other - 2129</b>		<b>\$9009</b>	<b>\$9,369</b>	<b>\$10,173</b>		<b>\$804 8.58%</b>
001.2130.332.00.1.100.5	Nurse Salary Contract RNEU	\$12,044	\$12,526	\$13,256		
001.2130.610.00.1.100.5	Health Supplies	\$163	\$600	\$600		
001.2130.610.12.1.100.5	Nurse Technology	\$0	\$0	\$140		
<b>Function: Student Support - Health Services - 2130</b>		<b>\$12,207</b>	<b>\$13,126</b>	<b>\$13,996</b>		<b>\$870 6.63%</b>
001.2190.330.00.1.100.5	OT/PT Services	\$0	\$1,500	\$1,000		
<b>Function: Student Support Services - Other - 2190</b>		<b>\$0</b>	<b>\$1,500</b>	<b>\$1,000</b>		<b>(\$500) -33.33%</b>

**Leicester Town School District Proposed Budget Expenditures FY2014**

<b>Account Number</b>	<b>Description</b>	<b>Prior YR Actual</b>	<b>Current Yr Budget</b>	<b>Proposed Budget</b>	<b>Notes</b>	<b>Percent</b>
001.2213.120.00.1.100.5	In-Service Salary	\$189	\$0	\$0		
001.2213.220.00.1.100.5	Social Security (FICA)	\$14	\$0	\$0		
001.2213.330.00.1.100.5	In-Service	\$0	\$1,800	\$1,300		
<b>Function: Instruction Staff Training Services - 2213</b>		<b>\$203</b>	<b>\$1,800</b>	<b>\$1,300</b>		<b>(\$500) -27.78%</b>
001.2222.110.00.1.100.5	Library Salary	\$3,953	\$4,352	\$4,673		
001.2222.220.00.1.100.5	Library FICA	\$302	\$333	\$359		
001.2222.250.00.1.100.5	Workers' Compensation	\$0	\$0	\$23		
001.2222.260.00.1.100.5	Unemployment Insurance	\$0	\$0	\$4		
001.2222.270.00.1.100.5	Tuition Reimbursement	\$8,078	\$9,000	\$9,000		
001.2222.332.00.1.100.5	Technology Services Purchased from SU	\$8,631	\$7,277	\$9,881		
001.2222.430.00.1.100.5	Info Tech Repair & Maintenance	\$703	\$1,705	\$2,283	Increase based on history	
001.2222.640.00.1.100.5	Library Books	\$2,982	\$3,950	\$3,950		
001.2222.650.00.1.100.5	Audio Visual/Software	\$1,520	\$2,090	\$1,173		
001.2222.690.00.1.100.5	Technology Hardware	\$8,860	\$8,200	\$6,242		
<b>Function: Instructional Staff Support - School Library - 2222</b>		<b>\$35,028</b>	<b>\$36,908</b>	<b>\$37,589</b>		<b>\$681 1.85%</b>
001.2300.120.30.1.100.5	Board Honoraria	\$400	\$1,000	\$1,000		
001.2300.120.32.1.100.5	District Treasurer Salary	\$860	\$882	\$908		
001.2300.120.34.1.100.5	Board Miscellaneous Payroll	\$200	\$0	\$0		
001.2300.220.00.1.100.5	Social Security (FICA)	\$112	\$0	\$0		
					Increase in LCS student population resulting in higher proportion of costs payable to RNESU	
001.2300.331.30.1.100.5	RNESU Assessment Central Office	\$40,890	\$45,786	\$49,746		
001.2300.360.00.1.100.5	Legal Services	\$33	\$600	\$600		
					Annual professional audit now required by law	
001.2300.370.00.1.100.5	Audit Fees	\$4,000	\$0	\$4,000		

**Leicester Town School District Proposed Budget Expenditures FY2014**

<b>Account Number</b>	<b>Description</b>	<b>Prior YR Actual</b>	<b>Current Yr Budget</b>	<b>Proposed Budget</b>	<b>Notes</b>	<b>Percent</b>
001.2300.550.00.1.100.5	Printing & Publishing	\$779	\$1,300	\$900		
001.2300.810.00.1.100.5	Board Miscellaneous	\$1,079	\$1,700	\$1,700		
001.2300.890.00.1.100.5	Mandatory Employment Testing	\$19	\$100	\$100		
<b>Function: General &amp; Administrative Services - 2300</b>		<b>\$48,372</b>	<b>\$51,367</b>	<b>\$58,954</b>		<b>\$7,587 14.77%</b>
					Salary adjustment to bring LCS administrative salaries in line with other RNESU schools	
001.2410.110.08.1.100.5	Principal Salary	\$37,193	\$51,672	\$63,391		
001.2410.110.10.1.100.5	ARRA Principal Salary	\$14,126	\$0	\$0		
					Additional time needed to meet training and reporting requirements	
001.2410.110.12.1.100.5	Administrative Assistant	\$14,971	\$15,873	\$18,116		
001.2410.120.08.1.100.5	Administration Duties Stipend	\$484	\$1,200	\$1,200		
					Health and dental insurance costs originally under Direct Instruction part of the budget	
001.2410.210.00.1.100.5	Admin Health Benefits	\$0	\$0	\$19,885		
001.2410.220.00.1.100.5	Admin FICA	\$5,071	\$5,255	\$7,688		
001.2410.230.08.1.100.5	Administrator Life & Disability Ins.	\$747	\$850	\$850		
001.2410.240.00.1.100.5	Retirement Contributions	\$15	\$0	\$700		
001.2410.250.00.1.100.5	Workers' Compensation	\$0	\$0	\$347		
001.2410.260.00.1.100.5	Unemployment Insurance	\$0	\$0	\$40		
001.2410.280.00.1.100.5	Admin Dental	\$0	\$0	\$495		
001.2410.290.00.1.100.5	Other Employee Benefits - Disability	\$0	\$0	\$145		
001.2410.580.00.1.100.5	Administrative Travel	\$338	\$200	\$200		
001.2410.610.12.1.100.5	Admin Technology	\$0	\$0	\$140		
001.2410.890.00.1.100.5	Administration Miscellaneous Expense	\$640	\$1,050	\$1,100		
<b>Function: Support Services - School Administration - 2410</b>		<b>\$73,584</b>	<b>\$76,100</b>	<b>\$114,297</b>		<b>\$38,197 50.19%</b>

**Leicester Town School District Proposed Budget Expenditures FY2014**

<b>Account Number</b>	<b>Description</b>	<b>Prior YR Actual</b>	<b>Current Yr Budget</b>	<b>Proposed Budget</b>	<b>Notes</b>	<b>Percent</b>
001.2523.830.00.1.100.5	Interest Short Term Loans	\$265	\$780	\$600		
<b>Function: Short Term Borrowing - 2523</b>		<b>\$265</b>	<b>\$780</b>	<b>\$600</b>		<b>(\$180) -23.08%</b>
					Salary included in Upkeep of Grounds Salary last year	
001.2620.110.00.1.100.5	Water Testing Salary	\$1,192	\$0	\$1,259		
001.2620.110.30.1.100.5	Upkeep of Grounds Salary	\$3,099	\$2,913	\$2,318		
001.2620.220.00.1.100.5	Facility FICA	\$328	\$223	\$97		
001.2620.250.00.1.100.5	Facility Workers' Compensation	\$0	\$0	\$54		
001.2620.260.00.1.100.5	Unemployment Insurance	\$0	\$0	\$1		
001.2620.411.00.1.100.5	Mandatory Water Test/Asbestos	\$377	\$485	\$485		
					New cleaning service, contract includes cost of cleaning supplies	
001.2620.420.00.1.100.5	Custodial Services	\$22,600	\$22,600	\$21,100		
001.2620.430.00.1.100.5	Contracted Services	\$9,230	\$10,265	\$10,265		
001.2620.430.30.1.100.5	Building Repair	\$7,660	\$8,500	\$9,500		Based on history
001.2620.430.32.1.100.5	Equipment Repair	\$320	\$400	\$400		
001.2620.430.34.1.100.5	Upkeep of Grounds	\$806	\$600	\$600		
001.2620.521.00.1.100.5	Property Insurance	\$4,993	\$5,525	\$4,805		
001.2620.530.30.1.100.5	Telephone	\$2,168	\$2,500	\$2,200		
					Increase to pay for faster internet service	
001.2620.530.32.1.100.5	Telephone Technology	\$296	\$325	\$1,000		
					Includes all paper towels, garbage bags, toilet paper, etc	
001.2620.610.00.1.100.5	Non-Instructional Supplies	\$1,730	\$2,400	\$1,900		
001.2620.622.00.1.100.5	Electricity	\$8,736	\$9,000	\$9,000		
001.2620.624.00.1.100.5	Heat	\$9,066	\$6,075	\$8,050		
001.2620.690.00.1.100.5	Replace Non-Instruct Equip	\$1,074	\$2,000	\$1,500		
<b>Function: Operating Building Services - 2620</b>		<b>\$73,676</b>	<b>\$73,811</b>	<b>\$74,534</b>		<b>\$723 0.98%</b>

**Leicester Town School District Proposed Budget Expenditures FY2014**

<b>Account Number</b>	<b>Description</b>	<b>Prior YR Actual</b>	<b>Current Yr Budget</b>	<b>Proposed Budget</b>	<b>Notes</b>	<b>Percent</b>
001.2711.120.00.1.100.5	Field Trips	\$1,937	\$2,000	\$2,000		
001.2711.220.00.1.100.5	Bus Driver FICA	\$147	\$153	\$153		
					Increase in LCS student population resulting in higher proportion of costs payable to RNESU	
001.2711.331.00.1.100.5	Transportation Assessment	\$25,040	\$27,158	\$30,780		
<b>Function: Student Transportation Services - 2711</b>		<b>\$27,124</b>	<b>\$29,311</b>	<b>\$32,933</b>		<b>\$3,622 12.36%</b>
001.2720.120.00.1.100.5	Bus Driver Field Trip Salary	\$190	\$0	\$0		
001.2720.332.00.1.100.5	Co-Curricular Fuel Cost	\$957	\$0	\$0		
<b>Function: Co-Curricular Transportation - 2720</b>		<b>\$1,148</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0 0.00%</b>
001.3110.570.00.1.910.5	Hot Lunch Contracted Services	\$746	\$800	\$800		
001.3110.690.00.1.910.5	Hot Lunch Misc. Supplies	\$0	\$500	\$200		
<b>Function: Food Service Program - 3110</b>		<b>\$746</b>	<b>\$1,300</b>	<b>\$1,000</b>		<b>(\$300) -23.08%</b>
					Increase due to end of grant funding period. This will only cover partial costs of current programs and fundraising will still be needed	
001.3300.330.00.1.800.5	After School Expenses	\$5,000	\$5,000	\$8,000		
<b>Function: Community Services - 3300</b>		<b>\$5,000</b>	<b>\$5,000</b>	<b>\$8,000</b>		<b>\$3,000 60.00%</b>
					Loan to be paid off by end of this fiscal year	
001.5100.810.00.1.031.5	Debt Service Water Project Interest	\$147	\$204	\$0		
001.5100.910.00.1.031.5	Debt Service Water Project Principal	\$210	\$154	\$0		
<b>Function: Debt Service - 5100</b>		<b>\$357</b>	<b>\$357</b>	<b>\$0</b>		<b>(\$357) -100.00%</b>
001.5200.810.00.1.100.5	Building Sinking Fund Transfer	\$10,000	\$0	\$0		
<b>Function: Transfers - 5200</b>		<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0 0.00%</b>
<b>Total Expenditures</b>		<b>\$1,017,016</b>	<b>\$1,060,658</b>	<b>\$1,127,521</b>		<b>\$66,863 6.30%</b>

# THREE YEAR COMPARISON

PRELIMINARY

Three Prior Years Comparisons - Format as Provided by DOE

ESTIMATES  
ONLY

District **Leicester**  
County: Addison

**T110**  
Rutland Northeast

Enter your choice for  
FY14 base education  
amount. See note at  
bottom of page.

Enter your choice for  
estimated homestead base  
rate for FY2014. See note  
at bottom of page.

**8,915**      **0.92**

Expenditures		FY2011	FY2012	FY2013	FY2014	
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$1,040,086	\$1,013,842	\$1,060,658	\$1,127,521	1.
2.	<i>plus</i> Sum of separately warned articles passed at town meeting	-	-	-	-	2.
3.	<i>minus</i> Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-	3.
4.	<b>Act 68 locally adopted or warned budget</b>	<b>\$1,040,086</b>	<b>\$1,013,842</b>	<b>\$1,060,658</b>	<b>\$1,127,521</b>	4.
5.	<i>plus</i> Obligation to a Regional Technical Center School District if any	-	-	-	-	5.
6.	<i>plus</i> Prior year deficit reduction if <b>not</b> included in expenditure budget	-	-	-	-	6.
7.	<b>Gross Act 68 Budget</b>	<b>\$1,040,086</b>	<b>\$1,013,842</b>	<b>\$1,060,658</b>	<b>\$1,127,521</b>	7.
8.	S.U. assessment (included in local budget) - informational data	\$42,775	\$40,890	\$45,786	\$49,746	8.
9.	Prior year deficit reduction (if included in expenditure budget) - informational data	-	-	-	-	9.
<b>Revenues</b>						
10.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$220,759	\$218,616	\$245,612	\$252,709	10.
11.	<i>plus</i> Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.
12.	<i>plus</i> Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	-	NA	NA	12.
13.	<i>minus</i> All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-	13.
14.	<b>Total local revenues</b>	<b>\$220,759</b>	<b>\$218,616</b>	<b>\$245,612</b>	<b>\$252,709</b>	14.
15.	<b>Education Spending</b>	<b>\$819,327</b>	<b>\$795,226</b>	<b>\$815,046</b>	<b>\$874,812</b>	15.
16.	Equalized Pupils (Act 130 count is by school district)	61.58	60.31	60.80	63.33	16.
<b>Education Spending per Equalized Pupil</b>						
17.		<b>\$13,305.08</b>	<b>\$13,185.64</b>	<b>\$13,405.36</b>	<b>\$13,814</b>	17.
18.	<i>minus</i> Less ALL net eligible construction costs (or P&I) per equalized pupil	-	\$91.23	\$5.87	\$6	18.
19.	<i>minus</i> Less share of SpEd costs in excess of \$50,000 for an individual	\$11.38	\$13.23	\$19.95	\$11	19.
20.	<i>minus</i> Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-	20.
21.	<i>minus</i> Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-	21.
22.	<i>minus</i> Estimated costs of new students after census period	NA	-	-	-	22.
23.	<i>minus</i> Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	NA	NA	NA	-	23.
24.	<i>minus</i> Less planning costs for merger of small schools	-	-	-	-	24.
25.	<i>plus</i> Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-	25.
26.	Per pupil figure used for calculating District Adjustment	\$13,305	\$13,186	\$13,405	\$13,814	26.
27.	<b>District spending adjustment (minimum of 100%) (\$13,814 / \$8,915)</b>	155.724%	154.326%	153.678%	154.947%	27.
<b>Prorating the local tax rate</b>						
28.	Anticipated district equalized homestead tax rate to be prorated (154.947% x \$0.920)	\$1.3392	\$1.3426	\$1.3677	\$1.4255	28.
29.	Percent of Leicester equalized pupils not in a union school district	40.410%	41.010%	42.850%	46.25%	29.
30.	<b>Portion of district eq homestead rate to be assessed by town</b> (46.250% x \$1.43)	\$0.5412	\$0.5506	\$0.5861	\$0.6593	30.
31.	<b>Common Level of Appraisal (CLA)</b>	97.69%	113.17%	102.85%	103.15%	31.
32.	<b>Portion of actual district homestead rate to be assessed by town</b> (\$0.659 / 103.15%)	\$0.5540	\$0.4865	\$0.5699	\$0.6392	32.
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">                     If the district belongs to a union school district, this is only a <b>PARTIAL</b> homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.                 </div>						
33.	Anticipated income cap percent to be prorated (154.947% x 1.80%)	2.80%	2.78%	2.77%	2.79%	33.
34.	<b>Portion of district income cap percent applied by State</b> (46.250% x 2.79%)	1.13%	1.14%	1.19%	1.29%	34.
35.	Percent of equalized pupils at Otter Valley UHSD	59.59%	58.99%	57.15%	53.75%	35.
36.		-	-	-	-	36.

- Following current statute, the base education amount would be \$9,151. That would require base education tax rates of \$0.94 and \$1.43. The tax commissioner has suggested allowing one year of inflation, resulting in a base amount of \$8,915 and base tax rates of \$0.92 and \$1.41. The administration also has stated that tax rates could remain flat at \$0.89 and \$1.38 if statewide education spending is level and the base education amount is set at \$8,915. Final figures will be set by the Legislature during the legislative session and approved by the Governor.  
- The base income percentage cap is 1.80%.

# COMPARATIVE DATA FOR COST-EFFECTIVENESS

## Comparative Data for Cost-Effectiveness 16 V.S.A. § 165(a)(2)(K)

**School:** Leicester Central School  
**S.U.:** Rutland Northeast S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

### FY2012 School Level Data

**Cohort Description:** Elementary school, enrollment < 100  
(49 schools in cohort)

**Cohort Rank by Enrollment** (1 is largest)  
31 out of 49

		School level data		Cohort Rank by Enrollment (1 is largest)				
		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller->	Tinmouth Elementary School	PK - 6	51	6.04	1.00	8.44	51.00	6.04
	Stockbridge Central School	PK - 6	52	6.17	1.00	8.43	52.00	6.17
	Weybridge Elementary School	K - 6	53	6.10	1.00	8.69	53.00	6.10
	<b>Leicester Central School</b>	<b>PK - 6</b>	<b>56</b>	<b>5.70</b>	<b>0.80</b>	<b>9.82</b>	<b>70.00</b>	<b>7.13</b>
<-Larger	North Hero Elementary School	PK - 6	57	6.50	0.40	8.77	142.50	16.25
	Shrewsbury Mountain School	PK - 6	57	8.40	0.70	6.79	81.43	12.00
	Pomfret School	K - 6	64	7.03	0.50	9.10	128.00	14.06
<b>Averaged SCHOOL cohort data</b>			<b>62.39</b>	<b>6.68</b>	<b>0.76</b>	<b>9.34</b>	<b>81.76</b>	<b>8.75</b>

**School District:** Leicester  
**LEA ID:** T110

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Doing so makes districts more comparable to each other.

### FY2011 School District Data

**Cohort Description:** Elementary school district, FY2011 FTE < 100  
(49 school districts in cohort)

#### School district data (local, union, or joint district)

Grades offered in School District | Student FTE enrolled in school district | Current expenditures per student FTE EXCLUDING special education costs

**Cohort Rank by FTE**  
(1 is largest)  
31 out of 49

Smaller->	Bridgewater	K-6	48.46	\$13,492
	Stockbridge	PK-6	53.15	\$15,449
	North Hero	K-6	56.39	\$15,137
	<b>Leicester</b>	<b>PK-6</b>	<b>56.70</b>	<b>\$15,071</b>
<-Larger	Shrewsbury	PK-6	57.97	\$15,976
	Sunderland	K-6	61.91	\$11,946
	Barnard	K-6	62.16	\$13,898
<b>Averaged SCHOOL DISTRICT cohort data</b>			<b>61.74</b>	<b>\$14,476</b>

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

### FY2013 School District Data

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			SchIDist Equalized Pupils	SchIDist Education Spending per Equalized Pupil	SchIDist Equalized Homestead Ed tax rate	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate
Smaller->	T157 Pomfret	K-6	58.22	14,775.16	1.5075	1.5292	96.85%	1.5789
	T009 Barnard	K-6	59.54	12,931.58	1.3194	1.4289	103.65%	1.3786
	T188 Sherburne	PK-6	59.69	12,982.16	1.3246	1.4247	94.39%	1.5094
	<b>T110 Leicester</b>	<b>PK-6</b>	<b>60.80</b>	<b>13,405.36</b>	<b>1.3677</b>	<b>1.3531</b>	<b>102.85%</b>	<b>1.3156</b>
<-Larger	T190 Shrewsbury	PK-6	60.93	12,589.76	1.2845	1.3278	114.10%	1.1637
	T103 Isle La Motte	K-6	62.51	13,264.53	1.3534	1.3534	89.22%	1.5169
	T104 Jamaica	K-6	62.62	13,584.92	1.3861	1.4147	115.92%	1.2204

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

## COMPARATIVE FINANCIAL STATEMENT

<b>ASSETS:</b>	<b>07/01/11</b>	<b>06/30/12</b>
Checking Account	29,063.19	61,484.46
Accounts Receivable	0.00	6,712.18
Bus Fund	2,995.12	0.00
Hot Lunch Fund	2,155.90	0.00
School Physical Improvement Fund	949.86	13,958.60
Petty Cash Fund	48.68	262.98
Audit Fund	1,613.59	0.00
Afterschool Inter Fund	20,823.37	15,990.35
Facilities Inter Fund	2,200.00	2,200.00
<b>TOTAL CURRENT ASSETS</b>	34,621.76	100,608.57
<b>CAPITAL ASSETS:</b>		
Buildings & Improvements	646,448.00	646,448.00
Bus	52,042.00	52,042.00
Furniture & Equipment	68,679.00	68,679.00
Construction in Progress	31,505.00	31,505.00
Infrastructure	46,724.00	46,724.00
Land (not depreciated)	7,665.00	7,665.00
Land Improvements	18,128.00	18,128.00
<b>TOTAL CAPITAL ASSETS</b>	871,191.00	871,191.00
<b>ACCUMULATED DEPRECIATION:</b>		
Infrastructure	2,802.00	2,802.00
Building & Improvements	316,657.00	316,657.00
Bus	52,042.00	52,042.00
Furniture & Equipment	24,859.00	24,859.00
Land Improvements	17,527.00	17,527.00
<b>TOTAL ACCUMULATED DEPRECIATION</b>	413,887.00	413,887.00
<b>ENDING BALANCE CAPITAL ASSETS</b>	457,304.00	457,304.00
<b>TOTAL ASSETS</b>	491,925.76	557,912.57
<b>LIABILITIES:</b>		
Current Liabilities	35,714.97	36,027.49
Loans Outstanding - Short Term	0.00	0.00
Loans Outstanding - Long Term	4,957.00	4,747.00
<b>TOTAL LIABILITIES</b>	40,671.97	40,774.49

Capital Assets and Accumulated Depreciation figures are School year ending 6/30/11.

Capital Assets and Accumulated Depreciation are calculated during audit years only.

Long Term Water Loan Amount added for 2011 & 2012.

Petty Cash and Inter Fund Amounts added for 2011 & 2012.

Grant Funds are not listed in this Comparative Financial Statement.

## SPECIAL FUNDS

	Balance 7/1/2011	Deposits	Interest	Disbursed	Balance 6/30/2012
School Bus Fund (1)	2,995.12		0.25	(2,995.37)	0.00
Hot Lunch Fund (2)	2,155.90		0.54	(2,156.44)	0.00
Petty Cash	48.68	500.00		(285.70)	262.98
School Physical Improvement Fund (3)	949.86	12,995.37	13.37		13,958.60
School Audit Sinking Fund (4)	1,613.59		0.13	(1,613.72)	0.00
	<b>5,558.57</b>	<b>13,495.37</b>	<b>14.29</b>	<b>(7,051.23)</b>	<b>14,221.58</b>

1. Transferred to Physical Improvement Fund
2. Paid to Pittsford Collaborative Program
3. \$10,000 from budget, \$2995.37 from Bus Fund
4. Transferred to General Fund for audit expenses

## GRANT & INTER FUNDS

Grant or InterFund	Balance 7/1/2011	Deposits	Interfund Transfer	Expenses	Balance 6/30/2012
Afterschool Interfund	\$ 20,823.37	\$ 2,006.00	\$ 5,000.00	\$ (11,839.02)	\$ 15,990.35
ARRA Energy Grant 2012	\$ -	\$ 21,808.00	\$ 5,345.05	\$ (27,153.05)	\$ -
Cerf Grant 2011	\$ 1,021.90	\$ -	\$ -	\$ (1,021.90)	\$ -
Cerf Grant 2012	\$ -	\$ 5,668.14	\$ -	\$ (4,013.69)	\$ 1,654.45
Facilities Interfund	\$ 2,200.00	\$ -	\$ -	\$ -	\$ 2,200.00
	<b>\$ 24,045.27</b>	<b>\$ 29,482.14</b>	<b>\$ 10,345.05</b>	<b>\$ (44,027.66)</b>	<b>\$ 19,844.80</b>

Data provided by RNESU

Grants discussed in Principals' Report are for current school year and are therefore not shown in this report.

## AUDITORS' REPORT

We, the elected Auditors for the Town of Leicester, in accordance with VSA 24 § 1681, have examined the accounts and records of the Leicester Town School for the period of July 1, 2011 through June 30, 2012. To the best of our knowledge and belief, these records present a fair and accurate accounting of the financial activities. There are no short term loans.

Dot D'Avignon  
 Deb Miner, Chair  
 Donna Pidgeon

## RNESU BUDGET NOTE

The District Wide Transportation Proposed Budget and Assessments, the Proposed Special Services Funding-Revenue and Assessments, the Central Office Proposed Budget and Assessments, and the Professional Salary Data can be found in the Otter Valley Union High School Report; which is available on-line at [www.ovuhs.org](http://www.ovuhs.org) or by calling Otter Valley Union High School at (802) 247-6833. The complete RNESU Independent Certified Public Accountant Audit Opinion can also be viewed on-line at [www.rnesu.org](http://www.rnesu.org), or a copy of the report can be obtained by contacting the Rutland Northeast Supervisory Union offices at 802-247-5757.

## SCHOOL BOARD REPORT

The 2013-2014 school year is shaping up to be an exciting year for Leicester Central School. For the first time in recent years, the school has seen consecutive years of growth of our student population. While the growth of our student population is exciting for many reasons, the reality of additional students also comes with certain challenges.

Two years ago, Leicester's school population was at 60 students. The school had been maintaining similar student numbers for a number of years. This current school year our student body is 70 students and 2013-2014 is projected to have 74 students. This increase represents a 23% increase in our student population over a 2 year span. This increase in students over the course of time will help Leicester School's budget, but due to the State of Vermont's complex formulas for determining student costs, we will not see the direct benefit for a period of 2-3 year budget cycles. However, the immediate impact of increased students will be seen in our assessments from Rutland Northeast Supervisory Union (RNESU).

As most people are aware, RNESU pools resources for the schools in our district. Items such as Transportation, Special Education, technology, and Central Office are all pooled for the district. Each school in RNESU pays their share of the "pie" based on the number of students in their school. For Leicester Central School, our share of the pie has been pretty consistent over the last few years, as our student population remained consistent. For 2013-2014 our piece of the pie has grown significantly. Our increased numbers, coupled with declining numbers in many other schools in RNESU has resulted in our assessments to be increased. This area of our budget is predetermined and nonnegotiable and is responsible in large part for our budget increase.

As we look ahead for Leicester School, we the board are very committed to promoting and supplying a strong educational experience for the children of Leicester. We are also very excited that the school is thriving and the students are receiving the tools needed for a strong learning environment. Our dedicated faculty and staff continue to grant the students of Leicester a great atmosphere for learning. We look forward to continuing to be part of providing the Town of Leicester a wonderful school and we thank the tax payers for their support.

Sincerely,

Matt Brush  
Hannah Sessions  
Michelle Pierpont  
Connie Carroll  
Heather McDonough

---

## LEICESTER CENTRAL SCHOOL PRINCIPALS' REPORT

This year we are fortunate to have a large increase in our school's population. Students have more friends to play with and most have peers at their academic levels, which encourages more collaborative learning. With the increase in school population comes budget issues. We budgeted for a 22% increase in student population since the last budget was prepared. Our share of RNESU costs have gone up over 9%. The budget that we have presented sets priorities to further the education of Leicester's students.

Our NECAP reading, writing, and mathematics scores are continually high. These assessments are based on the State Grade Expectations which will soon be replaced with the Common Core State Standards. Teachers are receiving professional development to implement these new standards in the classroom.

This is the first year that all of our teachers are implementing the Writing Workshop model developed by Lucy Calkins. The results are in - students and teachers love it! We even have students choosing to go late to recess so they can finish their writing. Additionally, grades 3-6 have participated in the Young Writers' Project, which has students collaborating and writing together in an online format. It is impressive to see 20 children at work on laptops at the same time and engaged in their assignments. The technology we have in place is taking students to a new place in learning.

We have been very fortunate to receive several grants again. In the fall, we received the \$4,500 *fruit and vegetable grant* for the second time from the Department of Education. This grant ensures that all children receive free fruits and vegetables at snack time at least three days per week.

We received a \$3,000 Cerf Grant for playground improvement and student art experiences this year. The Walter Cerf Community Fund of the Vermont Community Foundation has also “in recognition of [our] important work,” promised us \$3,000 for each of the next two years for the same purpose without our having to apply again.

Lastly, we are very proud of our summer and extended-day programming that we offer students. This past summer nearly half of Leicester’s students participated in our summer camp/summer school program. Our data indicates that the children who attend this program for academic and social/emotional support make much needed gains for a successful school year. This year’s extended-day program has really grown. We now offer enrichment every Tuesday and Thursday with programs such as sewing, skiing and theater. Almost every child in the school has participated in some aspect of this program, which feeds the spirit of our school community too.

Leicester Central School is a busy and wonderful place to be. It seems that whenever volunteers or guests visit, they always leave remarking on what a special place it is. Thank you for your continued support.

Carol J. Eckels, Ed.D.  
Co-Principal

Kate Grodin  
Co-Principal

---

## RUTLAND NORTHEAST SUPERVISORY UNION

Dear Rutland Northeast School-Community:

Situated between the Green Mountains and Champlain Valley, our supervisory union is located in a truly glorious landscape rich in natural resources. There is a sense of lasting beauty, yet the land is ever changing. Our changing climate, devastation of tropical storm Irene and wind power are but a few of the natural and manmade forces that shape, or may shape, our surrounding environment. As common stewards of the land, we must act wisely when it comes to decisions that impact the natural world. Likewise, we also must make wise choices with regard to our leadership and management of the educational landscape and remain mindful of the impact of that on our children. I am confident we share the collective wisdom across the RNESU school-community that provides sound stewardship of our educational environment and children’s learning.

The full RNESU Board convened for a special meeting this past September to review and approve our new Compact. The purpose of the Compact is to establish our organizational culture, clearly articulate the learning outcomes and opportunities most important for our students, and to provide guidance to the development of our operational systems, resources, and practices necessary to accomplish our mission. In this era of federal and state attempts to over quantify and narrow measurable outcomes, we believe it is important to define our broader aspirations for students. The Compact is predicated on the questions: *What do we want our children to know? What do we want our children to understand? What do we want our children to be able to do? Who do we want our children to be?* We recognize the need for academic success, and more importantly we fully appreciate the value of supporting the overall growth of each individual student.

We are currently engaged in the process of shifting to the Common Core standards that Vermont adopted along with 45 other states. These standards for math and language arts will have far reaching implications on curriculum, instructional practices, and assessments in the years ahead. How we approach implementation of these standards is critical. This challenge gives us the opportunity to create a paradigm where standards are one of many pathways to personal proficiency. The conflict to this approach arises with common assessments that arbitrarily determine benchmarks at grade levels. New accountability requirements tied to the Common Core potentially create impediments to transformation. We will promote multiple pathways, personalize our instruction and use formative evaluation of progress not default to uniform standardization of learning tied to large scale summative assessments.

We are engaged in many efforts to ensure high quality learning opportunities and instructional practices across the supervisory union. A committee of teachers and administrators has worked on shaping effective grading practices and reporting, along with the work of our language arts and math committees. This year we are convening grade

level meetings of teachers to develop a more common report card in concert with work by our language arts and math committees to refine respective curricula and assessments. Much of the work of these committees is related to the integration of Common Core standards into our curricula. The many contributions, excellent instruction and caring support of our students of our faculty and staff is recognized and valued.

We are focused on creating the best 21<sup>st</sup> Century education possible, not merely adjusting the 20<sup>th</sup> Century model. This calls for moving from what we have known as “best practices” to what we now consider “next practices.” This is an iterative process as we shift to the Common Core at the same time as we move toward increased personalization and project based learning. To support this transformation, we conducted a series of technology walk-throughs this past fall with the assistance of Bill Romond, who is a former deputy commissioner of education and a pioneer in the integration of technology for teaching and learning in Vermont. We are crafting professional development in response to the insights we gained through this process. The work of our Administrative Council focuses on building common understanding of the complex changes before us and our capacity to effectively lead the change process.

Our central office leadership team is leading with intention and managing with attention in many areas. Marsha Bruce, Director of Special Services, is working with teachers and administrators to continually evaluate and adjust our continuum of services and supports for students. With Marsha’s leadership we are improving the delivery of special education services, pre-school programming and alternative educational programs. Technology Director, Maureen Hennegan, is instrumental in providing the leadership and oversight for our technology infrastructure and she works closely with building principals to expand access to current technology and provide adequate support. Dr. Edith Beatty, Director of Curriculum, Instruction and Assessment, provides outstanding leadership in collaboratively establishing a comprehensive direction around professional development in addition to leading the work of our supervisory union wide committees. While extending excellent guidance of our financial systems and services, and budget process, Business Manager Brenda Fleming has found time to unify our elementary school food service program under one vendor, assist schools with becoming more “green” and institute a process for “purchase cards” that will allow our schools to purchase things like supplies and books on-line in a secure manner. Our capacity to forge these various initiatives, and provide many day to day services, is due to our extremely capable support staff at the central office.

There is a culture of continuous improvement and collaboration among our district and supervisory union boards. We continue to have a productive process of review and revision of common policy. We had a policy audit completed by the Vermont School Boards’ Association in order to assist us in our work. Based on recommendations, we will eliminate a number of policies redundant to state statutes and shift some to procedures while continuing to consolidate and revise others. In addition to an active policy committee, we are fortunate to have superb on-going participation on our transportation and negotiations committees and many board members served on the Compact committee. Our supervisory union also has an active and well respected voice at the state level and Carol Brigham, Whiting and RNEU board chair, currently serves on the Vermont School Boards’ Association board. I am especially thankful for the commitment and many hours of service our school board members contribute to our schools and supervisory union.

We are entering a new stage in educational policy development in Vermont. With the establishment of the Agency of Education, Governor Peter Shumlin assumes more authority in the direction of education. The Governor laid out an ambitious plan for education in his State of the State speech. While we should greatly appreciate that the Governor made education the focal point of his address, we face challenges with operationalizing his agenda. There are likely cost shifts that will require careful considerations as well as other implications related to the direction some of his initiatives will take. The Vermont Superintendents’ Association and Vermont School Boards’ Association recently collaborated on a series of policy recommendations to influence the work of the legislature, Governor/Agency of Education, State Board of Education along with local school leaders. We are already moving a number of these recommendations forward across our supervisory union.

Finally, one of the most important initiatives of our supervisory union is to increase parent involvement and community engagement. I will continue to work with principals and school boards to identify opportunities to bring more people into our schools and ways to engage people out in the community. A strong partnership with parents and open dialogue with our community is essential for establishing a shared vision for the future.

These are exciting times in the field of education. Much as there is room for biodiversity and variations in the topography between the Green Mountains and Chaplain Valley, we recognize there is room for diversity in approach at each school. As we draw inspiration from the beauty of our surrounding natural world, it is my hope that we provide the educational environment that promotes the aspirations of each student. We owe it to our students to provide the best education possible as we adjust to a changing landscape. We move forward with a

shared sense of commitment and a common purpose affirmed by our Compact as we collectively provide the stewardship of our most precious resource, our children.

With great respect and appreciation,

*John A. Castle*

Superintendent of Schools

*CHARACTER - COMPETENCE - CREATIVITY - COMMUNITY*

## NEW FACES AT LEICESTER CENTRAL SCHOOL

**Christine Noonan** is originally from Massachusetts and moved to Vermont in 2011, shortly after graduating from Castleton State College. Prior to joining the Leicester team as a PK/Kindergarten teacher, she was a guest teacher at multiple schools for RNESU. In addition to guest teaching she worked part time at a pharmacy in Rutland. She has a wonderful class and loves working with Leicester students!

## LEICESTER PROFESSIONAL SALARIES

BY NEGOTIATED GROUPS 2012-2013 (AS OF OCTOBER 1, 2012)

Column A or Bachelor's + 0 Credits \$34,319 - \$44,696	Column B or Bachelor's +15 Credits \$36,316 - \$47,490	Column C/Bachelor's +30/Master's+0 \$37,713 - \$50,283
MARY BARRON* CASSANDRA GENGRAS* CHRISTINE NOONAN		
Column D or Master's+15 Credits \$39,109 - \$57,267	Column E/ Bachelor's+60/Master's+30 \$40,506 - \$65,648	Column F or Master's+45 Credits \$41,903 - \$69,838
CHAD CHAMBERLAIN* DAPHNE LEAHEMMER*		DEBORAH ALLEN MARION BAUER* PATRICIA CARTER LAURA CORO LINDA HORN NANCY MCGILL*

\* less than 100% FTE

## SOAR REPORT

SOAR (Success through Opportunities, Academics and Recreation) provides afterschool programming including:

- Daily SOAR on Mondays - Wednesdays @ Neshobe School
- SOAR Club on Thursdays @ Neshobe School
- SOAR Summer in June & July @ Leicester and Neshobe Schools

The 2012 summer program continued to be a collaboration between the SOAR program and the Boys & Girls Club of Brandon, which enabled families to have full day programming for five weeks during the summer months. Students who attended the summer program at Leicester learned about rainforests, the Olympics and their country. Weekly field trips to locations such as the Montshire Museum, Upper Valley Aquatic Center and Pittsford Recreation Area enhanced the program.

Students Served - Leicester				
	Total	School Year Only	Summer Only	Both
2006-2007	41	22.0%	26.8%	51.2%
2007-2008	39	25.6%	30.8%	43.6%
2008-2009	43	44.2%	20.9%	34.9%
2009-2010	52	48.1%	21.2%	30.8%
2010-2011	44	40.9%	15.9%	43.2%
2011-2012*	33	42.4%	51.5%	6.1%
2012 through Sept.	32	9.4%	90.6%	0.0%

\* Beginning in September, 2011 club programs no longer operated at Leicester under the SOAR program.

Student Characteristics - Leicester									
Male	Female	Free & Reduced Lunch	K	1	2	3	4	5	6
63.6%	36.4%	66.7%	15.2%	3.0%	18.2%	18.2%	21.2%	15.2%	9.1%

SOAR Funding - Total						
Total	21CCLC	Fees & Child Care Subsidy	Schools & SU	Snack Reimbursement	In-Kind Donations	Business & Organization Support
\$211,600	48.7%	28.3%	13.2%	7.2%	2.4%	0.2%

---

## SCHOOL LEGAL NOTICES

**School Board** - The school board welcomes your input on all issues. The school board meets on the second Wednesday of each month at 6:30 PM at the school. Please call the school in advance in order to assure time for you on the agenda and to see if there have been any postponements or cancellations.

**Equal Opportunity** - The Rutland Northeast Supervisory Union insures equal employment and educational opportunities regardless of race, color, handicap, national origin, or sex.

**Students with Disabilities** - The Rutland Northeast Supervisory Union is required by federal laws IDEA-B (Formerly EHA-B) and Section 504 and state regulations to identify and locate all persons with disabilities between the ages of birth and 21 who may be in need of regular education, special education services or accommodations in accessing public education. If you know of any individual residing in the town of Leicester who you suspect of having such needs, but who is not currently receiving them, please contact Director of Special Services, Marsha Bruce, at (802) 247-5757 or the school principal for your town.

**Records Review** - As provided under federal and state laws and regulations, all parents and legal guardians are hereby notified that they have a number of rights under FERPA (the Family Educational Rights and Privacy Act). You may inspect the educational record, request an amendment or file a complaint. If you find this necessary, please contact your school principal. You may also contact your school for a copy of the RNEU records policy, which outlines your rights under this law.

**Asbestos** - The Asbestos Hazard Emergency Response Act [40 CFR 763.93 (g) (4)] requires that written notice be given that the following schools have Management plans for the safe control and maintenance of asbestos-containing materials found in their buildings. These Management Plans are available and accessible to the public at the administrative offices of each facility listed below. Please contact the building principal if you wish to read this plan.

	<i>School Address</i>	<i>Designated Person</i>	<i>Telephone</i>
1.	Leicester School 68 Schoolhouse Road Leicester, VT 05733	Carol Eckels	247-8825
2.	Otter Valley Union H. S. 2997 Franklin Street Brandon, VT 05733	Kyle Watrous	247-6833
3.	Rutland Northeast Supervisory Union 49 Court Drive Brandon, VT 05733	Brenda Fleming	247-5757

**Audit Reports** - Certified Public Accountants audit reports are available for public inspection. These may be found on the Rutland Northeast Supervisory Union website at [www.rnesu.org](http://www.rnesu.org) or by calling the business office at (802) 247-5757.

**Educator Quality** - Under the No Child Left Behind Act, parents may request information regarding the professional qualifications of their child's teacher. This information includes: whether the teacher has met the state requirements for the grade level(s) and subject area(s) they are teaching; whether the teacher is teaching under an emergency license; the college major and/or graduate certification or degrees held by the teacher; and whether their child is provided services by paraprofessionals and if so, their qualifications. 100% of core academic classes are taught by Highly Qualified Teachers (HQT).

**Protection of Pupil Rights Amendment Notification (PPRA)** - PPRA affords parents certain rights regarding our conduct of surveys. These include the right to:

- *Inspect*, upon request and before administration or use -
  1. Protected information surveys of students;
  2. Instructional materials used as part of the educational curriculum.

## STUDENT CONDUCT AND DISCIPLINE

### I. Purpose

It is the policy of Rutland Northeast Supervisory Union and its member school districts to maintain a safe, orderly, civil and positive learning environment via a system of classroom and school management practices, supported by consistent, clear and fair disciplinary procedures. The goal of this policy is to create an environment where the expectations for student behavior are clearly stated, are understood and accepted by students, parents and staff, and are applied in compliance with due process requirements. This policy is to be applied in conjunction with the school's overall discipline plan developed pursuant to 16 V.S.A. § 1161a.

### II. Definitions

1. **Weapon** means a device, instrument, material or substance whether animate or inanimate, which, when used as it is intended to be used, is known to be capable of producing death or serious bodily injury.
2. **Knife** means any instrument that is capable of ready use as a stabbing weapon that may inflict bodily injury or death.
3. **School** means any setting which is under the control and supervision of the School District. It includes school grounds, facilities, and school-sponsored events whether held on or off of school grounds and vehicles used to transport students to and from school or school activities.
4. **Expelled** means the termination of educational services for the remainder of the school year or up to 90 school days, whichever is longer.

### III. Student Responsibilities

It is the responsibility of each student to contribute to a safe and productive learning environment in the school by demonstrating respect and consideration for fellow students and adults. This includes complying with all policies and rules of conduct of the School District and individual classrooms.

**IV. Administrative Responsibilities**

The Principal, in consultation with the educational staff, will develop overall discipline procedures pursuant to 16 V.S.A. § 1161a.

The plan will include clear guidelines for student behavior. The guidelines may include provisions for the suspension or expulsion of students who engage in misconduct on school property, on a school bus, or at a school sponsored activity when the misconduct makes the continued presence of the student harmful to the welfare of the school. The guidelines may also include provisions for the suspension or expulsion of students who engage in misconduct not on school property, on a school bus, or at a school sponsored activity where direct harm to the school can be demonstrated or where the misconduct can be shown to pose a clear and substantial interference with another student’s equal access to educational programs.

The guidelines for student behavior will also include prohibitions against the possession by students of dangerous instruments (i.e. knives or other weapons) while at school, and shall allow disciplinary action up to and including expulsion for violations of the prohibition against knives, weapons and dangerous instruments that are not possessed at school as part of an educational program sponsored or sanctioned by the school.

Behavioral expectations, and the consequences of misconduct, will be stated in the student handbook and other publications distributed to students and parents/guardians.

**Legal References:** 16 V.S.A. §1161a (discipline)  
 16 V.S.A. §1162 (suspension and expulsion)  
 20 U.S.C. §§1400 et seq.(IDEA)  
 29 U.S.C. §794 (Section 504, Rehabilitation Act of 1973)  
 VT State Board of Education Manual of Rules & Practices § 4311; 4312;  
 4313; 2120.8.12

**Policy Cross References:** JFCI: Student Drug and Alcohol Use  
 JFCJ: Weapons  
 JFG: Search, Seizure and Interrogation of Students

	RNESU Executive Committee	FD Barstow Memorial School District	Brandon Town School District	Leicester Town School District	Pittsford Town School Board	Otter Valley Union High School	Sudbury Town School District	Whiting Town School District
Public Notice:	09/19/12	09/19/12	09/19/12	09/19/12	09/19/12	09/19/12	09/19/12	09/19/12
Date of Adoption:					10/02/12			10/08/12
Supersedes Policy of:	10/27/04	10/27/04	10/27/04	10/27/04	10/27/04	10/27/04	10/27/04	10/27/04



## Rutland Northeast Supervisory Union

*... dedicated to the development of character, competence, creativity and community*

### VALUES

- *Caring* ▪ *Effort & Resilience* ▪ *Visual & Performing Arts* ▪ *Social & Personal Responsibility* ▪ *Acceptance & Celebration of Diversity* ▪
- *Mutual Respect* ▪ *Individual & Collective Achievement* ▪ *Appreciation of the Natural World* ▪ *Physical Health & Wellness* ▪
- *Lifelong Learning* ▪ *Equity* ▪

### LEARNING OUTCOMES

Students are successful learners, workers and citizens by becoming:

Academically Accomplished  
Effective Oral and Written Communicators  
Effective Collaborators  
Independent & Creative Thinkers  
Innovators & Problem Solvers  
Globally Aware & Responsible Citizens  
Community Contributors  
Physically & Emotionally Healthy  
Kind, Caring & Gracious  
Appreciative of Visual & Performing Arts  
Aware & Respectful of the Natural World  
Confident, Courageous & Persistent  
Responsible & Motivated Self-Advocates  
Respectful, Fair & Just Individuals  
Curious & Lifelong Learners

### LEARNING OPPORTUNITIES

Students participate in learning opportunities that:

...provide access to a rigorous academic curriculum  
...engage students in authentic and relevant work  
...integrate best and “next” instructional practices  
...promote critical thinking & innovation  
...are personalized & proficiency-based  
...are both minds on and hands-on  
...are project/problem based  
...are interdisciplinary  
...include community service & service learning experiences  
...engage students in the natural world  
...integrate the effective use of technology  
...are vocational and experiential in nature  
...encourage student voice, ownership and leadership  
...promote “habits of mind” or executive skills  
...are extended beyond the school day, school year and school building

**OPERATIONAL SYSTEMS, RESOURCES & PRACTICES**

The RNESU community is committed to fulfilling our mission and values by providing:

**Adequate Instructional Staffing**

**Adequate Support Staffing**

**Adequate Continuum of Intervention & Support**

**Access to Quality Professional Development**

**Adequate Instructional Resources**

**Access to Current Technology**

**Safe and Adequate Transportation**

**Safe, Healthy & Efficient Facilities**

**Equity in Access to Programs & Services**

**Positive Learning Environments**

**Effective Governance & Leadership**

**Effective Professional Practices**

**Effective Feedback, Assessment and Grading Practices**

**Effective Communication**

**Opportunities to Collaborate**

**A Culture of Continuous Improvement**

**Opportunities to Recognize & Celebrate Achievements**

**Community Engagement**

**NEEDS ASSESSMENT & PROGRAM EVALUATION**

RNESU will assess student outcomes and evaluate programs based on:

**Regular Review of  
RNESU, School and Grade Level Profiles**

**Regular Review of  
State, RNESU, School, Grade Level and  
Individual Student Data**

**PROGRAM DEVELOPMENT & IMPLEMENTATION**

RNESU will develop and implement programs with attention to:

**The Common Core State Standards**

**Vermont Educational Quality Standards**

**Vermont School Quality Standards**

**Common Board Policy**

**Multi-Year Supervisory Union Action Plan**

**Annual School Action Plan**

**Professional Goal Setting**

**Student Goal Setting**

## Town of Leicester

44 Schoolhouse Road  
Leicester, VT 05733  
[WWW.LEICESTERTV.ORG](http://WWW.LEICESTERTV.ORG)

### OFFICE HOURS

#### TOWN CLERK & TREASURER

(802) 247-5961 x 3  
[LEICESTERTV@COMCAST.NET](mailto:LEICESTERTV@COMCAST.NET)

Monday 9:00am - 2:00pm  
Tuesday 9:00am - 2:00pm  
Thursday 9:00am - 2:00pm  
Other times by appointment

#### BOARD OF LISTERS

(802) 247-5961 x 2 [LEICESTERLISTERS@COMCAST.NET](mailto:LEICESTERLISTERS@COMCAST.NET)  
Tuesday 9:00am - 12:00pm

#### ZONING ADMINISTRATOR

(802) 247-5961 x 2 [LEICESTERZONING@COMCAST.NET](mailto:LEICESTERZONING@COMCAST.NET)  
Monday 10:00am - 1:00pm

AUDITORS [LEICESTERAUDITORS@COMCAST.NET](mailto:LEICESTERAUDITORS@COMCAST.NET)

RECYCLING : 1<sup>st</sup> and 3<sup>rd</sup> Saturday of month 10:00am - 1:00pm at Town Garage

### REGULAR MEETINGS

Held at Town Office

#### SELECTBOARD

1<sup>st</sup> and 3<sup>rd</sup> Monday of month at 6:30pm

#### ZONING BOARD

Last Tuesday of month at 6:00pm

#### PLANNING COMMISSION

2<sup>nd</sup> Wednesday of month at 6:00pm

#### CEMETERY COMMITTEE (Apr - Oct)

2<sup>nd</sup> Thursday of month at 6:30pm

### CONTACT INFORMATION

(AS OF 1/1/2013)

Julie Delphia	Town Clerk/Treasurer	247-5961	Beth Ripley	Del. Tax Collector	247-0075
Diane Benware	Selectboard Chair	247-3786	Paul Crosby	Animal Control	247-0071 989-4445
Tom Barker	Selectboard Member	247-3160			
Brad Lawes	Selectboard Member	465-8065			
Ken Young	Selectboard Member	247-3375	Jeff McDonough	1 <sup>st</sup> Constable	247-5212
Ron Fiske	Selectboard Member	247-4856	Mike Rakowitz	2 <sup>nd</sup> Constable	247-3281
Arlan Pidgeon	Road Foreman	247-6361	Ricky Nicklaw	Fire Warden	247-8357
Ken Young	Road Commissioner	247-3375			
James Russo	Lister Chair	247-0101	James Russo	Health Officer	247-0101
Cecile Todd	Lister Member	247-6897	Kate Briggs	Zoning Admin	247-5305
Jeff Lee	Lister Member	247-6998			

A **Drop Box** is located under the bulletin board on the front of the Town Office. Payments and correspondence may be placed in the **Drop Box** after office hours.

**TOWN OF LEICESTER  
44 SCHOOLHOUSE ROAD  
LEICESTER, VT 05733**

**Non-Profit  
Bulk Rate  
U.S. Postage  
PAID  
Brandon, VT 05733  
Permit No.33**

Please bring this report with you to:

**TOWN MEETING  
ON  
MONDAY, MARCH 4, 2013  
AT 7:00PM**